

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Carolyn M. Bamberger
Mrs. Michelle M. Davis
Mr. Lawrence A. Fitzgerald, Treasurer
Mrs. Angel L. Helm
Mr. John A. Larkin
Scott C. Painter, Esq.
Mr. Gregory L. Portner
Mrs. Lynn T. Sakmann
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary

Ex Officio Member

Mr. David P. Krem, Superintendent

SCHOOL BOARD MEETING

Monday, December 6, 2010
Community Board Room

- I. **Call to Order – Board President, Presiding**
- II. **Announcement of Recording by the Public – Board President**
- III. **Roll Call – Mrs. Mason**
- IV. **Welcome to Visitors & Announcement of Meetings – Board President**
 - Finance Committee Meeting – December 7, 2010, 9:00 a.m., CBR
 - Economic Development Committee Meeting – December 8, 2010, 7:00 p.m., Library Pro Room.
 - Community Relations Committee Meeting – January 6, 2011, 7:00 p.m., CBR
 - Economic Development Committee Meeting – January 12, 2011, 7:00 p.m., Library Pro Room.
- V. **Presentations – Board President**
 - A. Moment of silence in remembrance of Staff Sergeant Sean Michael Flannery.
- VI. **Public Comment on Agenda Items – Board President**

Speakers are requested to identify themselves by name and address.

December 6, 2010 Board Meeting
Agenda – Page 2

VII. Superintendent’s Report – Mr. Krem

A. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items:

1. Approve donation from the Wyomissing Area Education Foundation in the amount of \$136.42 to be used for the Project Help Desk at the JSHS Library.
2. Accept letter of approval from PDE for PlanCon Part F, Construction Documents, for the West Reading Elementary Center.
Background information: Per PDE, this document must be entered into the School Board minutes.
3. Approve resolution authorizing James M. Lillis and Kozloff Stoudt to represent the Wyomissing Area School District and to intervene in the appeal filed by Spruce Manor RE 1, LP with the Berks County Court of Common Pleas regarding their property tax assessment appeal per Resolution No. 12-06-10-01.
4. Approve resolution to approve the Amended and Restated Joint Agreement and Bylaws of the EIT Bureau and to admit Reading School District as a new member to the Bureau.
Background information: With the appointment of the Berks County Earned Income Tax Bureau (Bureau) as the tax collector under Act 32, the Bureau was required to amend its Joint Agreement and Bylaws to come in compliance with Act 32 and the requirements set forth in the Tax Collection Agreement between the Bureau and the Tax Collection Committee (TCC). The Executive Committee of the Bureau has approved the Amended and Restated Joint Agreement and the Amended and Restated Bylaws of the Bureau and now each school district must adopt the resolution to complete the amendment process.
5. Approve request to establish Student Activity Account for the Service Club.
Background information: This account is to be used as the cash flow accounting instrument for the Daffodil Days school-wide fundraiser event to benefit the American Cancer Society.

B. Curriculum and Technology

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items:

1. Approve field trip request – WREC Science and Sports Day, January 3, 2011.

December 6, 2010 Board Meeting
Agenda – Page 3

2. Approve 2010-2011 School Calendar Adjustment
Background information: January 19, 20, and 21, 2011 will be Act 80 days at the JSHS for mid-term testing. JSHS students will be dismissed at 11:05 a.m.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items.

1. POSITION GUIDE

- a. Administrative Assistant to the Director of Elementary & Secondary Education (formerly Administrative Assistant to the Assistant Superintendent), effective January 3, 2011.

2. RETIREMENTS/RESIGNATIONS/TERMINATIONS

- a. Effective Date
 - 1) **Joseph Robinson**, Secondary French Teacher at the JSHS, resignation effective December 23, 2010.
Background Information: Mr. Robinson's resignation was approved at the November 22, 2010, School Board meeting with a date to be determined.
- b. Supplemental Staff
 - 1) **Nick Kennedy, Jr.** High Assistant Boys' Basketball Coach, resignation effective December 1, 2010.

