

# WYOMISSING AREA SCHOOL DISTRICT 2005-3751

**Minutes** December 5, 2005

The reorganization meeting of the Board of School Directors convened at 7:28 p.m. in the Community Board Room with Mr. Snyder, Board President, presiding.

Board Members Present: Dr. Shuttlesworth (arr. 7:40 p.m.), Mrs. Barnett, Mr. Deem, Mr. Fitzgerald, Mr. Hinsey, Mr. Larkin, Mrs. Sakmann, Mrs. McCready and Mr. Snyder.

Administrative Staff Present: Dr. Dietz, Dr. Riedel, Mr. Hartman, Dr. Zerr, and Mr. McDonnell.

Attendees: Mr. C. Wilbur Love, outgoing Board member, and Mr. S. Georgeadis, Kozloff Stoudt.

OATH OF OFFICE Mr. Snyder called the meeting to order and following the pledge of allegiance, Judge Stephen Lieberman administered the oath of office to new board members Mr. Lawrence A. Fitzgerald and Mr. Randall E. Hinsey, Jr., and re-elected members Mrs. Jana R. Barnett, Mr. David M. Deem, and Mrs. Joanne E. McCready.

Dr. Dietz welcomed the new board members and congratulated the group for serving the district and its students for a new term.

AUDIENCE RECOGNITION None.

INFORMATION ITEMS None.

ELECTION OF PRESIDENT PRO TEMPORE Mr. Georgeadis asked for nominations to elect a president pro tempore.

A motion nominating Mrs. Sakmann as president pro tempore was made by Mrs. McCready and seconded by Mrs. Barnett.

There being no other nominations, Mrs. Barnett moved, Mrs. McCready seconded, and motion carried to close the nominations.

Mrs. Sakmann was unanimously elected president pro tempore.

ELECTION OF PRESIDENT Mrs. Sakmann called for nominations for the office of president.

A motion was made by Mr. Deem and seconded by Mr. Larkin to nominate Mr. Snyder for president.

There being no other nominations, Mrs. Barnett moved, Mrs. McCready seconded, and motion carried to close the nominations.

Mr. Snyder was unanimously elected to the office of president.

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The president pro tempore then vacated the chair in favor of Mr. Snyder.

## ELECTION OF VICE PRESIDENT

Mr. Snyder called for nominations for the office of vice president.

A motion was made by Mr. Snyder and seconded by Mr. Deem to nominate Mrs. McCready for vice president.

There being no further nominations, Mr. Larkin moved, Mrs. Sakmann seconded, and motion carried to close the nominations.

Mrs. McCready was unanimously elected to the office of vice president.

## APPOINTMENT OF REPRESENTATIVE TO BERKS COUNTY INTERMEDIATE UNIT BOARD

Mrs. Barnett was appointed as representative to the Berks County Intermediate Unit Board of Directors effective through June 30, 2006.

## APPOINTMENT OF LEGISLATIVE & PSBA REPRESENTATIVE

Mr. Fitzgerald was appointed as the legislative and Pennsylvania School Board Association representative.

## APPOINTMENT OF REPRESENTATIVE TO BERKS VO-TECH AUTHORITY

Mr. Robert Johnston was appointed as representative to the Berks Vo-Tech Authority effective January 1, 2006, to December 31, 2008.

## ADOPTION OF SCHOOL BOARD MEETING DATES FOR 2006

The Board discussed the schedule for the regular monthly meetings and work sessions in 2006 and no changes to the list were indicated.

Dr. Shuttlesworth arrived at 7:40 p.m.

Upon motion by Mr. Larkin, seconded by Mr. Deem, the Board of School Directors approved the following meeting dates for 2006.

Regular monthly meetings at 7:30 p.m.

Monday, January 23, 2006	Monday, July 24, 2006
Monday, February 27, 2006	Monday, August 28, 2006
Monday, March 27, 2006	Monday, September 25, 2006
Monday, April 24, 2006	Monday, October 23, 2006
Monday, May 22, 2006	Monday, November 20, 2006
Monday, June 26, 2006	Monday, December 4, 2006 Reorganization

# WYOMISSING AREA SCHOOL DISTRICT 2005-3753

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Monthly work sessions at 6:00 p.m.

