

# WYOMISSING AREA SCHOOL DISTRICT 2010-4114

## Minutes April 26, 2010

The regular meeting of the Board of School Directors convened at 7:09 p.m. in the West Reading Elementary Center gymnasium with Mrs. Davis, Board President, presiding.

### PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

### Board Members Present:

Mrs. Bamberger, Mrs. Davis, Mr. Fitzgerald, Mrs. Helm, Mr. Larkin, Mr. Painter, Mr. Portner, Mrs. Sakmann, and Mrs. Seltzer.

### Administrative Staff Present:

Mr. Robbins, Mrs. Mason, Mr. Babb, Mr. Fries, Ms. Garman, Mrs. Motze, Dr. Speace, and Dr. Pulkowski.

### Attendees:

Mr. Brian Boland, Kozloff Stoudt; and Diane Schaeffer, recording secretary. Audience sign-in sheet included as part of these official minutes.

### MEETING ANNOUNCEMENTS

Following the roll call by the Board secretary, Mrs. Davis welcomed everyone and noted that the Board met in executive session on April 18 at 5:30 p.m. and prior to this evening's meeting to discuss personnel matters and no action was taken.

She noted the following May meeting schedule and locations:

- Committee of the Whole – Monday, May 10, 2010, 6:00 p.m.
- School Board Meeting – Monday, May 24, 2010, 7:00 p.m.  
Listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

### PUBLIC COMMENT

Mr. William Murray asked if the addition of the Right-to-Know Request summary was a permanent change to the agenda.

President Davis responded that it would be included as public information.

Mr. Murray replied that policies 006 and 801 should be revised to note the change. The solicitor indicated he would take that under advisement.

Mr. Murray noted that the Right-to-Know summary should also include the savings to the district as a result of information provided. He felt residents will be reluctant to request information if the summary is made public.

Mr. Murray questioned the suggested change in Policy 903 requiring notification by the Friday before the Board meeting to address the Board on issues not on the agenda. After further discussion by the Board, Mr.

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Painter said he would continue to review the policy.

Mr. Peter Schiaroli commented on the Personnel agenda item related to the contract for Dr. Pamela Pulkowski, Assistant Superintendent.

Dr. Pamela Pulkowski commented as a resident of the District on the Personnel agenda item related to the continuation of her contract as Assistant Superintendent after the expiration on November 19, 2010.

### STUDENT RECOGNITION

Mrs. Jen Motze, Director of Athletics, introduced the State swimming champions. Mrs. Davis read a proclamation in honor of their accomplishments. Copy included as part of these official minutes.

### SUPERINTENDENT'S REPORT

Mr. Robbins stated that construction is slated to begin at West Reading Elementary in January 2011. He has been working with Mr. Fries on a transition plan, and they visited many sites to find the best location for the students during the construction.

The plan is to relocate the 6<sup>th</sup> grade students to Sts. Constantine and Helen Greek Orthodox Church and the 5<sup>th</sup> grade students to St. James in West Reading. Leases are being prepared and will be presented to the Board for approval in May.

Mr. Fries is working with staff on the communication/phone needs and Mr. Babb is meeting with his staff.

Mrs. Helm asked Mr. Robbins for cost estimates.

Mr. Robbins noted that modulars could only be placed at Wyomissing Hills Elementary at a cost of \$675,000. The cost is \$150,000 to utilize the church facilities.

### **ROUTINE APPROVALS**

### MEETING MINUTES

A motion was made by Mr. Painter, second by Mr. Portner, to approve the minutes of the March 22, 2010 business meeting. The minutes were approved the following changes. On page 1 the attendee's name is Ms. Pam Cala and on page 2, the sentence should read "The remaining \$19,000 will be for the purchase of computers and digital books."

Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

### TREASURER'S REPORT

Upon motion by Mr. Larkin, second by Mrs. Seltzer, the Treasurer's Reports were accepted as presented.

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Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann,  
Seltzer, Larkin and Davis.  
Nays: None. Motion carried.

**PAYMENT OF BILLS**

Upon motion by Mr. Fitzgerald, second by Mr. Portner, payment of bills for the month of March 2010 was approved.

Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann,  
Seltzer, Larkin and Davis.  
Nays: None. Motion carried.

**BOARD MEMBER  
PRESENTATIONS**

Secretary's Correspondence – Nothing to report.

BCIU – Mrs. Bamberger reported the annual convention will be held on April 29 and Anne Seltzer will attend. The topic will be the Obama administration's educational initiative.

BCTC – Mr. Painter noted a meeting is scheduled this week and Mr. Portner will attend.

EIT – No report from Mr. Larkin.

WAEF – Mrs. Seltzer noted that plans are in progress for the first "Toast to the Teachers" fund raising event.

Legislative Report – No report from Mr. Fitzgerald.

Economic Development Ad Hoc Committee – Mrs. Bamberger reported that the committee will meet on April 7 and they are looking at opportunities to do fund raising. The next meeting is scheduled for May 5 at 7:00 p.m.

Community Relations Ad Hoc Committee – Mrs. Seltzer indicated the committee will meet on May 19 at 7:00 p.m.

**FINANCE/  
FACILITIES**

Mr. Portner requested that item H. "Adoption of the proposed final budget for 2010-11" be voted on separately.

A motion was made by Mr. Larkin and seconded by Mr. Painter to approve Finance/Facilities items A. through G. and they were approved as follows:

A. Approved Budget Transfers in the amount of \$77,108.

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- B. Approved Joint Purchasing bids for classroom & office supplies and medical & nursing supplies as follows:

**Classroom & Office:**

The Art Store Inc	\$ 3,786.39
Cascade School	57.10
Commercial Art Supply	52.25
EAI Education	8.25
ETA Cuisenaire	48.00
Hammond & Stephens	5.52
Kurtz Bros	1,768.90
Nat'l Art & School	36.50
Office Basics	859.81
Phillips Supply	86.86
Pyramid School Prod	2,604.49
Quill Corp	2,322.00
<u>Triarco Arts &amp; Crafts</u>	<u>1.88</u>
TOTAL	\$11,637.95

**Medical & Nursing:**

Wm MacGill & Co	\$ 28.70
United Health	1,295.36
Physician Sales	39.92
Moore Medical	955.64
Medco	155.97
Henry Schein	43.82
<u>Collins Surgical</u>	<u>30.19</u>
TOTAL	\$2,549.60

- C. Approved TRS Roofing, Inc. for roof replacement at the JSHS as per bid totaling \$1,217,942 (see enclosure).
- D. Approved exonerations for Per Capita tax.
- E. Accepted donation in the amount of \$150 from Mr. and Mrs. Charles A. Sakmann III to be used by the Music Department.
- F. Approved ESY agreement with The Pathway School for one high school student, ID# 201151 for the period July 5, 2010 to August 13, 2010.
- G. Approved Resolution 04-26-10-1 authorizing the 2009B series to be reimbursed for funds used for WREC prior to the issuance of

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debt for the WREC Project.

Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

Mr. Larkin moved and Mr. Painter seconded a motion to adopt the proposed final budget for 2010-11.

Mr. Portner questioned the change from a 2.2% increase to 2.9%.

Mr. Robbins explained the coaches salaries increase based on their experience, the District has not received any retirement notices from professional staff, and the incoming kindergarten class numbers may affect the budget.

Mrs. Helm noted that the millage increase is 6/10 of 1% and no jobs or programs have been eliminated.

The Proposed Final General Fund Budget for the following expenditures was approved:

1000 Instruction .....	\$15,851,924
2000 Supporting Services .....	9,365,092
3000 Operation of Non-Instructional Services .....	1,009,409
4000 Facilities, Acquisition & Construction .....	-0-
<u>5000 Financing Uses .....</u>	<u>4,125,373</u>
TOTAL GENERAL BUDGET EXPENSES .....	\$30,351,798

and that the Board re-enact the following local taxes for the 2010-2011 school year:

