

WYOMISSING AREA SCHOOL DISTRICT 2014-4799

Minutes August 11, 2014

The regular meeting with committee reports of the Board of School Directors convened at 5:59 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Butera, Mrs. Davis, Mr. Heinly, Mrs. McAvoy, Mr. Painter, Mr. Portner, Mrs. Reese, and Mrs. Seltzer.

Board Member Absent Mrs. Reilly

Administrative Staff Present: Mrs. Vicente, Mr. Stem, Mr. Boyer, Mr. Arnst, Dr. Babb, Mr. Cafoncelli, Dr. Jones, Mrs. Kaag, Mr. Kuhn, and Mrs. Lengle.

Attendees: Becca Gregg, Reading Eagle, Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

Mrs. Butera announced that an Executive Session was held at 5:30 p.m. before the meeting to discuss personnel and legal matters. An Executive Session was also held during the Finance Committee Meeting on August 6, 2014. No action was taken at either session.

The following meeting schedules and locations were announced.

- School Board Business Meeting – August 25, 2014, 6:00 p.m.
- Technology Committee Meeting – August 27, 2014, 12:00 p.m.
- Curriculum Committee Meeting – September 2, 2014, 12:00 p.m.
- Finance/Facilities Committee Meeting – September 3, 2014, 11:00 a.m.
- Personnel/Policy Committee Meeting – September 4, 2014, 12:00 p.m.
- School Board Business Meeting with Committee Reports – September 8, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

SUMMER PROJECT UPDATE

Mrs. Vicente commended the Buildings and Grounds crew on handling the multitude of renovation projects occurring simultaneously over the summer. She shared photos of work that was done.

COMMITTEE REPORTS

A. Finance – Mr. Portner reported that the committee met on August 6. The committee discussed at length the LERTA agreement for Wyomissing Square. Mr. Painter explained the background of the LERTA agreement and subsequent MOU. It is incumbent on the governing bodies to determine the course of action with the resulting

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sale of the property. The committee is recommending that a full tax bill be issued. Although the Board may direct the assessment office to issue a bill, it doesn't mean it will happen immediately. The assessment office will likely consult the Borough and the County for input as well. The ultimate decision to issue the bill rests with the assessment office. The other main topic of discussion at the committee meeting was the institution of an athletic pass.

- B. Facilities – Mrs. McAvoy reported the committee met on August 6. The members discussed re-turfing and expanding the field where field hockey is played to hopefully accommodate more sports. Problems with the scoreboard in the old gym were discussed. Mr. Cafoncelli reported that the fire marshal granted occupancy to WHEC following the renovations and no deficiencies were noted. The project came in about \$1,500 over budget. The enhanced security system at WHEC featuring a double-buzz-in entry will be completed August 13. Enhanced security at the entrance to the JSHS will be started in the Fall. The air handler replacement in the JSHS cafeteria was completed on budget. The software update to the door access system will be completed by August 15. Repairs to Diane Kaag's office following minor flooding due to a clogged condensation line were completed. Mold in the crawl space at WHEC was remediated although it posed no danger to students or staff. The committee also discussed refurbishing the tennis courts.
- C. Curriculum – Mrs. Davis reported the committee met August 4. The committee discussed revisions to the Advanced Placement section of the Program of Studies by weighting a "C" to encourage more students to attempt the courses. They also discussed the Supervision/Evaluation plan that continues to change at the state level.
- D. Technology – Mr. Portner reported there was no meeting. Mr. Stem provided an update on the 1:1 initiative at the JSHS. In June, devices were issued to the teachers so they could familiarize themselves with them over the summer. The bandwidth of the ISP has been increased to support the additional devices on the network. The teachers are being trained later in the week. Mr. Arnst reported anticipated delivery of the imaged devices will be by August 18. Three computer labs have been updated to accommodate the integration of the devices. And a formal technical support plan for the students is being developed with designated times throughout the day for assistance. Also a 1:1 program portal is being developed on the website featuring teacher-provided links to commonly used sites, basic instructions and tips for students.

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- E. Personnel – Mrs. Davis reported that the items discussed by the committee are on the agenda for approval.
- F. Policy – Mrs. Seltzer reported that many policy revisions are on the horizon due to the shift to Common Core language. She gave an overview the recommended changes.
- G. Ad Hoc Development Advisory – No report.
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported that the meeting is next week. She said BCIU was successful in negotiating the contract with its AFSCME staff.
- I. Berks Career & Technology Center Board Report – Mr. Painter provided clarification on the coordination agreement for nursing services. BCTC has its own nursing staff and the purpose of the agreement is to provide enhanced communication between their nurses and the nurses of the home districts to make sure students' medical needs are met.
- J. Berks EIT Report – Mrs. Reese reported a special meeting will be held on August 21, to discuss the merger with TCC.
- K. Wyomissing Area Education Foundation – Mrs. Butera mentioned the next meeting is September 9.

