

WYOMISSING AREA SCHOOL DISTRICT 2010-4130

Minutes May 24, 2010

The regular meeting of the Board of School Directors convened at 7:01 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Bamberger, Mrs. Davis, Mr. Fitzgerald, Mr. Larkin, Mr. Painter, Mr. Portner, Mrs. Sakmann, and Mrs. Seltzer.

Board Member Absent: Mrs. Helm

Administrative Staff Present: Mr. Robbins, Mrs. Mason, Mr. Babb, Mr. Fries, Mrs. Morett, and Dr. Pulkowski.

Attendees: Mrs. Pam Calas, Kozloff Stoudt; and Diane Schaeffer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Following the roll call by the Board secretary, Mrs. Davis welcomed everyone and noted that the Board met in executive session prior to this evening's meeting to discuss personnel matters and no action was taken.

She noted the following June meeting schedule and locations:

- Committee of the Whole – Monday, June 14, 2010, 6:00 p.m.
 - School Board Meeting – Monday, June 28, 2010, 7:00 p.m.
- Listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

PUBLIC COMMENT

Mr. William Murray noted that the minutes from the May 10 Committee of the Whole meeting were presented for approval but previous COW meeting notes were not submitted for Board approval or posted to the website. He stated that he requested and was provided with copies. He suggested that the Board submit the notes for approval to increase transparency. He stated that Public School Code requires minutes, and if the Board is changing the practice, the policy would have to be changed.

Mrs. Davis noted that notes are kept at work sessions and approved if any action is taken by the Board.

Mr. Richard Geertman requested that the practice of publishing the Right-to-Know requests be discontinued.

SUPERINTENDENT'S REPORT

A powerpoint presentation was made by Mr. Adams, architect for Gilbert Architects, Inc., on the West Reading Elementary Center project.

WYOMISSING AREA SCHOOL DISTRICT 2010-4131

Minutes May 24, 2010

He noted that they will present design development cost estimates at the June 14 meeting in order to have approval of PlanCon D (project estimates) and PlanCon E (design development) for submission to PDE at the June 28 meeting.

ROUTINE APPROVALS

MEETING MINUTES

A motion was made by Mrs. Seltzer, second by Mr. Painter, to approve the minutes of the following meetings:

- April 26, 2010 Regular Business Meeting
- May 4, 2010 Special Board Meeting
- May 10, 2010 Committee of the Whole Meeting
- May 19, 2010 Special Board Meeting

Yeas: Bamberger, Fitzgerald, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

TREASURER'S REPORT

Upon motion by Mr. Fitzgerald, second by Mrs. Seltzer, the Treasurer's Reports were accepted as presented.

Yeas: Bamberger, Fitzgerald, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon motion by Mrs. Sakmann, second by Mr. Larkin, payment of bills for the month of April 2010 was approved.

Yeas: Bamberger, Fitzgerald, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

BOARD MEMBER PRESENTATIONS

Secretary's Correspondence – Nothing to report.

BCIU – Mrs. Bamberger reported that board met last week and they have scaled back their expansion plans. They also had a presentation on the new smart board.

BCTC – Mr. Painter noted he will be attending a meeting this week and Mr. Portner attended the last meeting.

EIT – No report from Mr. Larkin.

WAEF – Mrs. Seltzer noted the first "Toast to the Teacher" event is occurring this evening.

WYOMISSING AREA SCHOOL DISTRICT 2010-4132

Minutes May 24, 2010

Legislative Report –Mr. Fitzgerald reported a meeting with the legislators is scheduled for May 27 at the BCIU Education Centre.

Community Relations Ad Hoc Committee – Mrs. Seltzer said the last meeting was cancelled but the group is making plans to meet in the fall.

Economic Development Ad Hoc Committee – Mrs. Bamberger reported that the committee will meet on June 2, and on June 14 Mr. Hetrich’s student committee will report on their meeting with legislators.

Mr. Robbins asked the Board for direction on printing school calendars for parents.

**FINANCE/
FACILITIES**

A motion was made by Mrs. Sakmann and seconded by Mr. Fitzgerald to approve Finance/Facilities agenda items A. through N.

Mr. Portner asked for clarification on the District’s responsibility for repairs as noted in the church lease agreements.

Mr. Robbins responded that the District is responsible for things that would be broken by students.

Mrs. Bamberger suggested that we photograph the rooms before we take occupancy.

Mr. Portner questioned what would happen if we couldn’t vacate by June 3. Mr. Robbins noted both churches would continue to house the students, but the architect is aware of the time frame.