1. Real Estate Tax .....27.894 Mills
2. Local Services Tax (to a maximum of)..... \$10.00
  - Wyomissing Borough ..... \$5.00
  - West Reading Borough .....\$5.00
3. Earned Income Tax ..... 1.0%
4. Business Privilege Tax (to a maximum of)..... 1.5 Mills
5. Per Capita Tax, Act 679 Capita Tax, Act 679 ..... \$5.00
6. Per Capita Tax, Act 511 (to a maximum of).....\$10.00
  - Wyomissing Borough .....\$5.00
  - West Reading Borough .....\$5.00
7. Real Estate Transfer Tax (to a maximum of)..... 1.0%
  - Wyomissing Borough ..... .5%
  - West Reading Borough ..... .5%

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The budget includes all staff positions and salaries, and requires a .786 mill tax increase.

Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

Mrs. Davis thanked the Sakmanns for their donation to the music department.

### CURRICULUM/ TECHNOLOGY

A motion was made by Mr. Larkin, and seconded by Mrs. Seltzer to approve the submission of grant proposals as follows:

- A. Grant Proposal for Keys 2 Work Program.
- B. Grant Proposal for Science is Elementary Program.

Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

### PERSONNEL/POLICY

A motion was made by Mr. Larkin and seconded by Mr. Fitzgerald to approve Resolution 04-26-10-2. Copy of resolution included as part of these official minutes.

- A. Official notification to Assistant Superintendent that the Board will not be retaining her after the expiration of her contract on November 19, 2010.

Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

Mrs. Davis requested a motion to approve the personnel agenda items B. through F. and H.

Upon motion by Mr. Larkin, second by Mr. Portner, the following personnel items were approved.

#### B. RETIREMENTS/RESIGNATIONS/TERMINATIONS

- 1.) Professional Staff
  - a. **Kathleen Workowski**, Elementary Teacher at WHEC, resignation effective the end of the 2009-10 school year.
- 2.) Support Staff
  - a. **Jeffrey Krick**, part-time Food Service Worker at the JSHS, resignation effective March 19, 2010.

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C. LEAVES

- 1.) Professional Staff
  - a. **Dr. Toni Wengerd**, Elementary Teacher at WHEC, FMLA/Child Rearing Leave from on or about May 28, 2010 through the end of the 2010-2011 school year.
- 2.) Support Staff
  - a. **Teresita Gallegos-Rosa**, part-time Teacher's Instructional Aide at WHEC, unpaid leave March 24-26, 2010.
  - b. **Lisa Lamp**, part-time Food Service Worker at the JSHS, unpaid leave February 16-March 5, 2010.
  - c. **Mary Lieberman**, full-time Special Education Instructional Aide at WREC, unpaid leave June 9-11, 2010.
  - d. **Annemarie Melcher**, part-time Special Educational Instructional Aide at WHEC, unpaid leave March 18-22, 2010.
  - e. **Kathleen Rohm**, full-time Special Educational Instructional Aide at WHEC, unpaid leave November 1-5, 2010.
  - f. **Joseph Shoumlisky**, full-time Custodian at WHEC, FMLA leave effective March 18, 2010 until a date to be determined.
  - g. **Claudia Walters**, full-time Secretary to the Director of Buildings and Grounds and Director of Technology, unpaid leave one-half day May 25 and May 26-28, 2010.

D. APPOINTMENTS

- 1.) Professional Staff
  - a. **Chris Nugent**, part-time Energy Educator/Manager, at an annual stipend of \$21,013, for the 2010-11 fiscal year. *Background Information: The stipend is the result of energy saving measures guaranteed by Energy Education. The actual revenue from the stipend is the savings realized by implementing Energy Educator's energy savings measures. If the savings fall short of \$21,013, Energy Educator pays the District the difference as per the contract.*
- 2.) Support Staff
  - a. **Benito Diaz**, full-time Custodian (Floater), 8.0 hrs./day, \$13.66/hr., to full-time Second Shift Custodian at WHEC, 8.0 hrs./day, \$13.66/hr., effective March 19, 2010.