PUBLIC COMMENT

William Murray commented on the LERTA agreement saying that the District has upheld its part of the agreement and with the substantial value of the property and business revenue that has been generated, it is time for the other side to hold up their end especially in view of the fact that the District has spent approximately \$2 million over the last several years educating the roughly unexpected 20 students who have resided there. He encouraged the Board to follow the lead of the committee.

Carolyn Bamberger commended the Board for finding the means to fund the 1:1 initiative at the JSHS. She also is in favor of the tennis court refurbishment because there are more participants than ever on the girls' tennis team this year.

SUPERINTENDENT'S REPORT

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mr. Painter, second by Mrs. McAvoy, the following Curriculum/Technology items were approved.

1. Approved revised Program of Studies.
Background information: Revisions were made in the

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Advanced Placement section (page 9) and the graduation requirements section (page 11).

2. Approved Overnight Field Trip Request – Cross Country Team, Orlando, FL, October 9-12, 2014.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese and Seltzer.

Absent: Reilly

Nays: None. Motion carried.

**B. FINANCE/
FACILITIES**

Upon a motion by Mr. Portner, second by Mrs. Seltzer, the following Finance/Facilities items were approved.

During discussion, Mrs. McAvoy explained that curriculum needs are the driving force behind refurbishing the tennis courts since both Physical Education and Special Education classes use them. The committee plans to solicit input from the Athletic Director and teachers as to the type of courts that would best fit the curriculum needs. Mrs. Butera questioned how the refurbishment would be funded. Mr. Boyer said there are funds in the 2009 bond issue that are available to use for building and repair projects such as this.

Mrs. Davis thanked Mr. Ferrandino and Mr. Boyer for developing the athletic pass. She sees it as an affordable way to increase attendance and support of our athletes.

Mr. Portner and Mrs. Butera thanked Mr. Painter for his work on the LERTA situation.

1. Approved contacting the County of Berks Assessment Office to issue full tax bills to Black Sapphire C, owner of the parcel at 150 N Park Rd, Wyomissing, PA that is currently governed by the Wyomissing Square LERTA.
2. Approved sale of Athletic Passes that would cover admission to the following athletic events for the 2014-15 school year: football, boys & girls soccer, boys & girls lacrosse, boys & girls volleyball, boys & girls basketball, wrestling and other night events deemed necessary. The cost of an adult pass is \$60.00, student pass is \$25.00 and Senior Citizen pass for a non-Wyomissing Area School District resident is \$25.00.
3. Authorized administration to advertise and accept bids for refurbishment of the tennis courts located on District property.

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4. Approved 2014-15 agreement with River Rock Academy Inc. for program services for Alternative Education for Disruptive Youth at a per diem cost of \$140.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese and Seltzer.

Absent: Reilly

Nays: None. Motion carried.

The remaining Finance and Facilities items were opened for discussion. There were no questions or comments.

C. PERSONNEL/ POLICY

Upon a motion by Mr. Painter, second by Mr. Portner, the following Personnel/Policy items were approved.

Mrs. Butera thanked Mrs. Mehlbaum and Ms. Sibbett for their years of service to the District.

1. APPROVED COORDINATION AGREEMENT

Requested approval of an agreement between the Berks Career & Technology Center and the Wyomissing Area School District for the 2014-15 school year for the Coordination of the Delivery of Medical Services.

Background information: The purpose of this agreement is to provide collaboration between the nursing staff of these two entities regarding medical needs for District students attending the Berks Career & Technology Center.

2. RESIGNATIONS

a. Professional Staff

- 1) **Shauna Mehlbaum**, Special Education Teacher, WHEC, resignation, effective date to be determined, may be held up to 60 days.

b. Support Staff

- 1) **Rebecca Sibbett**, Special Education Instructional Aide, resignation, updated effective date to July 24, 2014.

3. LEAVE OF ABSENCE

a. Professional Staff

- 1) **William Hartman**, Teacher, JSHS, end Family Medical Leave effective August 2, 2014.

