

WYOMISSING AREA SCHOOL DISTRICT 2014-4760

Minutes May 12, 2014

The regular meeting with committee reports of the Board of School Directors convened at 6:03 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Butera, Mrs. Davis, Mrs. McAvoy, Mr. Painter, Mr. Portner, Mrs. Reese, Mrs. Reilly and Mrs. Seltzer.

Board Member Absent Mr. Heinly

Administrative Staff Present: Mrs. Vicente, Mr. Stem, Mr. Boyer, Dr. Babb, Mr. Griscom, Dr. Jones and Mr. Murray.

Attendees: Becca Gregg, Reading Eagle, Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

Mrs. Butera announced that an Executive Session was held at 5:15 p.m. before the meeting to discuss legal and personnel items. No action was taken.

The following meeting schedules and locations were announced.

- School Board Business Meeting – May 19, 2014, 6:00 p.m.
- Technology Committee Meeting – May 28, 2014, 12:00 p.m.
- Curriculum Committee Meeting – June 2, 2014, 12:00 p.m.
- Finance/Facilities Committee Meeting – June 4, 2014, 11:00 a.m.
- Personnel/Policy Committee Meeting – June 5, 2014, 12:00 p.m.
- School Board Business Meeting with Committee Reports – June 16, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

RECOGNITION

Dr. Jones recognized two students for being selected as Students of the Quarter for the third quarter at BCTC in their respective courses: Vincent Truehart – Communication Media Technology; and Jesenia Fischer – Preparation for Adult Life Program.

PRESENTATION

Mr. Boyer presented an overview of the proposed budget for 2014-15. He reviewed projected revenue, expenses, enrollment data and variables that could still impact the final budget before it is approved in June. The proposed tax increase of 1.9% is below the index.

WYOMISSING AREA SCHOOL DISTRICT 2014-4761

Minutes May 12, 2014

COMMITTEE REPORTS

- A. Finance – Mr. Portner reported that after approving the proposed budget it will be available for public review for 30 days.
- B. Facilities – Mrs. McAvoy reported the committee met on May 7. She provided updates on various projects. Items have been selected for the WHEC refurbishment project. Work will begin on June 23 and finish by second week of August. The air handler for the JSHS cafeteria project is in production for installation in July. Under consideration is a painting refurbishment of the cafeteria maybe including work from the Art Club. The door access upgrade at the JSHS will be completed over the summer. A meeting with the Borough of Wyomissing for a discussion on the tennis courts is scheduled for May 20.
- C. Curriculum – Mrs. Davis reported Mr. Stem shared an update of 21st Century Learning which will include a roll-out of ASUS T100 devices to 7-12 grade students in the fall. The device functions as a tablet and a laptop. She provided details on the agenda item for the *Go Math* pilot and the purchase of consumables for the WHEC *Envision Math* series. Both series align with the K-6 focus on PA Core. A discussion on assessments focused on their connection to SLO (student learning objectives) which are now part of the evaluation process for teachers. Mr. Comerford, English Department Chairperson, shared an update on new titles for the AP summer reading list.
- D. Technology – No report.
- E. Personnel – Mrs. Davis reported on the addition of three Kindergarten aides included in the budget for next year. Other items discussed are on the agenda for approval.
- F. Policy – Mr. Stem reported that a discussion on Policy 210- Medications centered on aligning the policy with guidelines from the PA Department of Health on dispensing medications. Policy 808 was discussed to foster better communication between the District and families who have outstanding account balances over \$10 while still making sure a student is not denied lunch because of an overdue account.
- G. Ad Hoc Development Advisory – No report.
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported the meeting was held April 17. BCIU's new redesigned website has been outsourced; however, it will be updated and managed internally. All Berks County school districts supported the 2014-15 BCIU budget. She also reported on the 44th Annual

WYOMISSING AREA SCHOOL DISTRICT 2014-4762

Minutes May 12, 2014

Convention held at Governor Mifflin Intermediate Center. Acting Deputy of Education, Carolyn Dumaresque was the keynote speaker.

- I. Berks Career & Technology Center Board Report – Mr. Painter reported that with the approval of all 16 Berks County school districts, the BCTC 2014-15 budget will be approved next month. Dr. Lees received a one-year extension to his contract that was set to expire June 30. Details of the contract include a 3% salary increase and an 8-month extension on healthcare to reach Medicare age so he can retire from BCTC.
- J. Berks EIT Report – Mrs. Reese reported the next meeting is May 27.
- K. Wyomissing Area Education Foundation – Mrs. Butera noted the various donations from the Foundation listed on the agenda. At the next meeting, work will begin on revising the bylaws. She also reported on the success of moving the scholarship reception from the CBR to the gym. Edward Kuhn, Jr. was recognized as the first recipient of the Distinguished Alumni Award.

PUBLIC COMMENT

John Larkin asked for clarification on three items in the budget presentation: inclusion of salary increases, earmarkings for the fund balance; and any expectation of increased legal fees.

Susan Larkin commented on her perception of the exorbitant expense for legal fees for the Spartan Stadium Field Project.

Carolyn Bamberger congratulated the Board for their work on the budget and still having funds for the 1:1 laptop initiative. She reiterated her support for the fence project and assured the Board there are many community members who support it as well. She suggested compiling a report clarifying the expenses because so many different figures have been discussed.

Jessica LaManna asked the Board to be mindful of the legal expenses the District is incurring. She feels that in her experience as someone who hires outside counsel and reviews fees for other firms, the fees already received for a project like the fence are too high. She encouraged the Board to make sure legal fees are budgeted and planned when undertaking a project and to make sure the attorney stays within the budget.

WYOMISSING AREA SCHOOL DISTRICT 2014-4763

Minutes May 12, 2014

SUPERINTENDENT'S REPORT

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mr. Painter, second by Mr. Portner, the following Curriculum/Technology item was approved.