Mrs. Seltzer questioned the item to approve tuition rates.

Mr. Robbins clarified that the District does not accept tuition students but the State establishes rates each year which must be approved by the Board of School Directors.

Following discussion on the agenda items, the finance and facilities agenda items were approved as follows:

- A. Approved Budget Transfers in the amount of \$370,789.
- B. Approved Joint Purchasing bids for copy paper, janitorial supplies, custodial supplies and art supplies as follows:

<u>Copy Paper</u>	
Lindenmeyr Munroe	\$ 927.00
Ris Paper	<u>18,816.32</u>
TOTAL	\$19,743.32

Minutes May 24, 2010

Janitorial Supplies

Clean Image, Inc.	\$ 520.50
Interline Brands, Inc.	26.04
M. J. Earl, Inc.	52.80
Penn Valley Chemical	407.76
Phillip Rosenau Co., Inc.	125.40
Pyramid School Products, Inc.	<u>150.96</u>
TOTAL	\$1,283.46

Custodial Supplies

Central Poly Corp.	\$ 244.00
Clean Image, Inc.	3,201.80
Hillyard Inc.	6,048.64
Interboro Packaging Corp.	816.00
Jersey Paper Plus, Inc.	475.60
M. J. Earl, Inc.	5,613.80
Penn Valley Chemical	972.00
Phillip Rosenau Co., Inc.	158.00
Weavers Hardware Co.	186.85
Xpedx	<u>631.80</u>
TOTAL	\$18,348.49

Art Supplies

Art Store Inc.	\$ 864.95
Dick Blick	59.28
Kurtz Bros.	1,119.06
Nat'l Art & School	1,348.88
Phillips Supply	168.98
Pyramid School Products	1,148.90
School Specialty	1,132.60
Triarco	<u>50.74</u>
TOTAL	\$5,893.39

- C. Approved donation from the Wyomissing Area Education Foundation in the amount of \$1,300 for funding of the purchase of 10 guitars to be used at the JSHS.
- D. Approved 2010-11 Enrollment Contract with the Janus School for one (1) secondary student, ID # 101013, in the amount of \$25,500.
- E. Approved Addendum to Agreement with Austill's Rehabilitation Services Inc.
Background Information: This approval will extend the contract for physical and occupational therapy services through June 30, 2013 at a rate of \$57 per hour for 2010-11, \$57.91 per hour for 2011-12 and \$58.84 per hour for 2012-13. Austill's has provided

Minutes May 24, 2010

therapy services to the District since 1997.

- F. Approved Settlement Agreement with parents of student ID # 203776.
- G. Approved lease with St. James Church for the housing of the fifth grade students during the renovation and construction of the West Reading Elementary Center.
- H. Approved lease with Sts. Constantine & Helen Greek Orthodox Church for the housing of the sixth grade students during the renovation and construction of the West Reading Elementary Center.
- I. Approved Lawrence A. Fitzgerald as School Board Treasurer for the term July 1, 2010 to June 30, 2011 with no wage payments.
- J. Approved submission of 2009 delinquent Per Capita Tax in the amount of \$8,976 to Statewide tax recovery.
Background information: April 30, 2010 was the deadline for per capita payments under the penalty period. A complete list of the filing can be obtained from the Director of Business Affairs.
- K. Approved tuition rates for 2009-10 - \$10,302.77 elementary, \$11,311.32 secondary.
Background information: The tuition charge(s) for the fiscal year ending June 30, 2009, are based on the school's annual financial report and child accounting attendance reports submitted by the chief school administrator of the school district for the preceding school year which ended June 30, 2008. This charge(s) has been calculated in accordance with the provisions of Section 2561 of the PA Public School Code of 1949, as amended.
- L. Approved Homestead/Farmstead Exclusion Resolution.
Background Information: PDE certified an amount of \$486,167.89 to be used for property tax reduction for 2010-11. There is no prior year carryover. A total amount of \$486,167.89 will be allocated to each approved homestead. The assessed value reduction that must appear on each tax notice as a homestead exclusion for each approved homestead is \$5,752.13. This is a decrease of \$226.18 from 2009-10. The real estate tax reduction amount applicable to each approved homestead for 2010-11 is \$160.45.
- M. Approved the Food Service Budget for 2010-11.

