

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Michelle M. Davis, Vice President
Mr. Gregory L. Portner, Treasurer
Mr. Christopher W. Heinly
Mrs. Karen R. McAvoy, Asst. Board Secretary
Scott C. Painter, Esq.
Mrs. Jennafer K. Reilly
Mrs. Sandra A. Reese
Mrs. Anne P. Seltzer

Non Members

Mr. Mark Boyer, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, May 19, 2014 – 6:00 P.M.
Community Board Room

- I. **Call to Order – Mrs. Lesa I. Butera, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Butera**
- III. **Announcement of Recording by the Public – Mrs. Butera**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
 - Technology Committee Meeting – May 28, 2014, 12:00 p.m.
 - Curriculum Committee Meeting – June 2, 2014, 12:00 p.m.
 - Finance/Facilities Committee Meeting – June 4, 2014, 11:00 a.m.
 - Personnel/Policy Committee Meeting – June 5, 2014, 12:00 p.m.
 - School Board Business Meeting with Committee Reports – June 16, 2014, 6:00 p.m.
 - School Board Business Meeting – June 23, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. **Recognition – Mrs. Vicente**
 - A. Student Recognition
 - B. Retirees
 - C. PTA
- VII. **Public Comment – Mrs. Butera**

Speakers are requested to identify themselves by name and address.

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VIII. Routine Approvals – Mrs. Butera

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- April 7, 2014 Business Meeting with Committee Reports
- April 28, 2014 Regular Business Meeting

MOTION

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

C. It is recommended that the Board of School Directors approve payment of bills for the month of April 2014, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project Fund Accounting Check Summary

IX. Superintendent's Report – Mrs. Vicente

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

1. Approval of Class of 2014 Graduates pending compliance with all requirements.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-12:

1. Approve the following donations from the Wyomissing Area Education Foundation:
 - \$11,850 for tablet/keyboard devices for the 5th grade math classroom.
 - \$500 in McCullough funds towards 6th grade camp.
 - \$765 in McCullough funds towards AP tests.
2. Approve donation from Ms. Carol Labate of 250 mat boards for use by the art department.

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3. Approve donations for 6th grade camp as follows:

• Mr. & Mrs. Saeeduddin Ahmed	\$ 50.00
• Dr. & Mrs. John Altomare	50.00
• Dr. & Mrs. Ali Amin	1,000.00
• Mr. & Mrs. Patrick Asare	50.00
• Mr. & Mrs. Ravi Kumar Bojja	25.00
• Mr. & Mrs. Jason Brunner	25.00
• Mr. & Mrs. Charles Busack	25.00
• Mr. & Mrs. Carter Cheskey	50.00
• Mr. & Mrs. Thomas Dautrich	5.00
• Mr. & Mrs. Jonathan Decker	50.00
• Mr. & Mrs. Michael Dowling	50.00
• Mr. & Mrs. Joseph Garapola	100.00
• Mr. & Mrs. Nicholas Gardecki	25.00
• Mr. & Mrs. Fred Hafer	50.00
• Mr. & Mrs. Jason Hurleman	25.00
• Mr. & Mrs. Michael Kuhn	100.00
• Dr. & Mrs. Sanand Menon	50.00
• Mr. & Mrs. Steven Pottieger	50.00
• Mr. & Mrs. Eric Riddle	50.00
• Mr. & Mrs. John Sachenik	50.00
• Mr. & Mrs. Jeff Seley	10.00
• Mr. & Mrs. Henry Stratton-Brown	50.00
• Mr. & Mrs. Anthony Tomczak	20.00
• Dr. Lorena Tribe	25.00
• <u>Drs. Bryan & Karen Wang</u>	<u>50.00</u>
	\$2,035.00

4. Approve Berks County Joint Purchasing bids as follows:

Art Supplies:

The Art Store, Inc.	\$ 687.30
Cascade School Supplies	171.04
Commercial Art Supply	116.16
Discount School Supply	18.20
Kurtz Bros.	384.45
Nasco	55.00
National Art and School Supplies	945.70
Pyramid School Products	200.34
S&S Worldwide	76.41
School Specialty	1,355.99
<u>Triarco Arts & Crafts</u>	<u>0.98</u>
Total	\$4,011.57

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Custodial Supplies:

Calico Industries, Inc.	\$ 623.96
Central Poly Corp	1,620.00
Clean Image, Inc.	5,812.38
Hassinger & Company, Inc.	691.25
Hillyard, Inc.	17,466.50
Interboro Packaging Corporation	886.80
Pennsylvania Paper and Supply	821.50
Phillip Rosenau Co., Inc.	23.94
<u>Xpedx</u>	<u>3,190.00</u>
Total	\$31,136.33

5. Approve BCIU service rates for 2014-15.
Background information: See attachments for Early Intervention, Special Education and IT rates.

6. Approve Standard ESY Agreement with Pennsylvania Devereux for one elementary student, ID no. 205033, for the period June 30, 2014 through August 22, 2014 at a cost of \$425 per education day.

