

# WYOMISSING AREA SCHOOL DISTRICT 2010-4144

Minutes June 28, 2010

The regular meeting of the Board of School Directors convened at 7:03 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

## PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Bamberger, Mrs. Davis, Mrs. Helm, Mr. Painter, Mr. Portner, Mrs. Sakmann, and Mrs. Seltzer.

Board Member Absent: Mr. Fitzgerald and Mr. Larkin

Administrative Staff Present: Mrs. Mason, Mr. Fries, Dr. Speace, and Dr. Pulkowski.

Attendees: Mrs. Pam Calas, Kozloff Stoudt; and Diane Schaeffer, recording secretary. Audience sign-in sheet included as part of these official minutes.

## MEETING ANNOUNCEMENTS

Following the roll call by the Board secretary, Mrs. Davis welcomed everyone and noted that the Board met in executive session prior to this evening's meeting to discuss personnel matters and no action was taken.

The following August meeting schedule and locations were announced.

- Committee of the Whole (Voting Meeting) – Monday, August 9, 2010, 6:00 p.m.
- School Board Meeting – Monday, August 23, 2010, 7:00 p.m.  
Listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

President Davis stated that because the Board does not have a meeting scheduled in July, there will be items on the August 9 COW agenda that will require Board action.

President Davis expressed appreciation to the Board for the time spent during the first half of the year conducting school business. She also thanked Corinne Mason, Diane Schaeffer, and Mr. Robbins for helping with the transition as Mr. Krem begins as Superintendent.

She noted some of the highlights which included the high school being named No. 3 in the State in the recent *Newsweek* article, the progress at the West Reading Elementary Center, and the interview process and selection of an architect, bond counsel, and underwriter. The Board is working hard to be financially prudent and she thanked the residents for their support and comments.

# WYOMISSING AREA SCHOOL DISTRICT 2010-4145

**Minutes** June 28, 2010

## RECOGNITION

Mrs. Davis stated that two of the things the Board enjoys doing are participating in graduation and recognizing the accomplishments of students.

The members of the senior high boys' tennis team were recognized for winning 23 straight matches, winning their 11<sup>th</sup> consecutive BCIAA Division IV Title, capturing their 6<sup>th</sup> consecutive Berks County Tennis Championship and their third consecutive District III Class AA Tennis Team Championship.

## PUBLIC COMMENT

Mr. William Murray questioned the appointment of Brett A. Huckabee, Esq., as the District's representative in the West Reading Zoning Hearing Board appeal.

Mrs. Davis explained that because the District's solicitor, Kozloff Stoudt, also represents the Borough, and it would be a conflict of interest. She noted there is a 4-hour limit for engagement at \$200 per hour.

## SUPERINTENDENT'S REPORT

Mr. Robbins, Acting Superintendent, was not in attendance.

## **ROUTINE APPROVALS**

## MEETING MINUTES

A motion was made by Mrs. Sakmann, second by Mr. Painter, to approve the minutes. Mr. Painter noted a correction to the first page of the May 24, 2010 minutes to change Gilbert Associates to Gilbert Architects. The minutes were approved with the noted amendment.

- May 24, 2010 Regular Business Meeting
- June 14, 2010 Committee of the Whole Meeting

Yeas: Bamberger, Helm, Painter, Portner, Sakmann, Seltzer, and Davis.

Nays: None. Motion carried.

## TREASURER'S REPORT

Upon motion by Mrs. Sakmann, second by Mr. Portner, the Treasurer's Reports were accepted as presented.

Yeas: Bamberger, Helm, Painter, Portner, Sakmann, Seltzer, and Davis.

Nays: None. Motion carried.

## PAYMENT OF BILLS

Upon motion by Mrs. Sakmann, second by Mrs. Seltzer, payment of

**Minutes June 28, 2010**

bills for the month of May 2010 was approved.

Yeas: Bamberger, Helm, Painter, Portner, Sakmann, Seltzer, and Davis.

Nays: None. Motion carried.

**BOARD MEMBER PRESENTATIONS**

WAEF – Mrs. Seltzer noted the first “Toast to the Teacher” event raised approximately \$7,300.

Economic Development Ad Hoc Committee – Mrs. Bamberger reported that the committee will meet on July 14.

