

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Michelle M. Davis, Vice President
Mr. Gregory L. Portner, Treasurer
Mr. Christopher W. Heinly
Mrs. Karen R. McAvoy
Scott C. Painter, Esq.
Mrs. Jennafer Reilly
Mrs. Sandra A. Reese
Mrs. Anne P. Seltzer

Non Members

Ms. Christine L. Stafford, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, March 10, 2014 – 6:00 P.M.
Community Board Room

- I. **Call to Order –Mrs. Lesa I. Butera, Board President, Presiding**
 - II. **Pledge of Allegiance – Mrs. Butera**
 - III. **Announcement of Recording by the Public – Mrs. Butera**
 - IV. **Roll Call – Mrs. Filer**
 - V. **Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
 - School Board Business Meeting – March 24, 2014, 6:00 p.m.
 - Technology Committee Meeting – March 26, 2014, 12:00 p.m.
 - Curriculum Committee Meeting – March 31, 2014, 12:00 p.m.
 - Finance/Facilities Committee Meeting – April 2, 2014, 12:00 p.m.
 - Personnel/Policy Committee Meeting – April 3, 2014, 12:00 p.m.
 - School Board Business Meeting with Committee Reports – April 7, 2014, 6:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Recognition**
 - A. BCTC Student of the Quarter – Dr. Jones
 - VII. **Committee Reports**
 - A. Finance – Mr. Portner
 - B. Facilities – Mrs. McAvoy
 - C. Curriculum – Mrs. Davis

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- D. Technology – Mr. Portner
- E. Personnel – Mrs. Davis
- F. Policy – Mrs. Seltzer
- G. Ad Hoc
 - Development Advisory – Mrs. Butera and Mrs. McAvoy
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- I. Berks Career & Technology Center Board Report – Mr. Painter
- J. Berks EIT Report – Mrs. Reese
- K. Wyomissing Area Education Foundation – Mrs. Butera

VIII. Presentation – Mrs. Vicente

- A. Comprehensive Planning

IX. Public Comment – Mrs. Butera

Speakers are requested to identify themselves by name and address.

X. Superintendent’s Report – Mrs. Vicente

A. Curriculum and Technology -

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

1. Approve extension to homebound instruction for secondary student ID#300497 at five hours per week until June 13, 2014.
Background information: Request for approval of extension was submitted to PDE per policy 117.
2. Approve Overnight Field Trip Request – State Mathcounts Competition, Hershey, PA, March 7-8, 2014.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-4:

1. Authorize administration to submit an application with the Borough of Wyomissing for the installation of a fence without brick columns around the School District’s stadium complex.
2. Approve purchase of one 2015 F-350 Ford pickup/plow truck from Manderbach Ford at a cost not to exceed \$24,500.
Background information: The existing 2000 GMC pickup truck has reached the end of its useful life. Over the past 2 months the transmission required rebuild as well as the 4-wheel drive assembly. The truck has body and floor board rust damage. The GMC truck will be traded-in for new vehicle and the exact purchase price will reflect the trade-in value offered. The purchase is a CO-STAR Procurement.

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3. Authorize administration to enter into a Demand Response Program Agreement with Hess Energy Marketing, LLC.
4. Approve Resolution No. 03-10-14-01 approving appointment of an Assistant Board Secretary.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-7:

1. RESIGNATION
 - a. Support Staff
 - 1) **Shari Bonino**, Classroom Instructional Aide, WREC, resignation effective March 14, 2014.
2. LEAVE OF ABSENCE
 - a. Support Staff
 - 1) **Janice Szilli**, Bookkeeper, District Office, intermittent Family Medical Leave, effective January 22, 2014 until January 21, 2015.
 - 2) **Regina Miller**, Custodian, WHEC, Leave of Absence, effective February 4, 2014 to February 27, 2014 with a return to work date February 28, 2014.
 - 3) **Patricia Magrann**, Instructional Aide, WHEC, Leave of Absence, effective May 8, 9, 12, 2014.
3. APPOINTMENTS
 - a. Professional Staff
 - 1) **Cassandra Carfagno**, Long Term Substitute Special Education Teacher, JSHS, at a pro-rated wage based upon B/Step 1 (\$40,720) on the WAEA salary schedule, effective January 30, 2014, the first day of the second semester, until the end of the 2013-14 school year.
Background Information: Ms. Carfagno holds a Special Education PDE Teacher Certification and has been assigned to teach Special Education classes due to the reorganization of the Special Education Department classroom teacher assignments as the result of a teacher placed on assignment.
 - 2) **Jordan Demko**, .5 Long Term Substitute Physical Education Teacher, JSHS, at a pro-rated wage based upon B/Step 1 (\$20,360) on the WAEA salary schedule, effective January 30, 2014, the first day of the second semester, until the end of the 2013-14 school year.
Background Information: Mr. Demko holds a Health/Phys. Ed. PDE Teacher Certification and has been assigned to teach Health/Phys. Ed. classes as the result of a teacher placed on assignment.

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b. Support Staff

- 1) **Pamela Anzulewicz**, Food Service Worker (Floater), District-wide, 4 hours/day (20 hours/week), \$9.89/hour, update effective date to February 26, 2014.
- 2) **Pamela Gartner**, Library Aide, WHEC, part-time at 5.5 hours/day, (27.5 hours/week), \$10.50/hour, effective date to be determined upon successful completion of all employment requirements.
- 3) **Kelly Maillie**, Special Education Instructional Aide, WHEC, from part-time to full-time, 35 hours/week, effective March 11, 2014, no change in hourly wage.
Background information: This change is the result of the resignation of a full-time Special Education Instructional Aide and is based upon student need.

c. Supplemental Staff

- 1) **Michael Miller**, Elementary Art Club Advisor, at a stipend of \$592 for the 2013-14 school year.

4. TRANSFER

a. Professional Staff

- 1) **Tony Alvarez**, JSHS Dean of Students to Special Education Teacher, at a pro-rated wage based upon MEQ+21/Step 11 (\$62,720) on the WAEA salary schedule effective March 11, 2014.

5. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) **Lee Marie Gallagher**, Teacher, JSHS, to provide extended homebound instruction for secondary student ID #300497 from February 21, 2014 for a maximum of five (5) hours per week until June 13, 2014.

6. SUBSTITUTES

a. Professional Staff

- 1) **Christine Bitting**, Nurse – Addition upon successful completion of pre-employment requirements.
- 2) **Athena Elzer**, Guest Teacher.

7. VOLUNTEERS

The following Personnel and Policy items are for discussion:

8. POLICIES

First Reading of the following policies:

- | | |
|-----|---|
| 220 | Student Expression/Distribution and Posting of Materials |
| 412 | Evaluation of Professional and Temporary Professional Employees |
| 913 | Nonschool Organizations/Groups/Individuals |

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- XI. Old Business – Mrs. Butera**
- XII. New Business – Mrs. Butera**
- XIII. Updates from Organizations**
 - A. WAEA**
 - B. AFSCME**
 - C. WAEF**
 - D. PTA**
- XIV. Adjournment – Mrs. Butera**