WYOMISSING AREA SCHOOL DISTRICT 2010-4135

Minutes May 24, 2010

N. Adopted the Final General Fund Budget for 2010-11.

The Final General Fund Budget for the following expenditures:

1000 Instruction	\$15,850,424
2000 Supporting Services	9,366,592
3000 Operation of Non-Instructional Services	1,009,409
4000 Facilities, Acquisition & Construction	-0-
<u>5000 Financing Uses</u>	<u>4,125,373</u>
TOTAL GENERAL BUDGET EXPENSES	\$30,351,798

and that the Board re-enact the following local taxes for the 2010-2011 school year:

- 1. Real Estate Tax27.894 Mills
- 2. Local Services Tax (to a maximum of)..... \$10.00
 - Wyomissing Borough \$5.00
 - West Reading Borough\$5.00
- 3. Earned Income Tax 1.0%
- 4. Business Privilege Tax (to a maximum of)..... 1.5 Mills
- 5. Per Capita Tax, Act 679 Capita Tax, Act 679 \$5.00
- 6. Per Capita Tax, Act 511 (to a maximum of).....\$10.00
 - Wyomissing Borough\$5.00
 - West Reading Borough\$5.00
- 7. Real Estate Transfer Tax (to a maximum of)..... 1.0%
 - Wyomissing Borough5%
 - West Reading Borough5%

The budget includes all staff positions and salaries, and requires a .786 mill tax increase.

Yeas: Bamberger, Fitzgerald, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

**CURRICULUM/
TECHNOLOGY**

A motion was made by Mrs. Sakmann, and seconded by Mr. Portner to approve the Curriculum & Technology agenda items as follows:

- A. Approved the Biking Club beginning in the 2010-11 school year.
- B. Approved English Department’s Proposed New Titles for 2010-11.
- C. Approved English Department’s Summer Reading List.

Yeas: Bamberger, Fitzgerald, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Minutes May 24, 2010

Nays: None. Motion carried.

PERSONNEL/POLICY

A motion was made by Mr. Portner and seconded by Mr. Painter to approve the Personnel and Policy agenda items as follows:

A. RETIREMENTS/RESIGNATIONS/TERMINATIONS

1.) Professional Staff

- a. **Allison R. Hoofnagle**, Learning Support Teacher at WREC, resignation effective the end of the 2009-10 school year.

2.) Support Staff

- a. **Craig H. Schwarz**, Copy Services Coordinator at the District Office, retirement effective June 30, 2010.

B. LEAVES

1.) Professional Staff

- a. **Andrea Boerger**, Elementary Teacher at WHEC, FMLA/Child Rearing Leave effective June 1, 2010, through the end of the first semester of the 2010-11 school year.
- b. **Michelle Kersikoski**, part-time Elementary Teacher at WREC, return from child rearing leave change from the start of the 2010-11 school year to the start of the 2011-12 school year.
- c. **Christopher J. Stanchek**, Secondary English Teacher at the JSHS, FMLA leave effective April 28, 2010, for approximately 4-6 weeks.
- d. **Dr. Toni Wengerd**, Elementary Teacher at WHEC, change in FMLA start date from on or about May 28, 2010, to an effective date of April 21, 2010.

2.) Support Staff

- a. **Gloria I. Claudio**, full-time Custodian at the JSHS, FMLA leave effective April 8, 2010, through April 14, 2010.
- b. **Cheryl Davis**, part-time Teacher's Instructional Aide at WHEC, unpaid leave June 14-16, 2010.
- c. **Julia F. Hoffman**, full-time Food Service Worker at the JSHS, FMLA leave effective April 9, 2010, until a date to be determined.
- d. **Elizabeth Perez D'Amico**, full-time Custodian at WHEC, FMLA leave effective April 7, 2010, until a date to be determined.
- e. **Linda Lamp**, part-time food Service Worker at the JSHS, unpaid leave April 9 through May 5, 2010.

Minutes May 24, 2010

C. APPOINTMENTS

1.) Supplemental Staff

Activities:

- a. **Scott Angstadt**, WREC Hand Bell Choir Advisor, change effective date from the 2009-10 school year to the first semester of the 2009-10 school year.

Background Information: Due to lack of student participation, this activity was cancelled for the second semester of the 2009-10 school year.

Fall Athletics:

- b. **Andrew Hoffert**, Varsity Girls' Volleyball Head Coach, 40 points, \$3,380, effective the 2010-11 school year.

Winter Athletics:

- c. **Michael Green**, Varsity Girls' Basketball Head Coach, 64 points, \$5,408, effective the 2010-11 school year.