Community Relations Ad Hoc Committee – Mrs. Seltzer reported that a calendar was not produced for students/parents last year but a very basic calendar will be produced and distributed this year. They will be distributed one to a family with students in the District and some will be available to be purchased for \$3.00. All of the information will also be posted on the website.

**FINANCE/ FACILITIES**

A motion was made by Mr. Portner and seconded by Mr. Painter to approve the Finance/Facilities agenda items.

Mrs. Bamberger requested that agenda item T to approve Kozloff Stoudt for legal representation be voted on separately.

Mrs. Helm requested that agenda items R to approve RBC Capital Markets for Underwriter Services and S to approve Rhoads & Sinon LLP for bond counsel services be voted on separately.

Mr. Painter requested that agenda item Q to approve Huckabee and Weiler to represent the District in the West Reading Zoning Hearing Board appeal be voted on separately.

Finance and Facilities agenda items A through P were approved as follows:

A. Approved Budget Transfers in the amount of \$108,290.

B. Approved Year-End Budget Transfers for 2009-10.

*Background information: The audit for the 2009-10 fiscal year will take place over the summer months into the fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Director of Business Affairs to authorize all of the necessary budgetary transfers required for the 2009-10 fiscal year that are needed after June 30, 2010.*

C. Approved donation from the Wyomissing Area Education

Minutes June 28, 2010

Foundation in the amount of \$1,500.15 to purchase a Tech Cart for the 6<sup>th</sup> grade at WREC.

- D. Approved BCIU Agreement rates for 2010-11 programs and services – Alternative Education: \$77/ hour, Emotional Support: \$160/hour. See attachments for Early Intervention and Special Education rates. *Background information: The Alternative Education rate of \$77 is a 3% increase from last year's rate of \$74.75. The Emotional Support rate is unchanged.*
- E. Approved Summer Tuition Contract Agreement with Opportunities School for one (1) elementary student, ID# 203955, in the amount of \$3,531.60
- F. Approved Apple Computer Lease. *Background information: This is a continuation of a program that began in 2000.*
- G. Approved YMCA Facilities Use Agreement for the 2010-11 school year for use of the pool for athletic practices and events at a cost of \$8,500. *Background information: This costs represents no increase from 2009-10.*
- H. Approved Interscholastic student insurance premium in the amount of \$6,875. *Background information: This is an increase of \$275 or 4.1% from last year. Coverage is through American Management Advisors, Inc.*
- I. Approved Caron Contract for 2010 in the amount of \$6,882. *Background information: This contract includes drug and alcohol prevention and intervention, student evaluations and SAP team consultations at a cost of \$6,882 per year for a full day service each week. Previously the District has only contracted for a half-day of service, however, the District SAP team recommends increasing time to a full day due to the addition of both of the elementary schools and the dramatic increase in referrals. The full day cost is not a budgeted item for 2010-11.*
- J. Approved Athletic Supplies bids as follows:

Sports Supplies

Sports Medicine Supplies

AAE	\$	535.00
BSN (Passon's)		262.07
B & R Pools & Swim Shop		188.00
Garden State Apparel		686.15

Medco	\$4,144.63
Collins Surgical	585.37

# WYOMISSING AREA SCHOOL DISTRICT 2010-4148

## Minutes June 28, 2010

Kelly's	1,904.98		
Longstreth	15.80		
MF	458.00		
Riddell	3,101.35		
<u>Sportsman's</u>	<u>4,286.53</u>		
TOTAL	\$11,437.88	TOTAL	\$4,730.00

- K. Approved submission of Consolidated Application for Federal Programs.

Title I Basic - \$220,275  
Title IIA - \$ 42,010

- L. Approved Myers and Bell Insurance Agency, Inc. as Broker of Record for the 2010-11 school year.

- M. Approved School District Depositories for 2010-11:

Fulton Bank  
PA School District Liquid Asset Fund  
PLGIT  
Wachovia Bank

- N. Approved submission of PlanCon Part D, Project Accounting Based on Estimates, and PlanCon Part E, Design Development to PDE for the West Reading Elementary Center.

- O. Approved retro-commissioning proposal with NRG Controls, Inc. in the amount of \$69,600. This is for the JSHS Invensys Building Automation and Central System.

*Background Information: This is to be paid out of the G.O. Series 2009 money as previously discussed.*

- P. Approved and ratified the filing of an appeal to the West Reading Zoning Hearing Board from the denial of a zoning permit and file a request for the appropriate variances and special exceptions, as presented, for the West Reading Elementary Center and, if necessary, the Obold Street parking lot. The Board also approves and ratifies the execution of the appeal and request for variances and special exceptions by the Board Secretary, Corinne D. Mason.

Yeas: Bamberger, Helm, Painter, Portner, Sakmann, Seltzer, and Davis.

Nays: None. Motion carried.

Upon motion by Mrs. Sakmann, second by Mr. Portner, the Board approved agenda item Q., the appointment of Brett A. Huckabee,

# WYOMISSING AREA SCHOOL DISTRICT 2010-4149

**Minutes** June 28, 2010

Esquire of Hoffert, Huckabee and Weiler to represent the Wyomissing Area School District in the West Reading Zoning Hearing Board appeal from the denial of a zoning permit, the filing of special exceptions and variance requests for the West Reading Elementary School project and, if necessary, the Obold Street parking lot, upon the terms and conditions as presented and dated June 25, 2010.

Yeas: Bamberger, Helm, Portner, Sakmann, Seltzer, and Davis.

Abstain: Painter

Nays: None. Motion carried.

Upon motion by Mrs. Sakmann, second by Mrs. Seltzer, the Board approved agenda item R., RBC Capital Markets for Underwriter Services for the purpose of issuing debt for the renovation of the West Reading Elementary Center at a cost not to exceed \$6.50/bond, and item S., Rhoads & Sinon LLP for Bond Counsel Services at a cost of \$13,656 for the purpose of issuing debt for the renovation of the West Reading Elementary Center.

Mrs. Helm noted that 27% was saved on underwriter fees and a very experienced firm is being hired and they were low bidder.

Yeas: Bamberger, Painter, Portner, Sakmann, Seltzer, and Davis.

Abstain: Helm

Nays: None. Motion carried.

Upon motion by Mrs. Seltzer, second by Mrs. Sakmann, the Board approved agenda item T., Kozloff Stoudt Professional Corporation, with Brian F. Boland, Esq., for legal representation as per the terms of the engagement letter and fees quoted as follows: There will be no retainer. Brian F. Boland, Pamela J. Cala and other shareholders of the firm will be billed at a rate of \$145 per hour. Associates will be billed at \$110 per hour and paralegals at \$90 per hour. These hourly rates are effective as of July 1, 2010, and will continue in effect through June 30, 2011.

*Background information: These rates reflect no increase from 2009-10*

Yeas: Helm, Painter, Portner, Sakmann, Seltzer, and Davis.

Nays: Bamberger. Motion carried.

## **CURRICULUM/ TECHNOLOGY**

There were no agenda items.

## **PERSONNEL/POLICY**

Upon motion made by Mrs. Sakmann and second by Mr. Painter, the Board approved the following Personnel and Policy agenda items:

Mrs. Seltzer noted and the Board agreed that the amounts spent for supplemental activity and athletic coaches would be reviewed and

**Minutes June 28, 2010**

further discussed with Mr. Krem.

The Board thanked Mrs. Schaeffer for her years of service as the administrative assistant to the superintendent.

**A. RETIREMENTS/RESIGNATIONS/TERMINATIONS**

1.) Professional Staff

- a. **Christine Orzechowski**, Secondary English Teacher at the JSHS, retirement effective June 17, 2010.
- b. **Jody Maryniak**, Speech and Language Pathologist, resignation effective June 17, 2010.

2.) Support Staff

- a. **Lisa Lamp**, part-time Food Service Worker at the JSHS, resignation effective May 25, 2010.
- b. **Diane Schaeffer**, full-time Administrative Assistant to the Superintendent, retirement effective August 6, 2010.
- c. **Susie Froehlich**, full-time Special Education Instructional Aide at the JSHS, resignation effective June 16, 2010.

3.) Supplemental Staff

- a. **Danielle Mocerri**, Dance Club Co-Advisor, resignation effective the end of the 2009-10 school year.
- b. **Brenda Phillips**, Intramural Supervisor, resignation effective the end of the 2009-10 school year.
- c. **Margaret Shomgard**, Spanish Club Co-Advisor and Dance Club Co-Advisor, resignations effective the end of the 2009-10 school year.
- d. **Louise Werthman-Mitchell**, Environmental Club Advisor, resignation effective the end of the 2009-10 school year.
- e. **Corinne Fecho Yanes**, Model UN Advisor, resignation effective the end of the 2009-10 school year.