Tuesday, January 17, 2006      Monday, July 17, 2006  
Tuesday, February 21, 2006      Monday, August 21, 2006  
Monday, March 20, 2006      Monday, September 18, 2006  
Tuesday, April 18, 2006      Monday, October 16, 2006  
Monday, May 15, 2006      Monday, November 13, 2006  
Monday, June 19, 2006

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, Sakmann,  
Shuttlesworth, McCreedy and Snyder.

Nays: None. Motion carried.

### BOARD LIAISONS

President Snyder read the list of Board liaisons and their assignments as follows:

<i>Committee</i>	<i>Board Liaison</i>	<i>Administrative Liaison</i>
<i>Curriculum</i>	Lynn Sakmann	S. Riedel/J. Kennedy
<i>Finance</i>	Bob Shuttlesworth/John Larkin	A. McDonnell
<i>Facilities</i>	David Deem/Randy Hinsey	A. McDonnell/M. Dawson
<i>Athletics</i>	Joanne McCreedy	B. Hartman / J. Motze
<i>Community Relations</i>	Lynn Sakmann/Randy Hinsey	M. Dietz
<i>Policy</i>	Jana Barnett	J. Kennedy
<i>Personnel</i>	John Larkin/Larry Fitzgerald	M. Dietz

Mr. Snyder asked if any of the liaisons had cared to comment.

Dr. Shuttlesworth stated that a Finance meeting is scheduled with Mr. McDonnell for Friday, January 6, 2006.

Mrs. Sakmann noted that a Community Relations meeting was held on December 20, 2005.

### APPROVED MEETING MINUTES

It was noted that two corrections to the November 21, 2005, regular business meeting minutes should be made as follows:

On page 2005-3748, under Public Comments, second paragraph, delete the word "do." Corrected sentence reads, "Mrs. Beadle indicated that she would take care of it."

# WYOMISSING AREA SCHOOL DISTRICT 2005-3754

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On page 2005-3750, under School Board Member Reports, second paragraph, add the word "considering." Corrected sentence reads, "Mrs. McCready stated she attended the EIT meeting last month and Reading is now considering using EIT for tax collection.

Upon motion by Mrs. McCready, seconded by Mrs. Sakmann, the minutes of the November 14, 2005, work session and November 21, 2005, regular business meeting were approved as corrected and included as part of the official minutes.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, Sakmann, Shuttlesworth, McCready and Snyder.

Nays: None. Motion carried.

### RATIFIED FINANCIAL REPORTS

Upon motion by Dr. Shuttlesworth, and seconded by Mrs. Sakmann, payment of properly approved vendor invoices for the General Fund, and 2001 and 2003 G.O. Bond, December 2005, were approved.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, Sakmann, Shuttlesworth, McCready and Snyder.

Nays: None. Motion carried.

### CORRESPONDENCE

The Superintendent read a letter from Mr. David L. Reeser, a member of the 100<sup>th</sup> anniversary committee of the Wyomissing Borough, requesting use of a school facility for a fireworks display.

Mr. Georgeadis cautioned the Board on allowing the activity to occur in close proximity of rooftops and to consider liability concerns.

Dr. Dietz indicated administration is looking into the request from the standpoint of liability and will respond to the individual making the request.

Dr. Dietz shared a letter received from the PA Economy League regarding tax reform.

### SUPERINTENDENT'S UPDATES

Dr. Dietz presented the following report:

Wyomissing Hills has their annual Giving Tree in the lobby. Donations of new hats, gloves, mittens, scarves and socks are used to decorate the "Giving Tree." All donations will be sent to Women in Crisis.

The mural courtyard furniture (picnic tables, umbrellas, a bench, a planter and a trash can) will be in place by December 3.

Fred Wilk, Wyomissing Hills Elementary Center custodian, will be honored at our holiday sing-a-long on December 23. Mr. Fred will be retiring in January.

# WYOMISSING AREA SCHOOL DISTRICT 2005-3755

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The Wyomissing Garden Club members have chosen pieces of art work created by Wyomissing Hills students to be submitted for a National Garden Art contest.

