

WYOMISSING AREA SCHOOL DISTRICT 2014-4816

Minutes September 8, 2014

The regular meeting with committee reports of the Board of School Directors convened at 5:59 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Butera, Mrs. Davis, Mr. Heinly, Mrs. McAvoy, Mr. Painter, Mr. Portner, Mrs. Reese, Mrs. Reilly and Mrs. Seltzer.

Administrative Staff Present:

Mrs. Vicente, Mr. Stem, Mr. Boyer, Mr. Arnst, Dr. Babb, Mr. Cafoncelli, Mrs. Kaag, Mr. Kuhn, Mrs. Lengle and Mr. Murray..

Attendees:

David Kostival, Reading Eagle, Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

Mrs. Butera announced there would be an Administrative Team Meet and Greet on October 2, 2014 from 4:30-6:30 p.m. in the Archive Room. The public is invited to attend.

The following meeting schedules and locations were announced.

- School Board Business Meeting – September 22, 2014, 6:00 p.m.
- Technology Committee Meeting – September 24, 2014, 12:00 p.m.
- Finance/Facilities Committee Meeting – October 1, 2014, 11:00 a.m.
- Curriculum Committee Meeting – October 6, 2014, 12:00 p.m.
- Personnel/Policy Committee Meeting – October 9, 2014, 12:00 p.m.
- School Board Business Meeting with Committee Reports – October 14, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

COMMITTEE REPORTS

A. Finance – Mr. Portner reported the committee met on September 3. Topics of discussion included tuition agreements, contracts for Special Education, the busing contract, and potential investment options of the PSERS funds, and replacement of vans.

B. Facilities – Mrs. McAvoy reported that several updates were provided to the committee when they met on September 3. ELA is developing a plan for re-turfing the hockey field with a larger, longer surface. On the agenda is an item to approve the contact for updating the JSHS entrance. The software upgrade to the door access system has been finished. SSM Group recommended a

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company to inspect the foundation of the tennis courts before the project moves forward. Renovations to the Food Service office have been completed following minor flooding; however, the furniture has not yet arrived. The double-buzz entry system at WHEC has been finished. The mold remediation at WHEC has been completed with the installation of some fans. Trane gave a presentation on upgrading our infrastructure for better efficiency which would qualify for funds under Act 39.

- C. Curriculum – Mrs. Davis reported that the committee met on September 2. The two main topics of discussion included Student Learning Objectives and BrightBytes which is a survey tool designed to give feedback on how the rollout of the 1:1 initiative is working.
- D. Technology – Mr. Portner reported the August 27, meeting focused on the 1:1 rollout and the restrictions that will prevent students from downloading inappropriate software. Mrs. Butera thanked the members of the Technology Department for their unwavering efforts in the rollout. Phase I put the devices in the hands of the computer class students as a test environment to help debug the process. Phase II deployed devices to Algebra students who are using digital textbooks. Mr. Arnst said the devices will be deployed on September 10, to grades 10-12 and September 11, to grades 7-9. Students will have an assembly on internet safety and digital citizenship. A parent session will also be held. All presentations will be facilitated by Jill Scheidt, Esq., Police Chief Steven Powell, and Lt. Tom Endy, and Mr. Murray.
- E. Personnel – Mrs. Davis reported that the items discussed by the committee are reflected on the agenda. She thanked faculty members who are also serving as coaches and co-curricular activity advisors.
- F. Policy – Mrs. Seltzer outlined the changes to the policies mostly due because of the shift from Strategic Planning to Comprehensive Planning, per Chapter 4, on the agenda for a first reading.
- G. Ad Hoc Development Advisory – No report.
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported there was a meeting August 21. She mentioned an upcoming presentation on October 2, about drug use. All Board members and administrators countywide were invited to attend. She also said some major changes are expected at the IU that will occur at the end of the month.

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- I. Berks Career & Technology Center Board Report – Mr. Painter said the meeting was held on August 27. He reported that the student-built house was sold for \$290,000. He also said they reviewed statistics regarding BCTC. In general, BCTC is above the state average in most relevant categories.
- J. Berks EIT Report – Mrs. Reese reported that they are nearing the end of the process to merge Berks EIT and TCC. She said she and Mr. Boyer have been reviewing information about the merger and have determined it will not affect how we receive our revenue from Berks EIT. The merger will most likely be on the agenda at the end of next month for approval.
- K. Wyomissing Area Education Foundation – Mrs. Butera mentioned the first meeting of the year is September 9.

PUBLIC COMMENT

None.

SUPERINTENDENT'S REPORT

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mrs. Seltzer, second by Mr. Painter, the following Curriculum/Technology item was approved.

- 1. Approved letter of agreement with Reading Hospital Center for Mental Health for the provision of Student Assistance Program and School Based Treatment Services for K-12 from September 1, 2014 through June 30, 2015.
Background information: Services will be provided to the school district on an as-needed basis throughout the academic school term at no cost to the District.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

B. FINANCE/ FACILITIES

Upon a motion by Mr. Painter, second by Mr. Portner, the following Finance/Facilities items were approved.

- 1. Approved agreement with Caron Treatment Centers to provide SAP services for the 2014-15 school year for a total cost of \$28,841 for 4 days/26 hours per week.
- 2. Approved contract with S.J. Thomas Company, Inc. for upgrades to JSHS Security Entrance in the amount of \$74,699.29 per Keystone Purchasing Network.

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Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

The remaining Finance and Facilities items were opened for discussion. Mrs. Butera thanked WAEF for the donation to purchase equipment for Wyo5Live. Mrs. Vicente confirmed that with this latest donation the major purchases have now been completed and Mr. Siggins is well-positioned to take the program into the next realm. Mrs. Butera thanked the various other donors as well.

C. **PERSONNEL**
EL/ **POLICY**

Upon a motion by Mr. Portner, second by Mrs. Seltzer, the following Personnel/Policy items were approved.

Mrs. Butera thanked the staff members who resigned for their service to the District.

1. RESIGNATIONS

a. Support Staff

- 1) **Cynthia Bolio**, Part-time Food Service Worker, resignation, effective June 11, 2014, last day worked.
- 2) **Michele Krick**, Instructional Aide, resignation effective September 5, 2014.
- 3) **Christine Jaskolka**, Floater Aide, WHEC, resignation, effective August 28, 2014.

2. LEAVE OF ABSENCE

a. Support Staff

- 1) **A. Tod Rickenbrode**, Van Driver, Family Medical Leave, September 9, 10, 11, 12, 2014 with a return to work date of September 15, 2014.
- 2) **Julie Keller**, Classroom Instructional Aide (Kindergarten), Unpaid Leave of Absence, September 22, 23, 24, 25, 26, 2014.

3. APPOINTMENTS

a. Professional Staff

- 1) **Allison Lowry**, Long Term Substitute Guidance Counselor, request ratification of updated effective date to August 7, 2014.
Background Information: Ms. Lowry was previously approved at the July 23, 2014 Board Meeting with an effective date of August 12, 2014.
- 2) **Jennifer Yetter**, .6 English Teacher, request ratification of an updated effective date to August 5, 2014.
Background Information: Ms. Yetter was previously approved at the July 23, 2014 Board Meeting with an effective date of August 12, 2014.

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b. Support Staff

- 1) **Amy Cruley**, Part-time Food Service Worker, JSHS, 5 hours/day at a wage rate of \$9.89, update effective date to August 26, 2014.
- 2) **Jessica Landis**, Part-time Food Service Worker, WREC, 3 hours/day, at a wage rate of \$9.89/hour, update effective date to September 8, 2014.
- 3) **Julie Keller**, Part-time Classroom Instructional Aide (Kindergarten), WHEC, 5 ½ hours/day, at an hourly wage rate of \$10.25/hour, update effective date to August 28, 2014.
- 4) **Tara Reilly**, Part-time Instructional Aide, WHEC, 4 ½ hours/day, at an hourly wage rate of \$10.25/hour, update effective date to September 2, 2014.

c. Supplemental Staff

- 1) Request approval for the following teachers as Technology Integration Support for the 2014-15 School year at a stipend of \$2,000 for the school year:
Shana Bellairs (WREC)
Robert Kucharczuk (WHEC)
Nathaniel Miller (JSHS)
Stephanie Myers (WHEC)
Chris Nugent (JSHS)
- 2) **Stephen Longenecker**, Drama Director, at a stipend of \$3,297 for the 2014-15 school year.
- 3) Requested approval of Updated 2014-15 School Year Co-Curricular Activity Advisors and Stipends per the attachment.
Background information: This updated listing is necessary due to advisor resignations/replacements after the initial Board approval and includes current listing of advisors for the 2014-15 school year.
- 4) Requested approval of Updated 2014-15 School Year Fall Season Coaches and Stipends per the attachment.
Background information: This updated listing is the result of changes in the coaching staff which occurred after the initial Board approval and includes current listing of Fall coaches for the 2014-15 school year.

4. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) Requested approval for the following Professional

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Staff to be compensated for providing supervision for students during Saturday Detention on a rotating basis for the 2014-2015 school year at the WAEA contract approved rate for work outside contract hours:

- a) **Joseph Allen**
- b) **Lee Marie Gallagher**
- c) **Bethanne Mitchell**

5. **SUBSTITUTES**

a. **Support Staff**

- 1) **Rebecca Sibbett, Aide**

6. **VOLUNTEERS**

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

OLD BUSINESS None.

NEW BUSINESS None.

UPDATES FROM ORGANIZATIONS None.

ADJOURNMENT A motion was made by Mrs. McAvoy, seconded by Mrs. Reilly to adjourn at 6:27 p.m.

Board Secretary