7. Approve educational placement regarding student ID no. 203109 as follows:
 - 2014 Summer \$8,990
 - 2014-15 \$49,115
 - 2015 Summer \$9,440
 - 2015-16 \$51,571
 - 2016 Summer \$9,912

8. Approve interscholastic student accident insurance premium in the amount of \$7,498 for 2014-15.
Background information: This is an increase of 3.0% from 2013-14. Coverage is through American Management Advisors, Inc.

9. Approve submission of delinquent per capita tax to Statewide Tax Recovery in the amount of \$15,708.
Background information: The full listing will be available from the Business Administrator.

10. Approve Gregory Portner as Board Treasurer for the term July 1, 2014 to June 30, 2015 with no wage payments.
Background information: Per school code, the Board shall annually, during the month of May, elect a treasurer to serve for one year, beginning the first day of July following such election.

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11. Authorize the Business Administrator to print per capita bills dated July 1, 2014 under the same terms and rates as authorized for the July 1, 2013 bills.
Background information: To more efficiently schedule printing and staff time for preparation of the 2014 per capita bills, the Business Administrator has requested authorization to print these bills prior to adoption of the final budget and approval of the tax rates. Bills will be printed using the same terms and conditions as used for 2014 per capita bills.
12. Authorize administration to advertise and accept bids for security upgrades to the JSHS main entrance and lobby.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-4:

1. RESIGNATIONS

a. Supplemental Staff

- 1) **William Rowley**, Assistant Coach-Boys' and Girl's Track, JSHS, resignation effective March 1, 2014.
- 2) **Kayla Carson**, Assistant Coach-Girls' Lacrosse, JSHS, resignation, effective May 5, 2014.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Amber Rishel**, Psychologist, Family Medical Leave, effective August 19, 2014 to October 14, 2014, with a return to work date of October 15, 2014.

b. Support Staff

- 1) **Patricia Magrann**, Special Education Instructional Aide, WHEC, unpaid leave of absence, May 8, 9, 12, 2014. Returning to work on May 13, 2014.
- 2) **Michele Krick**, Classroom Instructional Aide, WHEC, unpaid leave of absence on or about June 4, 5, 6, 2014.

3. POSITION CHANGE

a. Professional Staff

- 1) **Christine Mohler**, from Life Skills Teacher, JSHS, to Transition Coordinator, District-wide, effective August 19, 2014, wages are in accordance with her current level/step on the WAEA Salary Matrix. Subsequent wage changes will be in accordance with the WAEA Collective Bargaining Agreement.

Background: This position is being filled as the result of the promotion of the previous Transition Coordinator.

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4. APPOINTMENTS

a. Professional Staff

- 1) **Greta Jones**, Special Education Teacher (Life Skills), JSHS, effective August 12, 2014, at an annual salary to be determined by the new WAEA contract, but based upon B/Step 1 (\$40,720) according to the WAEA salary matrix for the 2013-14 school year. Subsequent wage changes will be in accordance with the WAEA collective bargaining agreement.

Background Information: Ms. Jones acquired her Bachelor of Science Degree from Albright University. Her PA Department of Education certifications include: Special Education N-12, Middle School English 7-9, English 7-12, and Elementary Education K-6. This position is being filled as a result of a position transfer.

- 2) Approve the following teachers who will be working in the Summer Reading Academy Program effective June 23, 2014 to July 17, 2014 at a rate of \$32/hr., not to exceed 16 hours/week:
 - a) Nicole Bahner
 - b) Meredith Emkey
 - c) Shauna Eastadt
 - d) Lauren Fiorentino
 - e) Caitlin Gibbs
 - f) Erika Homan
 - g) Bridgette Kozuch
 - h) Holli Noll

b. Supplemental Staff

- 1) **Justin Schaeffer**, Boys' Soccer – Varsity Assistant Coach, for the 2014-15 Fall Sports Season at a stipend of \$1,703.

The following Personnel and Policy items are for discussion:

5. POLICIES

First reading of the following policies:

- | | |
|-----|-------------|
| 210 | Medications |
| 210 | Exhibit A |

X. **Old Business – Mrs. Butera**

XI. **New Business – Mrs. Butera**

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XII. Right to Know Requests – Mrs. Butera

Right-to-Know					
Cost Analysis					
04/01/14-04/30/14					
Date	Requested by	Description of Request	Personnel	Time	Cost
3/6/2014	F. Hafer	Fence petition	S. Hungerford	1.25	\$19.04
			KKAL	0.25	\$66.25
			Reimbursement from requester		(\$85.29)
4/4/2014	S. Matz	Fire Dept. correspondence	S. Hungerford	0.25	\$4.76
4/10/14	L. Sohn	Insurance records	S. Hungerford	0.25	\$4.76
4/23/14	S. Larkin	ELA & KKAL invoices	S. Filer	0.25	\$5.91
			S. Hungerford	0.25	\$4.76
4/24/14	S. Simone	Boiler room project records	S. Filer	0.25	\$5.91
					\$26.10

XIII. Updates from Organizations

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

XIV. Adjournment – Mrs. Butera