The ballroom dancing club at West Reading Elementary Center has been very well attended and a performance is planned for Spruce Manor in March.

### SUPERINTENDENT'S REPORT

Dr. Dietz submitted his report and recommendations dated December 5, 2005.

### APPROVED SUPERINTENDENT'S REPORT

Upon motion by Mr. Larkin, seconded by Mrs. McCready, the Board of School Directors approved the Superintendent's Report dated December 5, 2005, which is included as part of these official minutes.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, Sakmann, Shuttlesworth, McCready and Snyder.

Nays: None. Motion carried.

### SCHOOL BOARD MEMBER REPORTS

Mr. Larkin stated that he attended the last Berks Career & Technology Center board meeting as the alternate representative and reported on the election of officers.

The board president announced the upcoming board meetings on January 17 and January 23, 2006.

### OLD BUSINESS

None.

### NEW BUSINESS

The Superintendent discussed the current year and next year's calendar in relation to the celebration of New Year. He commented that the holiday this year was not celebrated on Monday, January 2, and will be celebrated on Monday, January 1, 2007, next year.

Mr. McDonnell distributed copies of the proposed budget calendar and commented that the budget approval has been moved up one full month this year due to the uncertainty of future tax reform and the transition and timeline that the Superintendent has presented for his successor. He noted the dates on the proposed calendar are not written in stone and can be changed; they typically correspond to administrative timelines and allow for coordination with liaisons. The final proposed budget would be presented for approval in May.

Mr. Snyder asked the Board to read the PSBA standards for effective school governance so that discussions and possible acceptance can occur at the meeting in January.

Mr. Snyder circulated a sheet with board member demographics for review and possible updates.

**WYOMISSING AREA SCHOOL DISTRICT 2005-3756**

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Mrs. Barnett requested a staff directory be sent to Board members.

Mr. McDonnell indicated a staff directory would be sent to Board members as soon as possible.

Mr. Snyder announced the Board would meet in executive session for negotiations and possibly reconvene after the executive session.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business, and upon motion by Mr. Larkin, seconded by Mrs. McCready, the meeting adjourned to executive session at 8:10 p.m.

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Arthur J. McDonnell  
Board Secretary

## SUPERINTENDENT'S REPORT

To: Members of the Board of School Directors

The superintendent respectfully submits the following information and recommendations for Board approval:

### I. Personnel

#### A) EMPLOYEE

1. Approve Professional Staff Resignation – **Heidi A. Messner**, elementary Spanish teacher, effective at the conclusion of her approved leave at the end of the first semester of the 2005-2006 school year.
2. Ratify Support Staff Resignation – **Gregory DeAcosta**, custodian, effective November 23, 2005.
3. Approve/Ratify Staff Leave Requests –
  - a. **Kimberly Luigard**, special education aide at Wyomissing Hills Elementary Center, unpaid leave beginning on or about February 1, 2006, for approximately 6 weeks.
  - b. **Arlene Wagner**, part-time family and consumer science teacher and part-time special education aide, unpaid leave from November 15, 2005, to November 18, 2006.
4. Approve Professional Staff Appointment – **Peter Minear**, part-time temporary mathematics teacher for 6 hours per day at \$28 per hour effective December 7, 2005, pending receipt of required clearances.

*Background information: Mr. Minear graduated from Worcester Polytechnic Institute with a B.S. with distinction in mathematics and completed his teaching certificate requirements at Albright College. He also earned a Master of Arts degree at Villanova University. Mr. Minear is a graduate of Wyomissing Area High School where he was a state mathematics champion in two competitions.*

5. Approve updated District volunteer list.
6. Approve substitute list for professional/support staff.

### II. Curriculum

### III. Finance

- A) Approve agreement with KidsPeace National Hospital Tutorial program for one elementary student (ID201286) effective November 15, 2005, for 5 hours per week at \$28/hour, until the completion of the program.
- B) Approve settlement agreement with parents of one secondary student (ID100309) and payment of tuition and transportation for educational placement in the Janus School for the remainder of the 2005-06 school year, summer school 2006, and the 2006-07 school year as stipulated in the agreement.