

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- educate all students to their fullest potential*
- provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mr. John A. Larkin, President
Mrs. Lynn T. Sakmann, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mrs. Michelle M. Davis
Mr. Randall E. Hinsey, Jr.
Mrs. Joanne E. McCready
Mr. Gregory L. Portner

Non Members

Mrs. Corinne D. Mason, Board Secretary
Dr. Pamela R. Pulkowski, Assistant Superintendent

Ex Officio Member

Mr. David H. Robbins, Acting Superintendent

SCHOOL BOARD MEETING

Monday, November 23, 2009 – 7:00 P.M.

Community Board Room

OPENING

- I. Call to Order – Mr. John A. Larkin, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Announcement of Recording by the Public
- IV. Roll Call by Secretary
- V. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- December 7, 2009 – Reorganization – 6:00 p.m.

All listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

PRESENTATION

- Kurt Althouse, Esq.
- Jana R. Barnett, Esq.
- Randall E. Hinsey, Jr.
- Joanne E. McCready

PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION

**November 23, 2009 Board Meeting
Agenda – Page 2**

MINUTES & CORRESPONDENCE

- I. Approve Board Meeting Minutes –
 - October 26, 2009 Board Meeting

BOARD MOTION

Move that the Board of School Directors approve the board meeting minutes as noted.

COMMITTEE REPORTS AND PROPOSED ACTION ITEMS

Finance/Facilities

- I. Approve Financial Reports – October 2009 that are included in the official minute book and provided to Board members.
- II. Recommend approval for payment of properly approved vendor invoices for the General Checking, Athletic Checking, Food Service Checking and Capital Reserve Checking accounts.
- III. Approve Budget Transfers in the amount of \$286,048.
- IV. Approve BCIU Joint Purchase bids for copy paper as follows:

Lindenmeyr Munroe Paper	\$ 410.00
RIS Paper Company	<u>\$10,232.60</u>
	<u>\$10,642.60</u>
- V. Approve the tuition agreement with Opportunities School for 2009-10 for one elementary student, ID 202900, for a total amount of \$26,000. This is a budgeted item for 2009-10.
- VI. Approve 2008-09 Audit report and \$990,008 as designated fund balance.
- VII. Approve Fulton Bank for banking services.

Background Information: On October 28, 2009, request for proposals were opened that had been submitted by five banks for complete banking services as well as lockbox services for the District. As a total package, Fulton Bank met the District's needs for the lowest total cost. Their services will also allow the Business Office to become more efficient in using some of their automated services that we currently have to do manually with our current provider.

- VIII. Approve District-Wide Feasibility Study Update.

**November 23, 2009 Board Meeting
Agenda – Page 3**

- IX. Approve _____ as architect.

BOARD MOTION

Move that the Board of School Directors approve the Finance/Facilities items as noted.

Curriculum/Technology

- I. Approve JSHS School Improvement Plan.
- II. Approval to Apply for additional REMS Grant of \$100,000.
- III. Approve Field Trip Requests – Spanish Trip to New York City on February 18, 2010.

BOARD MOTION

Move that the Board of School Directors approve the Curriculum/Technology items as noted.

Personnel/Policy

- I. Approve Administrative Resignation – **Brian A. Gall**, Director of Technology & Curriculum Integration, effective November 30, 2009.
- II. Ratification of Support Staff Resignation – **Marilyn Carlson**, Full-time Special Education Instructional Aide at the JSHS, effective October 23, 2009.
- III. Approve Support Staff Appointment – **Corrine Suloff**, Full-time Special Education Instructional Aide at the JSHS, 7 hrs./day, \$12.00/hr., effective December 1, 2009, pending receipt of necessary documentation.

Background Information: Ms. Suloff is replacing Marilyn Carlson.

- IV. Approve Salary Increase of two percent for **Daniel Giesen**, Athletic Trainer, effective August 1, 2009.
- V. Approve Extension of the Non-Supervisory Personnel Group Compensation Plan to June 30, 2011. There are no changes to the current plan.
- VI. Approve FMLA Leave – **Diane Schaeffer**, Administrative Assistant to the Superintendent, a family and medical leave of absence, effective November 23, 2009 for approximately 4-6 weeks.
- VII. Ratify Change in Effective Date for FMLA/Child Rearing Leave – **Dana Lloyd**, English Teacher at the JSHS, began her leave on November 23, 2009.

**November 23, 2009 Board Meeting
Agenda – Page 4**

- VIII. Approve Extension to Child Rearing Leave – **Mariel E. Jordan**, Secondary English Teacher at the JSHS, from the end of the first semester of the 2009-10 school year to the end of the 2009-10 school year.
- IX. Approve Extension of Long-Term Substitute – **Jonathan Gerber**, Long-Term Substitute Teacher at the JSHS, from the end of the first semester of the 2009-10 school year to the end of the 2009-10 school year.

Background Information: Mr. Gerber was approved by the Board on August 24, 2009 as a long-term substitute replacing Mariel Jordan for the first semester of the 2009-10 school year.