**B. LEAVES**

1.) Professional Staff

- a. **Christopher Stanchek**, Secondary English Teacher at the JSHS, change in FMLA leave from April 28, 2010 for approximately 4-6 weeks to April 29 – June 4, 2010.

2.) Support Staff

- a. **Linda Bentz**, full-time Attendance/Central Registration/Pentamation Secretary at the JSHS, FMLA leave effective June 24, 2010, for 12 weeks.
- b. **Benito Diaz**, full-time Custodian at WHEC, FMLA leave June 17, 2010, until a date to be determined.
- c. **Jeannette Endy**, part-time Cafeteria Monitor at WHEC,

Minutes June 28, 2010

unpaid leave June 8-15, 2010.

- d. **Julia Hoffman**, full-time Food Service Worker at the JSHS, change in FMLA leave from April 9, 2010 until a date to be determined to March 24, 2010 through the end of the school year.
- e. **Lisa Lamp**, part-time Food Service Worker at the JSHS, unpaid leave May 10-21, 2010.
- f. **Ann Atkins**, full-time Custodian at the JSHS, FMLA effective June 21, 2010, until a date to be determined.
- g. **Suzanne Herbst**, part-time Food Service Worker at WHEC, unpaid leave May 19-June 4, 2010.
- h. **Elizabeth Perez D'Amico**, full-time Custodian at WHEC, FMLA leave effective June 28 – July 22, 2010.

C. APPOINTMENTS

1.) Professional Staff

- a. **Carley E. Weis**, Secondary Math Teacher at the JSHS, B, Step 1, \$40,720, effective August 9, 2010, pending receipt of necessary documentation.  
*Background Information: Ms. Weis graduated Summa Cum Laude from Kutztown University in 2009 with a B.S. in Education, majoring in mathematics. Carley taught Algebra I as a Long Term Substitute Teacher at Twin Valley Middle School for the 2009-10 school year. Ms. Weis is replacing the vacancy created by the resignation of Corinne Fecho Yanes.*
- b. **Jessica Lengle**, transfer from Learning Support Teacher at WHEC to Learning Support Teacher at WREC, effective the 2010-2011 school year.

2.) Professional Supplemental Staff

- a. **Shauna Eastedt**, Instructor for the Summer Safari Program, maximum of 9 hours, \$32.00/hr., effective June 21, 2010.  
*Background Information: The Summer Safari Program runs the weeks of June 21, June 28, July 5 and July 12.*
- b. **Marlelle Fromuth**, ESY Instructor, not to exceed 54 hrs., \$32.00/hr., effective June 29 -August 5, 2010, pending receipt of necessary documentation..

3.) Department Chairs for the 2010-11 school year at a stipend of \$1,750 as follows:

- a. **Brian Ackerman**, Science
- b. **Crisanne Bansner**, Mathematics
- c. **Jennifer Bowe**, Art
- d. **James Comerford**, English



# WYOMISSING AREA SCHOOL DISTRICT 2010-4152

## Minutes June 28, 2010

- e. **Maria Gernert**, World Languages
- f. **Andrew Hoffert**, Special Education
- g. **Melissa Kreps**, Guidance
- h. **Sharon Luyben**, Music
- i. **Jennifer Mangold**, Social Studies
- j. **Curtis Minich**, Technology
- k. **Matthew Babiarz**, Health & Physical Education

4.) Support Teachers for the 2010-11 school year:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
<b>Crisanne Bansner</b> (1/2)	Carley Weis	Secondary Math	\$250
<b>Jennifer Wise</b> (1/2)	Carley Weis	Secondary Math	\$250

5.) Professional Employee Status (pending receipt of final satisfactory rating):

- a. **Cathryn Barra**, Instrumental Music/Marching Band
- b. **Jodi Buffington**, Secondary Physical Education
- c. **Ryan Hassler**, Secondary Math
- d. **Robert Kucharczuk**, Elementary Art
- e. **Julie Linsey**, Secondary Science
- f. **Bridgette Rothermel**, Elementary Grade 6
- g. **Rachel Unger**, Secondary Learning Support

6.) Support Staff

- a. **Charles R. Hiestand III**, Information Technology Intern, \$10.00/hr., not to exceed 320 hours, effective June 21, 2010.
- b. **Carol Matz**, AESOP System Backup Coordinator, for the 2010-11 school year, effective August 30, 2010, at a stipend of \$5,000.  
*Background Information: There is no change in the stipend for the position from the 2009-10 school year.*
- c. **Karen Conklin**, Job Coach for Goodwill Summer Student Employment Program, 8 hrs./day, 3 days/week, \$15.00/hr., for 7 weeks, effective June 21, 2010.

7.) Supplemental Staff

- a. **Nicholas Wojciechowski**, Substitute Weight Room Supervisor, \$10.78/hr., effective June 17, 2010.
- b. Supplemental Activity Advisor List for the 2010-11 school year.
- c. Supplemental Athletic List for Fall Sports for the 2010-11 school year.

D. CONFIDENTIAL & NON-AFSCME SUPPORT STAFF – Salary increases of 2.75% effective July 1, 2010.

# WYOMISSING AREA SCHOOL DISTRICT 2010-4153

## Minutes June 28, 2010

E. POSITION GUIDE – Copy Services Coordinator.

F. ADDITIONAL HOURS

1.) Support Staff (Hours required to comply with PDE mandated requirements.)

- a. **Diana Swavely**, to work as an autistic support assistant and nurse at \$13.00/hr., not to exceed 128 hours for summer programs.

*Background Information: Ms. Swavley's hours were on the list of Proposed Work for Summer 2010 approved at the May 24, 2010, Board meeting, but her rate was not approved.*

- b. Special Education Instructional Aides at their approved hourly rate, not to exceed a maximum of 5 hours, to attend in-house training on June 17, 2010, in order to complete outstanding hours needed to meet their mandated requirements for the 2009-10 school year.
- c. Special Education Instructional Aides at their approved hourly rate, not to exceed 20 hours, to attend in-house training during the summer 2010 to comply with PDE mandated requirements for the 2010-11 school year.

G. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST.

H. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST.

I. POLICIES

1.) Second reading/adoption of Policy:702.1 - Naming Rights.

Yeas: Bamberger, Helm, Painter, Portner, Sakmann, Seltzer, and Davis.

Nays: None. Motion carried.

### PROGRAM

#### FIELD TRIP APPROVED

Upon motion made by Mrs. Seltzer and seconded by Mrs. Helm the Board approved the field trip request for the Senior High "Beast of the East Wrestling Tournament" at University of Delaware in Newark, Delaware, on December 18-19, 2010.

Yeas: Bamberger, Helm, Painter, Portner, Sakmann, Seltzer, and Davis.

Nays: None. Motion carried.

### OLD BUSINESS

In response to a public comment made at the June COW meeting, Mrs. Davis noted that the Board will be discussing use of the weight room

**Minutes** June 28, 2010

with Mr. Krem when he begins as superintendent.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

Mrs. Gail Freymoyer noted that years ago the District was awarded "Blue Ribbon" status and the criticism recently has been that there are too many administrators. She questioned the District's choice to hire an assistant superintendent versus a director of curriculum considering the new superintendent will be the highest paid in the county.

Mrs. Davis responded that the Board discussed the pros and cons and decisions are made based on what would be best for the District.

Mrs. Helm said that changes and a different leadership style are to be expected with a superintendent. It is the intent of the Board to look at positions closely.

Mrs. Freymoyer stated that teachers are not permitted to attend conferences, morale is low, they have no outlet to communicate their concerns and they have been treated unprofessionally.

Mrs. Davis noted that all costs have to be considered carefully and many board members stated they have been contacted personally by staff when there were concerns.

Mrs. Bamberger stated she feels the professional staff understands that we are in transition and they are being patient.

Mr. Bill Murray asked that the Board keep in mind the teachers only signed a two-year contract and the Board should take advantage of this window. He also questioned how much is anticipated through the bond issue and the time frame.

Mrs. Helm responded that roughly \$11 million is needed, bidding will begin in October, and the debt decisions have not been made as of yet.

Mr. Murray asked if the confidential and support staff group issued an increase are paying towards their insurance. Mrs. Mason responded that they do contribute a percentage.

**ADJOURNMENT**

A motion was made by Mrs. Helm, seconded by Mr. Portner to adjourn at 7:52 p.m.

**WYOMISSING AREA SCHOOL DISTRICT** 2010-4155

**Minutes** June 28, 2010

Board Secretary