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*Background Information: Mr. Diaz is replacing Gene Kiwak.*

- b. **Michele Hughes**, part-time Food Service Worker at the JSHS, 6.25 hrs./day, \$9.24/hr., effective April 27, 2010, pending receipt of necessary documentation.  
*Background Information: Ms. Hughes is replacing Jeffrey Krick.*
- c. **Dennis Keglovics**, full-time Custodian (Floater), 8.0 hrs./day, \$12.79/hr., effective April 16, 2010.  
*Background Information: Mr. Keglovics is replacing the vacancy created by the change in assignment for Benito Diaz.*

3.) Supplemental Staff

*Activities:*

- a. Increase in base points from 16 to 23.5 for the JSHS Drama Technical Director supplemental position, effective the 2010-11 school year.

E. ADDITIONAL HOURS

1.) Professional Staff

- a. **William Dramby**, Social Studies Teacher at the JSHS, to provide in-home instruction for one secondary student ID#100707 effective March 24, 2010, through May 6, 2010, for a shared maximum not to exceed 5 hours per week at the approved contracted rate.
- b. **Joseph Kollar**, Science Teacher at the JSHS, to provide in-home instruction for one secondary student ID#100707 effective March 24, 2010, through May 6, 2010, for a shared maximum not to exceed 5 hours per week at the approved contracted rate.
- c. **Joan Mathews**, English Teacher at the JSHS, to provide in-home instruction for one secondary student ID#100707 effective March 24, 2010, through May 6, 2010, for a shared maximum not to exceed 5 hours per week at the approved contracted rate.
- d. **Todd Zechman**, Math Teacher at the JSHS, to provide in-home instruction for one secondary student ID#100707 effective March 24, 2010, through May 6, 2010, for a shared maximum not to exceed 5 hours per week at the approved contracted rate.

2.) Support Staff (Hours required to comply with PDE mandated requirements.)

- a. **Karen Koppenhaver**, full-time Special Education



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Instructional Aide at WHEC, Advanced Paras Behavior Strategies at the BCIU on June 30, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours.

- b. **Rupa Patel**, full-time Special Education Instructional Aide at WHEC, Advanced Paras Behavior Strategies at the BCIU on June 30, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours.
- c. **Lauren Yelinek**, full-time Special Education Instructional Aide at WHEC, Advanced Paras Behavior Strategies at the BCIU on June 30, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours.

## F. VOLUNTEER FOR SPRING SPORTS

- 1.) **John Nickey** – Boys' Baseball

## H. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST.

Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

A motion was made by Mr. Larkin and seconded by Mr. Fitzgerald to approve personnel agenda item G. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST.

Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann, Larkin and Davis.

Abstain: Seltzer

Nays: None. Motion carried.

## POLICIES

A motion was made by Mr. Larkin and seconded by Mrs. Sakmann to approve the second reading of the following policies:

- a. 908 Relations with Parents
- b. 918 Title I Parent Involvement

And the first reading of the following policies:

- a. ~~903 Public Participation in Board Meetings~~
- b. 248 Unlawful Harassment
- c. 348 Unlawful Harassment
- d. 448 Unlawful Harassment
- e. 548 Unlawful Harassment

There was further discussion on Policy 903 and Mr. Painter said that

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based on the comments he would revise the policy before it is presented for a first reading.

Yeas: Bamberger, Fitzgerald, Helm, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

**OLD BUSINESS**

Mr. Robbins commented on the mural being done at the West Reading playground.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

Mr. Michael Mitchell, Sr. asked if the District is receiving taxes from VIVA and Mr. Larkin responded that there is a 10-year LERTA agreement and we are receiving taxes but will not get the full amount until 10 years from September 2009.

Mrs. Elizabeth Heckler congratulated the Board for holding a monthly meeting in the West Reading Elementary Center.

Mr. James Cardi asked if the District is saving money by employing Chris Nugent as the Energy Manager. Mr. Robbins explained the Energy Education Program and some of Mr. Nugent's duties and how it has saved the District considerable money.

**ADJOURNMENT**

A motion was made by Mr. Larkin, seconded by Mr. Painer to adjourn at 8:15 p.m.

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Corinne D. Mason  
Board Secretary