

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Michelle M. Davis, President
Mr. John A. Larkin, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Angel L. Helm
Scott C. Painter, Esq.
Mr. Gregory L. Portner
Mrs. Lynn T. Sakmann
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary

Ex Officio Member

Mr. David P. Krem, Superintendent

SCHOOL BOARD MEETING

Monday, November 22, 2010 – 7:00 P.M.
Community Board Room

- I. **Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Davis**
- III. **Announcement of Recording by the Public – Mrs. Davis**
- IV. **Roll Call – Mrs. Mason**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
 - Uniform Committee Meeting – December 6, 2010, 4:30 p.m.
 - School Board Reorganization – December 6, 2010, 6:00 p.m.
 - Economic Development Committee Meeting – December 8, 2010, 7:00 p.m., Library Pro Room.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Presentations – Mrs. Davis**
 - A. Audit Report – Linda Himeback, Herbein & Company, Inc.
 - B. Student Athlete Recognition – Mrs. Motze
- VII. **Public Comment on Agenda Items – Mrs. Davis**

Speakers are requested to identify themselves by name and address.

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VIII. Routine Approvals – Mrs. Davis

MOTION

- A. It is recommended that the Board of School Directors approve the following minutes:
- October 12, 2010 Committee of the Whole Meeting
 - October 25, 2010 Regular Business Meeting

MOTION

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

- C. It is recommended that the Board of School Directors approve payment of bills for the month of October 2010, as listed in the financial packet.
- 1) General Fund Accounting Check Summary
 - 2) Athletic Fund Accounting Check Summary
 - 3) Food Service Accounting Check Summary
 - 4) Student Activity Accounting Check Summary
 - 5) Capital Project Fund Accounting Check Summary

IX. Superintendent's Report – Mr. Krem

A. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items:

1. Approve Budget Transfers in the amount of \$62,438.
2. Approve BCIU Joint Purchase bids for copy paper to Ris Paper Company, Inc. in the amount of \$14,711.96.
3. Approve Taxing Authority 2011 Tax Collector Acceleration Decision Resolution.
Background information: Act 32 § 515(b) states that the governing body of each taxing authority that imposed earned income tax prior to January 1, 2011 must designate whether earned income tax will be collected for the taxing authority in 2011 by the tax collector that collects earned income tax for the taxing authority in 2010 or by the tax collector appointed by and under a master contract with the Tax Collection Committee (TCC). The purpose of this resolution is to make that designation.
4. Approve Taxing Authority Notice to DCED Concerning 2011 Tax Collector Resolution.
Background information: Act 32 § 515(b) states that the governing body of each taxing authority that imposed earned income tax prior to January 1, 2011 must designate the tax collector that will collect 2011 earned income tax for the taxing authority.

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5. Approve Resolution Requesting TCC to Contract for Collection of Tax Other Than EIT.

Background information: Act 32 § 507 requires the Berks County Tax Collection Committee (“TCC”) to appoint and implement a master contract with a Tax Collector to collect earned income tax on a county-wide basis within the Berks Tax Collection District (“TCD”). Act 32 § 509(k) allows the TCC to designate the Tax Collector to collect other taxes levied under the Local Tax Enabling Act, 53 P.S. § 6924.101 et seq., or other statutory law. The TCC is willing to contract for collection of local services tax and business privilege tax levied by taxing authorities within the TCD that request the TCC to do so, and that execute an agreement in form approved by the TCC. The purpose of this Resolution is for the Wyomissing Area School District (“Taxing Authority”) to request that the TCC contract for the collection of local services tax.

6. Approve promise to pay to the Borough of West Reading in the amount of \$132,579.90.

Background information: This promise to pay substitutes for the usual requirement of posting a bank letter of credit.

7. Approve Settlement Agreement with parents of elementary student ID #204277 in the amount of \$20,000.
8. Approve 2009-10 Audit Report with \$1,799,007 to be added to designated fund balance.
9. Approve resolution authorizing James M. Lillis and Kozloff Stoudt to represent the Wyomissing Area School District and to intervene in the appeal filed by the Highlands at Wyomissing with the Berks County Court of Common Pleas regarding their property tax assessment appeal per Resolution No. 11-22-10-01.
10. Approve resolution authorizing James M. Lillis and Kozloff Stoudt to represent the Wyomissing area School District and to intervene in the appeal filed by HCR Manorcare Properties, LLC with the Berks County Court of Common Pleas regarding their property tax assessment appeal per Resolution No. 11-22-10-02.

B. Curriculum and Technology

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items:

1. Approve homebound education for secondary student ID#200920 effective November 8-19, 2010.
2. Approve overnight field trip request – Penn State Invitational Indoor Track Meet, January 21-22, 2011.
3. Approve use and purchase of resource, *A Thousand Splendid Suns*, by Khaled Hosseini to be used in Honors World Cultures. Cost of 40 books and ancillary

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materials is approximately \$750.

Background information: Students will use this resource to better understand Islamic faith and Islam's role in a society, the Middle East (politics and culture), and the history, politics, and culture of Afghanistan. A grant from WAEF in the amount of \$450 has been approved to defray a portion of the expense.

4. Approve New Course Proposal – Discrete Math (see attached)
Background information: This course will run as a pilot for the 2011-12 school year at no cost. If successful, the course will be budgeted for 2012-13. This course is recommended for juniors and seniors with a non-math/science interest to reinforce algebra skills in preparation for college level mathematics and promote career/work skills including collaborative work, investigation and presentation of mathematical applications, and appropriate utilization of technology.

5. Approve pilot of Ballroom Dance Club at the JSHS (see attached proposal)
Background information: This club will run as a pilot for the first year. This program would be for seventh and eighth graders as a continuation of the already existing program at WREC.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items.

1. POSITION GUIDES
 - a. Director of Elementary and Secondary Education (new)

2. RETIREMENTS/RESIGNATIONS/TERMINATIONS
 - a. Professional Staff
 - 1) **Joseph Robinson**, Secondary French Teacher at the JSHS, resignation, effective date to be determined (may be held for up to 60 days.)
 - b. Support Staff
 - 1) **Ronald Blatt**, part-time Crossing Guard and part-time Food Service Pizza Day Assistant, deceased November 12, 2010.

3. LEAVES
 - a. Professional Staff
 - 1) **Andrea Boerger**, Elementary Teacher at WHEC, extension to child rearing leave from the end of the first semester of the 2010-11 school year to the start of the 2011-12 school year.
 - 2) **Gwen Gibson**, Elementary Teacher at WHEC, FMLA/Child Rearing leave change effective start date from on or about November 11, 2010, through the end of the 2010-11 school year to November 1, 2010, through the end of the 2010-11 school year.

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b. Support Staff

- 1) **Donna Bottiglieri**, full-time Special Education Instructional Aide at WHEC, unpaid leave February 14-18, 2011.
- 2) **Mary Lieberman**, full-time Special Education Instructional Aide at WREC, unpaid leave December 20-23, 2010.
- 3) **Patricia Skorpinski**, full-time Special Education Instructional Aide at WREC, unpaid leave March 7-10, 2011.
- 4) **Janice Duquette**, full-time Secretary to the Jr./Sr. High School Principals, FMLA leave effective November 8 - November 11, 2010.
- 5) **Suzanne Herbst**, part-time Food Service Worker at WHEC, unpaid leave November 2-4, 2010.
- 6) **Karen Sichak**, part-time Teacher's Instructional Aide at WHEC, unpaid leave September 22-28, 2010.

4. APPOINTMENTS/TRANSFERS

a. Administrative Staff

- 1) **Julia R. Vicente**, Director of Elementary and Secondary Education, at a starting salary of \$110,000, prorated, pending receipt of necessary documentation and subject to and conditioned upon negotiating an Employment Agreement between the Board of School Directors and Mrs. Vicente on all matters including the length of term and all other terms and conditions of employment. The final contract between the parties shall be approved the Board of School Directors at the meeting next following the completion of the Employment Agreement. Employment pursuant to the Resolution shall not begin until the final Employment Agreement is approved by the Board.
Background Information: Mrs. Vicente is currently the Director of Secondary Education with the Reading School District where she supervises and oversees all of the activities, instructional programs and staff of the four Gateway Magnet Schools, four middle schools, both high schools and the alternative school. Prior to this time, she served in several administrative positions including District Coordinator for Gifted Education and Home Schooling, District Coordinator for the Educational Assistance Program/District Tutoring Initiative, Principal and Assistant Principal with the Lancaster School District. Mrs. Vicente earned her Masters of Education in Gifted Education, her Administrative Certification and her Supervisory Certificate, Communication Arts, from Millersville University and her Bachelor of Arts in English, Electives in Education from Albright College.

b. Professional Staff

- 1) **Brittany Robinson**, extension to Long-term Substitute position at WHEC from the end of the first semester of the 2010-11 school year to the end of the 2010-11 school year.
Background Information: Ms. Robinson is replacing Mrs. Boerger while she is on leave.

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c. Effective Date

- 1) **Amanda Myers**, Long-term Substitute Elementary Teacher at WHEC, change effective date from on or about November 9, 2010, to November 1, 2010.

Background Information: Ms. Myers is replacing Mrs. Gibson while she is on leave.

d. Support Staff

- 1) **Keith Heltzinger**, full-time Custodian (2nd shift) at WHEC, 8 hrs./day, \$11.62/hr., effective November 23, 2010, pending receipt of necessary documentation.

Background Information: Mr. Heltzinger is replacing Dennis Keglovics.

- 2) **William Harcar**, transfer from full-time Custodian (2nd shift) at the JSHS to full-time Custodian (2nd shift) at WREC, with no change in hourly rate or number of hours worked, effective November 23, 2010.

Background Information: Mr. Harcar is filling the vacancy created by the transfer of Michael Hawkins to the JSHS.

- 3) **William C. Cary**, transfer from full-time Custodian (Floater) to full-time Custodian (2nd shift) at the JSHS, with no change in hourly rate or number of hours worked, effective November 23, 2010.

Background Information: Mr. Cary is filling the vacancy created by the transfer of William Harcar to WREC.

e. Supplemental Staff

- 1) **David M. McDermott**, substitute weight-room supervisor, \$9.69/hr., effective November 5, 2010.
- 2) **Charles R. Hiestand, III**, Information Technology Intern, \$10.00/hr., not to exceed 160 hours, effective December 13, 2010.

Background Information: These hours are included in the IT budget.

Winter Athletics:

- 3) Approve Revised Supplemental Athletics List for Winter Sports 2010-11.

5. ADDITIONAL HOURS

a. Professional Staff

- 1) **William Hartman**, Secondary Math Teacher at the JSHS, to provide homebound instruction for one secondary student ID #200920, effective November 8-19, 2010, for a shared maximum not to exceed 5 hours per week, at the approved professional contracted rate.

- 2) **Kim Lally**, Guidance Counselor at the JSHS, to provide homebound instruction for one secondary student ID #200920, effective November 8-19, 2010, for a shared maximum not to exceed 5 hours per week, at the approved professional contracted rate.

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6. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST (attached to agenda)
7. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST (attached to agenda)
8. POLICIES
 - a. Second reading/adoption of the following policies:
 - 006 – Meetings
 - 104 – Nondiscrimination in Employment/Contract Practices
 - 314 – Physical Examination
 - 705 – Safety
 - 903 – Public Participation in Board Meetings

X. Old Business – Mrs. Davis

XI. New Business – Mrs. Davis

- A. School Calendar Adjustment
- B. Board Voting Meetings

XII. Right to Know Requests – Mrs. Davis

		Right-to-Know			
		Cost Analysis			
		10/31/2010			
Date	Requested by	Description of Request	Personnel	Time	Cost
10/4/2010	R. Roland	Retiree names and addresses	S. Fick	0.25	\$3.59
			D. Mould	0.5	11.74
10/4/2010	S. Campbell	Information regarding fair share fee payers	S. Fick	0.25	\$3.59
10/5/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64
10/14/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64
10/15/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64
10/28/2010	Signature Info. Solutions	(2) Tax Certification	C. Beck	0.50	\$7.19
			S. Fick	0.50	\$9.29
10/28/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64
					\$68.32

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XIII. Public Participation – Mrs. Davis

*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

XIV. Hearing from the WAEA

XV. Adjournment – Mrs. Davis