3. LEAVES

- a. Professional Staff
 - 1) **Sarah Rugg**, Elementary Teacher at WHEC, a child bearing/rearing leave effective on or about March 18, 2011, through the end of the 2010-11 school year.
- b. Support Staff
 - 1) **Kathy Schweitzer**, full-time Special Education Instructional Aide at WHEC, a FMLA leave effective December 6, 2010, until a date to be determined.

4. APPOINTMENTS/TRANSFERS/EFFECTIVE DATE

- a. Administrative Staff
 - 1) **Julia R. Vicente**, Director of Elementary & Secondary Education, effective January 3, 2011, pending receipt of necessary documentation.
Background Information: Ms. Vicente's appointment was approved at the November 22, 2010, Board meeting.
- b. Professional Staff
 - 1) **Elizabeth A. Shaak**, Secondary French Teacher at the JSHS, at B, Step 1, \$40,720, pro-rated, effective January 3, 2011, pending receipt of necessary documentation.

December 6, 2010 Board Meeting

Agenda – Page 4

Background Information: Ms. Shaak is replacing Joseph Robinson. She graduated magna cum laude from Millersville University with a BSE in French.

c. Support Staff

- 1) **William Lerch**, transfer from full-time Custodian (second shift) at the JSHS to full-time Custodian (Floater), with no change in hourly rate or number of hours worked, effective December 6, 2010.

Background Information: Mr. Lerch is filling the vacancy created by the transfer of William Cary to second shift at the JSHS.

- 2) **Gene L. Ludwig**, part-time temporary Food Service Worker at WREC (to be located at Sts. Constantine and Helen Greek Orthodox Church during the construction project), 4 hrs./day, \$9.24/hr., effective January 3, 2011, through the end of the school year, pending receipt of necessary documentation.
- 3) **Amelia M. Xavios**, full-time Temporary School Nurse at WREC (to be located at St. James Church during the construction project), 7.5 hours per student day, at B, Step 1, \$40,720, pro-rated, effective January 3, 2011, through the end of the school year, pending receipt of necessary documentation. An Emergency Certification for School Nurse is in process with the Department of Education.

d. Confidential Support Staff

- 1) **Barbara DeMoss** change in title from Administrative Assistant to the Assistant Superintendent to Administrative Assistant to the Director of Elementary & Secondary Education, with no change in hours worked or hourly rate, effective January 3, 2011.

e. Supplemental Staff

- 1) **Daniel Batz, Jr.** High Boys' Basketball Assistant Coach, 19 points, \$1,606, effective the 2010-11 school year, pending receipt of necessary documentation.

5. VOLUNTEER COACHES

a. Winter Sports

- 1) **Noel Abreu** - basketball (pending receipt of clearances)
- 2) **Mark Burkholder** - boys' bowling
- 3) **Megan Dougherty** - girls' basketball
- 4) **Jeffrey Frank** - wrestling
- 5) **J. Christopher Froelich** - wrestling
- 6) **Michael Mendoza** - wrestling (pending receipt of clearances)
- 7) **Ryan McBrearty** - Jr. High wrestling
- 8) **Jeffrey Schloth** - wrestling

6. ADDITIONAL HOURS

a. Support Staff

- 1) **Tetiana Sklepkovych**, part-time Library Aide at WREC, a maximum of 16.5 hours at her approved hourly rate to assist with packing for the relocation, effective November 22-23, 2010.

**December 6, 2010 Board Meeting
Agenda – Page 5**

7. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST (attached to agenda)

8. ADDITIONS TO THE DISTRICT VOLUNTEER LIST (attached to agenda)

9. POLICIES

a. First reading of the following policy:

314 – Physical Examination

Background information: Public School Code states that school boards may require a special medical examination for any school employee at any time; therefore, the phrase “for job-related purposes” was deleted from the revision approved at the meeting of November 22, 2010.

VIII. **Old Business – Board President**

IX. **New Business – Board President**

X. **Public Participation – Board President**

The Board welcomes comments on any school subject.

Speakers are requested to identify themselves by name and address.

XI. **Hearing from the WAEA**

XII. **Adjournment – Board President**