- 1. Approved pilot program, *Go Math*, at West Reading Elementary Center for grades 5-6 at a cost not to exceed \$15,000.

Background information: The fifth and sixth grade math teachers at WREC will be piloting the Go Math series from Harcourt/Houghton Mifflin. Student progress will be carefully monitored to ensure that the rigor and authentic assessments effectively enhance learning. Information gathered during the pilot will be highly beneficial in decision making for subsequent years.

Yeas: Butera, Davis, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Absent: Heinly

Nays: None. Motion carried.

B. FINANCE/ FACILITIES

Upon a motion by Mr. Painter, second by Mrs. Reilly, the following Finance/Facilities items were approved.

Mr. Portner commended the administration and the Board for developing a budget that came in under the index.

- 1. Adopted Proposed General Fund Budget for 2014-15 requiring a 1.9% mill real estate and interim tax increase. The increased millage is 0.552 with total millage required equal to 29.605. (See attached resolution).

1000 Instruction.....	\$17,358,144
2000 Supporting Services.....	9,473,653
3000 Operation of Non-Instructional Services...	853,887
4000 Facilities, Acquisition & Construction.....	0
5000 Financing Uses.....	3,921,412
TOTAL GENERAL BUDGET EXPENSES....	\$31,607,096

5999 Budgetary Reserve \$250,000

- 2. Approved contract with PSBA for services related to Principal search including advertising, recruitment and screening of candidates for \$5,000.

Minutes May 12, 2014

Yeas: Butera, Davis, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.
Absent: Heinly
Nays: None. Motion carried.

The remaining Finance and Facilities items were opened for discussion. Mrs. Seltzer commented on the number of donations received toward 6th grade camp. Dr. Babb reported that the recent WREC Wax Museum event raised \$2,300 that will be rolled over to help defray next year's camp expense.

C. **PERSONNEL/
POLICY** Upon a motion by Mrs. McAvoy, second by Mr. Portner, the following Personnel/Policy items were approved.

Mrs. Butera thanked the departing staff members for their service to the District.

1. APPROVED CONTRACT FOR BUSINESS ADMINISTRATOR

2. RESIGNATION/TERMINATION

a. Administrative Staff

1) **Ashley H. Smith** Principal, WHEC, resignation effective June 13, 2014.

b. Support Staff

1) **Dominic Pezzino**, Van Driver, District-Wide, termination, effective April 10, 2014.

2) **Tamara DeLoretta**, Classroom Instructional Aide, WREC, resignation, effective May 8, 2014.

3. APPOINTMENT

a. Confidential Support Staff

1) **Andrew Hoover**, Technology Systems Technician, District-wide, pro-rated annual salary of \$41,050, effective May 13, 2014.

Background information: This position is being filled as the result of a resignation.

4. LEAVE OF ABSENCE

a. Professional Staff

1) **William Hartman**, Teacher, JSBS, Family Medical Leave effective April 24, 2014, end date to be determined.

2) **Dana Quinlivan**, Guidance Counselor, JSBS, end Family Medical Leave effective April 10, 2014, begin Leave of Absence effective

Minutes May 12, 2014

April 11, 2014 until the first day of the second semester of the 2014-15 school year.

b. Support Staff

- 1) **Marsha DeHaven**, Food Service Worker, unpaid leave of absence, effective May 8, 2014 to May 19, 2014 with a return to work date of May 20, 2014.
- 2) **Benito Diaz**, Custodian, WHEC, intermittent Family Medical Leave, effective May 24, 2014, end date to be determined.
- 3) **Eve Pardo**, Special Education Instructional Aide, JSHS, unpaid leave of absence, May 7, 8, 9, 2014.
- 4) **Jared Reigel**, Custodian, JSHS, end intermittent Family Medical Leave effective May 23, 2014 and begin successive year intermittent Family Medical Leave effective May 27, 2014, end date to be determined.

5. TRANSFERS

a. Professional Staff

- 1) **Andrea Bensusan**, 6th Grade Teacher, WREC, to 4th Grade Teacher, WHEC.
- 2) **Andrea Boerger**, 4th Grade Teacher, WHEC, to 2nd Grade Teacher.
- 3) **Kami Fecho**, 4th Grade Teacher, WHEC, to 6th Grade Teacher, WREC.
- 4) **Stephanie Myers**, 2nd Grade Teacher, WHEC, to 4th Grade Teacher.

Background information: Changes in assignments effective for the 2014-15 school year will foster greater vertical alignment of programming.

6. STIPEND ADJUSTMENT

a. Supplemental Staff

- 1) **Jessica Lengle**, Supervisor Special Education, stipend adjustments as follows:
 - a) Special Education Department Chair from \$1,500 to \$1,438.50.
 - b) Teacher Mentor Stipend (Mentor to Greta Jones), from \$500 to \$411.
 - c) Teacher Mentor Stipend (Mentor to Cara Frederick), from \$500 to \$411.

Background information: These stipends have been pro-rated for the 2013-14 school year in accordance with

WYOMISSING AREA SCHOOL DISTRICT 2014-4766

Minutes May 12, 2014

the time dedicated to each position prior to Mrs. Lengle's promotion to an Administrative Staff position.

7. SUBSTITUTES

a. Support Staff

- 1) **Jason Weyandt**, last day worked March 14, 2014.

8. VOLUNTEERS

Yeas: Butera, Davis, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Absent: Heinly

Nays: None. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Mrs. Davis provided an update on the Post-Prom fundraising and expressed the need for volunteers the night of the event.

UPDATES FROM ORGANIZATIONS

None.

ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mrs. Seltzer to adjourn at 6:57 p.m.

Board Secretary