- X. Approve Support Teacher for the second semester of the 2009-10 school year:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Andrea Landrum	Jonathan Gerber	LTS English Teacher	\$250.00

- XI. Approve/Ratify Support Staff Unpaid Leave Requests:

- a. **Annemarie Melcher**, Part-time Teacher's Instructional Aide at WHEC, unpaid leave from October 28-30, 2009.
- b. **Sheilah Nestro**, Part-time Crossing Guard at WREC, unpaid leave from November 9-16, 2009.
- c. **Megan Phillips**, Part-time Special Education Instructional Aide at the JSHS, unpaid leave from January 21-25, 2010.
- d. **Lisa Lamp**, Part-time Food Service Worker at the JSHS, unpaid leave from October 8-23, 2009.
- e. **Susie Froehlich**, Full-time Special Education Instructional Aide at the JSHS, unpaid leave from November 6 – December 1, 2009.
- f. **Vernon Levengood**, Part-time Food Service Worker at WHEC, unpaid leave November 3-5, 2009.
- g. **Wendy Brent**, Part-time Food Service Worker at the JSHS, unpaid leave November 19-23, 2009.
- h. **Jeffrey Krick**, Part-time Food Service Worker at the JSHS, unpaid leave December 21-23, 2009.

- XII. Ratify Change to Support Staff Unpaid Leave Request – **Suzanne Herbst**, part-time Food Service Worker at WHEC, change unpaid leave from October 13-16, 2009 to October 14-27, 2009.

Background Information: Ms. Herbst's original request for unpaid leave was approved by the Board on September 28, 2009.

- XIII. Ratify/Approve Additional Hours for Support Staff to attend conferences in order to comply with PDE mandated requirements:

- a. **Kim Bressler**, Full-time Special Education Instructional Aide at WREC, Effective Instruction training at the BCIU on October 12, 2009, and Effective Instruction Functional

**November 23, 2009 Board Meeting
Agenda – Page 5**

Skills at the BCIU on January 18, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours each day.

- b. **Hilary Decker**, Full-time Special Education Instructional Aide at the JSHS, Transition to Post Secondary Ed training at the BCIU on January 18, 2010, at her approved hourly rate not to exceed a maximum of 6 hours.
- c. **Scott Gehman**, Full-time Special Education Instructional Aide at the JSHS, Behavior Strategies at the BCIU on January 18, 2010, at his approved hourly rate not to exceed a maximum of 6 hours.
- d. **Kim Latino**, Full-time Special Education Instructional Aide at the JSHS, Effective Instruction Functional Skills at the BCIU on January 18, 2010, at her approved hourly rate not to exceed a maximum of 6 hours.
- e. **Patricia Magrann**, Full-time Special Education Instructional Aide at WHEC, Effective Instruction Functional Skills at the BCIU on January 18, 2010, at her approved hourly rate not to exceed a maximum of 6 hours.
- f. **Holly Miller**, Full-time Special Education Instructional Aide at WHEC, Effective Instruction Functional Skills at the BCIU on January 18, 2010, at her approved hourly rate not to exceed a maximum of 6 hours.
- g. **Patricia Skorpinski**, Full-time Special Education Instructional Aide at WREC, Effective Instruction Functional Skills at the BCIU on January 18, 2010, at her approved hourly rate not to exceed a maximum of 6 hours.
- h. **Jennifer Wolfe**, Full-time Special Education Instructional Aide at WREC, Safety-Care Behavioral Safety Training at the BCIU on November 12 and 13, 2009, at her approved hourly rate not to exceed a maximum of 6 hours each day.

XIV. Ratify Additional Hours for Support Staff to attend CPR training on October 17, 2009 as follows:

- a. **Jennifer Kohler**, Full-time Special Education Instructional Aide at WREC, at her approved hourly rate not to exceed 6 hours.
- b. **Patricia Magrann**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate not to exceed 6 hours.
- c. **Arlene Wagner**, Full-time Special Education Instructional Aide at the JSHS, at her approved hourly rate not to exceed 6 hours.
- d. **Linda Wynne**, Full-time Special Educational Instructional Aide at WHEC, at her approved hourly rate not to exceed 6 hours.

XV. Ratify Approval of Substitute Teachers –

- a. **Shari Bonino**, effective October 27, 2009.
- b. **Marina Romanski**, effective November 19, 2009.

XVI. Ratify Supplemental Activity Advisor Resignation – **Wayne Settle**, Jr. High School Drama Producer, effective October 19, 2009.

XVII. Approve Supplemental Activity Appointment - **Irving I. Gonzalez**, Jr. High Drama Producer, 9 points, \$761.00, effective the 2009-10 school year.

**November 23, 2009 Board Meeting
Agenda – Page 6**

XVIII. Approve Supplemental Athletic Appointment – **Dean Murray**, Head Coach Boys’ Bowling, 30.5 points, \$2,577, effective the 2009-10 school year, pending receipt of documentation.

XIX. Approve Supplemental Athletics List for Spring Sports 2009-10.

XX. Approve Deletions from Substitute List.

XXI. Approve Additions to the District Volunteer List.

XXII. Approve First Reading of the following policies:

- 202 Eligibility of Nonresident Students
- 913 Nonschool Organizations/Groups/Individuals

XXIII. Approve Adoption/Second Reading of the following policies:

- 113 Special Education
- 113.1 Discipline of Students with Disabilities
- 113.3 Screening and Evaluations for Students with Disabilities
- 114 Gifted Education
- 237 Electronic Devices
- 718 Service Animals in Schools
- 815 Acceptable Use of Internet
- 907 School Visitors

BOARD MOTION

Move that the Board of School Directors approve the Personnel and Policy items as noted.

SUPERINTENDENT’S REPORT

ADMINISTRATIVE REPORTS

I. Treasurer’s Report (Informational)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT