

WYOMISSING AREA SCHOOL DISTRICT 2014-4794

Minutes July 23, 2014

The special meeting of the Board of School Directors convened at 5:59 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Butera, Mrs. Davis, Mr. Heinly, Mrs. McAvoy, Mr. Painter, Mrs. Reese, Mrs. Reilly and Mrs. Seltzer.

Board Member Absent: Mr. Portner

Administrative Staff Present: Mrs. Vicente, Mr. Stem, Mr. Boyer, Dr. Babb, Mr. Cafoncelli, Dr. Jones, and Mr. Murray.

Attendees: Becca Gregg, Reading Eagle, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

The following meeting schedules and locations were announced:

- Curriculum Committee Meeting – August 4, 2014, 12:00 p.m.
- Finance/Facilities Committee Meeting – August 6, 2014, 11:00 a.m.
- Personnel/Policy Committee Meeting – August 7, 2014, 12:00 p.m.
- School Board Business Meeting with Committee Reports – August 11, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

PUBLIC COMMENT

Mr. Bill Murray issued another plea for the Board to end the LERTA agreement on the Wyomissing Square property because the buyer did not seek prior permission before the sale for the LERTA to continue as stated in the MOU.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. Painter, second by Mrs. Seltzer, the Board approved the following minutes:

- June 16, 2014 Business Meeting with Committee Reports
- June 23, 2014 Regular Business Meeting

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Reese, Reilly and Seltzer.

Absent: Portner

Nays: None. Motion carried.

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**SUPERINTENDENT'S
REPORT**

**A. CURRICULUM/
TECHNOLOGY** No items.

**B. FINANCE/
FACILITIES** Upon a motion by Mrs. Davis, second by Mrs. McAvoy, the Board approved the Finance/Facilities agenda item as follows.

1. Approved Change Order to Balton Construction, Inc. contract for the WHEC Finishes Replacement Project in the amount of \$3,174.94.

Background information: Two ceiling mounted heating units in the corridor of require additional work to lower to match the adjusted ceiling height.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Reese, Reilly and Seltzer.

Absent: Portner

Nays: None. Motion carried.

**C. PERSONNEL/
POLICY** Upon a motion by Mrs. Davis, second by Mrs. Reilly, the Board approved the Personnel/Policy agenda items as follows.

Mrs. Butera thanked Mrs. Wise and Ms. Sibbett for their years of service to the District.

1. RESIGNATIONS

a. Professional Staff

- 1) **Jennifer Wise**, Teacher, JSHS, resignation, effective the last date paid, March 13, 2013.

Background information: Ms. Wise has been on leave and has chosen not to return.

b. Support Staff

- 1) **Rebecca Sibbett**, Special Education Instructional Aide, JSHS, resignation, effective July 25, 2014.

2. LEAVE OF ABSENCE

a. Support Staff

- 1) **Ivan Correa**, Custodian, JSHS, unpaid leave of absence, effective June 23, 24, 25, 26, 27, 30, 2014.
- 2) **Linda Hettrick**, Custodian Foreperson, unpaid leave of absence, effective June 23, 24, 25, 26, 27, 30, 2014.
- 3) **Kristin Batastini**, Food Service Worker, unpaid leave of absence September 2, 3, 4, 5, 2014.

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3. APPOINTMENTS

a. Administrative Staff

- 1) **Scott Arnst**, Director of Information Technology, at a pro-rated annual salary of \$98,000, pending completion of all employment requirements, effective date to be determined.

Background information: Mr. Arnst has acquired his Bachelor of Science Degree from Millersville University and a Master's Equivalency and several teaching certifications through the Pennsylvania Department of Education. His most recent career experience includes, but is not limited to, student information system administration and 1:1 laptop initiative teamwork.

- 2) **Michael Cafoncelli**, Director of Building and Grounds, update effective date to July 21, 2014.
- 3) **Andrew Kuhn**, Principal, WHEC, at a pro-rated annual salary of \$105,000, pending completion of all employment requirements, effective date to be determined.

Background information: Mr. Kuhn current holds an M.Ed. in Curriculum and Instruction from the University of Texas. He has received the Principal K-12 certification from the Pennsylvania Department of Education. His previous Principal experience includes elementary as well as high school.

b. Professional Staff

- 1) Approve the following teacher to work in the Summer Reading Academy Program effective June 23, 2014 to July 17, 2014 at a rate of \$32/hr., not to exceed 16 hours/week:

a) **Jill Werley**

- 2) **Jennifer Yetter**, .6 English Teacher, JSHS, at an annual salary of \$24,432, based upon B/Step 1 on the WAEA Salary Schedule, effective August 12, 2014, pending receipt of all employment requirements.

Background information: Ms. Yetter received her Bachelor of Science Degree from Millersville University. She holds a Pennsylvania Department of Education Teaching Certification in English 7-12, Mid-Level English 6-9, and Elementary K-6.

- 3) **Allison Lowry**, Long-Term Substitute Guidance Counselor, JSHS, effective August 12, 2014 until the end of the first semester of the 2014-15 school

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year, at a salary of \$20,360 based upon B/Step 1 (\$40,720) on the WAEA salary schedule.

Background Information: Ms. Lowry received her Master of Science Degree in Secondary School Counseling from Villanova University. She holds a Pennsylvania Department of Education Certification as an Educational Specialist Secondary School Counselor 7-12. Ms. Lowry's experience includes guidance counseling in the High School setting.

c. Support Staff

- 1) **Danielle Palmero**, Special Education Aide, ESY Program, WREC, effective June 8, 2014 to July 24, 2014, at a rate of \$10.92/hr., not to exceed 10 ½ hours per week.

Background information: This Board action is a ratification. The addition of this staff member after the June 23, 2014 Board meeting was necessitated by student need.

d. Supplemental Staff

- 1) **Michael Miller**, Assistant Jr. High Cross Country Coach, effective the 2014-15 Fall Season, at a stipend of \$820.

4. REQUEST APPROVAL FOR TRAINING HOURS

Request ratification of training time for the following Special Education Instructional Aides for a required training at their regular hourly rate of pay per below:

- a. **Bernadette Lis** – July 14, 2014 (5 ½ hrs.)
- b. **Kim Bressler** – July 21 & 28, 2014 (11 hours)
- c. **Jennifer Kohler** – July 21 & 28, 2014 (11 hours)

Background information: This training is a required training for the Special Education Instructional Aides. The training could not be conducted for these individuals during the school year due to the necessity for them to be present in the classroom to provide support to their assigned students.

5. 2014-15 SCHOOL YEAR CO-CURRICULAR ADVISORS

Request approval of the updated list of advisors and accompanying stipends. All positions are now filled for the 2014-15 school year.

6. DEPARTMENT CHAIR

Request approval for the following Department Chair for the 2014-15 school year at a stipend of \$1,750:

Special Education Department Kristin McLaughlin

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7. REQUEST APPROVAL FOR THE UPDATED ADMINISTRATIVE STAFF WAGES EFFECTIVE FOR THE FISCAL YEAR OF JULY 1, 2014 TO JUNE 30, 2015 PER THE ATTACHED.

8. SUBSTITUTE

- a. **Catherine DeSantis**, Spanish Teacher (Extended Substitute from August 12, 2014 until December 2, 2014).
Background information: will be covering classes for Ms. Gingrich while she is on leave.

9. VOLUNTEERS

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Reese, Reilly and Seltzer.

Absent: Portner

Nays: None. Motion carried.

Mrs. Vicente introduced and welcomed the new administrators: Mr. Kuhn and his family, and Mr. Arnst. She was pleased to announce that with their hires, the District will have a complete team to begin the 2014-15 school year.

OLD BUSINESS

None.

NEW BUSINESS

None.

UPDATE FROM ORGANIZATIONS

None.

ADJOURNMENT

A motion was made by Mrs. Reese, seconded by Mr. Painter to adjourn at 6:08 p.m.

Board Secretary