D. ADDITIONAL HOURS

1.) Professional Staff

- a. **Nathaniel J. Miller**, Secondary Math Teacher at the JSHS, to provide instruction for the Summer Algebra II Course, which runs June 21-July 30, 2010, for a shared maximum not to exceed 120 hours at the approved contracted rate.
- b. **Todd A. Zechman**, Secondary Math Teacher at the JSHS, to provide instruction for the Summer Algebra II Course, which runs June 21-July 30, 2010, for a shared maximum not to exceed 120 hours at the approved contracted rate.

2.) Support Staff (Hours required to comply with PDE mandated requirements.)

- a. **Hilary Decker**, full-time Special Education Instructional Aide at the JSHS, Advanced Paras Behavior Strategies at the BCIU on June 14, 2010, at her approved hourly rate, not to exceed a maximum of 1.75 hours.
- b. **Dorothy Lefever**, full-time Special Education Instructional Aide at the JSHS, Advanced Paras Behavior Strategies at the BCIU on June 14, 2010, at her approved hourly rate, not to exceed a maximum of 2 hours.
- c. **Mary Lieberman**, full-time Special Education Instructional Aide at WREC, Advanced Paras Behavior Strategies at the BCIU on June 14, 2010, at her approved hourly rate, not to exceed a maximum of 1.5 hours.
- d. **Lisa Reichardt**, full-time Special Education

Minutes May 24, 2010

Instructional Aide at WREC, Advanced Paras Behavior Strategies at the BCIU on June 14, 2010, at her approved hourly rate, not to exceed a maximum of 1.5 hours.

- e. **Corrine Suloff**, full-time Special Education Instructional Aide at the JSHS, Advanced Paras Behavior Strategies at the BCIU on June 14, 2010, at her approved hourly rate, not to exceed a maximum of 1.75 hours and Advanced Paras Effective Instruction at the BCIU on June 30, 2010, at her approved hourly rate, not to exceed a maximum of 6 hours.

3.) Work Beyond School Year

- a. Proposed work for summer 2010 at the approved professional contract rate and support staff hourly rate. (List is included as part of these official minutes.)

E. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST

F. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST

Yeas: Bamberger, Fitzgerald, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

POLICIES

First reading of new Policy 702.1 Naming Rights.

Second reading/adoption of the following policies:

- a. 248 Unlawful Harassment
- b. 348 Unlawful Harassment
- c. 448 Unlawful Harassment
- d. 548 Unlawful Harassment

Yeas: Bamberger, Fitzgerald, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

Mrs. Seltzer noted Craig Schwarz's pending retirement after more than 35 years of service to the District.

Mrs. Davis expressed thanks for Mr. Schwarz and Mrs. Hoofnagle's dedication.

PROGRAM

A motion was made by Mrs. Seltzer and seconded by Mr. Portner to

WYOMISSING AREA SCHOOL DISTRICT 2010-4139

Minutes May 24, 2010

GRADUATION DATE

approve June 3, 2011 as the graduation date for the 2010-2011 school year.

Background Information: The 2010-11 school calendar was adopted on February 22, 2010. The Board agreed that the date for the graduation would be determined and announced at a later time.

Yeas: Bamberger, Fitzgerald, Painter, Portner, Sakmann, Seltzer, Larkin and Davis.

Nays: None. Motion carried.

OLD BUSINESS

Dr. Pulkowski reported that the District was awarded \$1,500 in a Berks Business Education Coalition (BBEC) Keys 2 Work Grant to be used by the Special Education Department. The BBEC has agreed to match the grant enabling more students to benefit.

Mr. Robbins noted that Policies 006 and 801 were reviewed by the solicitor and do not need to be revised.

NEW BUSINESS

Mrs. Davis congratulated the Art and Music Departments for presenting a great spring art show and concert.

She also congratulated the boys' tennis team for their accomplishments and wished them luck in their competitions.

PUBLIC COMMENT

Mr. Murray asked the business manager if tax money has been received in light of the Wyomissing Square LERTA agreement.

Mrs. Mason indicated tax money was received.

Mr. Murray stated his understanding from the Borough Manager is that we have not received any tax money. He requested that the Board monitor what the District is being paid.

Mr. Murray asked how many students are living in the apartments and he was told currently there are four.

ADJOURNMENT

A motion was made by Mrs. Sakmann, seconded by Mr. Portner to adjourn at 7:39 p.m.

Corinne D. Mason
Board Secretary