4. POSITION CHANGES/TRANSFERS/CHANGE OF HOURS

a. Professional Staff

- 1) **Lauren Darr**, Special Education Teacher, JSHS, to Special Education Teacher (Learning

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Support), WHEC, effective August 19, 2014, no change in wages.

b. Support Staff

- 1) **Lori Scargle**, Part-time General Education Aide, WHEC, position change to Kindergarten Aide, effective August 19, 2014, at her current wage rate of \$11.07/hour, change of hours to 5 ½ hours/day (27 ½ hours/week).
- 2) **Christine Smith**, Part-time Floater Aide, JSHS, change of hours to 5 ½ hours/day (27 ½ hours/week) effective August 19, 2014.
Background: This change of hours is in compliance with the number of hours that were approved by the Board for this position.
- 3) **Robin Cosbey**, Part-time (6 ½ hours/day) Special Education Instructional Aide, WREC, transfer to WHEC, no change in daily hours or hourly wage, effective August 19, 2014.
- 4) **Glenda Jarrett**, Full-time Special Education Instructional Aide, WHEC, transfer to WREC, no change in daily hours or hourly wage, effective August 19, 2014.
- 5) **Kelly Maillie**, Full-time Special Education Instructional Aide, WHEC, transfer to JSHS, no change in daily hours or hourly wage, effective August 19, 2014.
- 6) **Eve Pardo**, Full-time Special Education Instructional Aide, JSHS, transfer to WHEC, no change in daily hours or hourly wage, effective August 19, 2014.
- 7) **Elizabeth Perez-D'Amico**, Custodian, JSHS, transfer to WHEC.
- 8) **William Harcar**, Custodian, JSHS, transfer to WREC.
- 9) **William Cary**, Custodian, WREC, transfer to JSHS.

5. APPOINTMENTS

a. Administrative Staff

- 1) **Andrew Kuhn**, Principal, WHEC, update effective date to July 31, 2014.
- 2) **Scott Arnst**, Director – Information Technology, update effective date to August 4, 2014.

b. Professional Staff

- 1) **Amy Latourelle**, School Nurse, WREC, effective August 12, 2014, at an annual salary to

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be determined by the new WAEA contract, but based upon B/Step 1 (\$40,720) according to the WAEA salary matrix for the 2013-14 school year. Subsequent wage changes will be in accordance with the WAEA collective bargaining agreement.

Background information: Ms. Latourelle received her BSN from the University of Rochester and is a Registered Nurse through the Commonwealth of Pennsylvania. Ms. Latourelle has extensive background and experience as an RN in the field of Pediatrics.

- 2) **Jennifer Ninetto**, Special Education Teacher (Emotional Support), JSHS, effective August 12, 2014, at an annual salary to be determined by the new WAEA contract, but based upon M/Step 1 (\$43,520) according to the WAEA salary matrix for the 2013-14 school year. Subsequent wage changes will be in accordance with the WAEA collective bargaining agreement.

Background information: Ms. Ninetto received her Master's Degree from Albright College. She is certified by the Pennsylvania Department of Education Special Education N-12, Mid-Level Mathematics 7-9, and Elementary K-6.

c. Support Staff

- 1) **Amy Steffy**, Part-time Kindergarten Aide, WHEC, at a wage rate of \$10.25/hour, 5 ½ hours/day (27 ½ hours/week) effective August 19, 2014.
- 2) **Courtney Branham**, Part-Time Classroom Instructional Aide, WREC, 5 ½ hours/day (27 ½ hours/week) at wage rate of \$10.25/hour effective August 19, 2014.

d. Athletic Staff

- 1) **Cyndy Kuczala**, Girls' Volleyball Head Coach, at a stipend of \$3,128, for the 2014 Fall Sports Season.
- 2) **Stephanie Smith**, Field Hockey Assistant Coach, at a stipend of \$1,779, for the 2014 Fall Sports Season.
- 3) **Alexandra Thomas**, JH Girls' Volleyball Head Coach, at a stipend of \$1,460 for the 2014 Fall Sports Season.

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6. APPROVED TRAINING HOURS

Requested ratification of training time for the following special education instructional aides for a required training at their regular hourly rate of pay per below:

- a. **Kim Bressler** – July 14, 2014 (Total time = 5 ½ hours)
- b. **Marie Minnich** – July 21, 2014 (Total time = 5 ½ hours)
- c. **Cheryl Santoro** – July 14 & 28, 2014 (Total time = 11 hours)

7. SUBSTITUTES

- a. Professional Staff (Additions)
 - 1) **Rebecca Sibbett** - Teacher

8. VOLUNTEERS

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese and Seltzer.

Absent: Reilly

Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

OLD BUSINESS None.

NEW BUSINESS None.

UPDATES FROM ORGANIZATIONS None.

ADJOURNMENT A motion was made by Mr. Portner, seconded by Mrs. McAvoy to adjourn at 6:44 p.m.

Board Secretary