

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Michelle M. Davis, Vice President
Mr. Gregory L. Portner, Treasurer
Mr. Christopher W. Heinly
Mrs. Karen R. McAvoy, Asst. Board Secretary
Scott C. Painter, Esq.
Mrs. Jennafer K. Reilly
Mrs. Sandra A. Reese
Mrs. Anne P. Seltzer

Non Members

Mr. Mark Boyer, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, October 27, 2014 – 6:00 P.M.
Community Board Room

- I. **Call to Order – Mrs. Michelle Davis, Board Vice President, Presiding**
- II. **Pledge of Allegiance – Mrs. Davis**
- III. **Announcement of Recording by the Public – Mrs. Davis**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
 - Curriculum Committee Meeting – November 3, 2014, 12:00 p.m.
 - Finance/Facilities Committee Meeting – November 5, 2014, 11:00 a.m.
 - Personnel/Policy Committee Meeting – November 6, 2014, 12:00 p.m.
 - School Board Business Meeting with Committee Reports – November 10, 2014, 6:00 p.m.
 - Technology Committee Meeting – November 19, 2014, 12:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. **Board Update – Finance/Facilities Committee**
 - A. District Tennis Courts
- VII. **Presentations**
 - A. WREC Data – Dr. Babb
- VIII. **Public Comment – Mrs. Davis**

Speakers are requested to identify themselves by name and address.

**October 27, 2014 Board Meeting
Agenda – Page 2**

IX. Routine Approvals – Mrs. Davis

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- September 8, 2014 Business Meeting with Committee Reports
- September 22, 2014 Regular Business Meeting

MOTION

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

C. It is recommended that the Board of School Directors approve payment of bills for the month of September 2014, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project 2009 Fund Accounting Check Summary

X. Superintendent's Report – Mr. Stem on behalf of Mrs. Vicente

A. Curriculum and Technology – no items

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-8:

1. Approve end-of-year budget transfers for 2013-14 in the amount of \$118,967.61.
2. Approve exonerations from per capita tax in accordance with Policy No. 605.
3. Approve Resolution 10-27-14-01 approving the Plan of Merger between the Berks County Tax Collection Committee and Berks EIT Bureau.
4. Approve 2014-15 Facilities Use Agreement with YMCA of Reading and Berks County for use of the pool for athletic practices and events in the amount of \$6,000.
Background information: This is a renewal of last year's agreement. There are no changes in terms or cost.
5. Approve Healthcare Staffing Agreement with Medical Staffing Network at a rate not to exceed \$41 per hour for per diem health professionals.

**October 27, 2014 Board Meeting
Agenda – Page 3**

Background information: In the event that nurses from our District substitute list are not available, qualified healthcare professionals will be provided to substitute for the District's nursing staff. Rates vary depending on professional license and type of day worked.

6. Approve 2014-15 special education enrollment agreement with Wilson School District for one secondary student in the amount of \$45,667.71.
7. Approve natural gas bid awarded through the Berks County Intermediate Unit to UGI Energy Service and Direct Energy for the 2015-16 year.
8. Approve designation of fund balance for the year ending June 30, 2014 as follows:

a. (Non-spendable) Prepaid expenses/inventory	\$ 12,094.86
b. (Restricted) Grants	\$ 33,879.11
c. (Committed) Transportation software	\$ 23,000.00
d. (Committed) Pay-off capital lease	\$ 801,242.00
e. (Committed) Transfer to Capital Reserve – Future One to One technology	\$ 250,000.00
f. (Committed) Transfer to Capital Reserve – Future capital projects	\$ 250,000.00
g. (Committed) Curriculum Enhancements	\$ 462,700.71
h. (Committed) PSERS	\$ 3,230,274.00
i. (Committed) Vehicle/Equipment Replacement	\$ 275,823.00
j. (Assigned) Budgetary Reserve	\$ 179,817.00
k. (Unassigned)	<u>\$ 2,549,018.77</u>
	\$ 8,067,849.45

Background information: The total increase to fund balance from the previous fiscal year is \$1,197,570.

**October 27, 2014 Board Meeting
Agenda – Page 4**

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-7:

1. RESIGNATION

a. Professional Staff

- 1) **Nicole Bahner**, .5 ESL Teacher, WREC, update effective date of resignation to October 31, 2014.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Jill Werley**, 2nd Grade Teacher, WHEC, Family Medical Leave on or about February 4, 2015 with a return to work date on or about May 8, 2015.
- 2) **Mary Hollinger**, School Nurse, WHEC, Intermittent Family Medical Leave beginning September 29, 2014 until on or about December 2, 2014.

b. Support Staff

- 1) **Linda Bentz**, Coordinator Child Accounting/Central Registration, District Office, Intermittent Family Medical Leave beginning November 5, 2014 until on or about January 28, 2015.

3. APPOINTMENTS

a. Supplemental Staff

- 1) **Hailey Doyle**, Varsity Swimming-Assistant Coach, for the 2014-15 Winter Sports Season at a stipend of \$1,418.
- 2) **Stacy Fritz**, Head Cheerleading Coach for the 2014-15 Winter Sports Season at a stipend of \$1,268, pending completion of employment requirements.
- 3) **Jamie Rahn, Jr.** High Girls' Basketball-Head Coach for the 2014-15 Winter Sports Season at a stipend of \$2,155, pending completion of employment requirements.
- 4) **Adam Ressler**, Varsity Boys' Basketball-Assistant Coach for the 2014-15 Winter Sports Season at a stipend of \$2,349, pending completion of employment requirements.
- 5) **Todd Zechman, Jr.** High Girls' Basketball-Assistant Coach for the 2014-15 Winter Sports Season at a stipend of \$1,564.

4. POSITION CHANGE/TRANSFER

a. Support Staff

- 1) **Linda Hettrick**, ratify position change to 2nd Shift Custodian, WREC, at an hourly wage rate of \$11.00, effective October 23, 2014.

**October 27, 2014 Board Meeting
Agenda – Page 5**

5. SUBSTITUTES

a. Professional Staff (Additions)

- 1) **Jason Bingaman**, Teacher
- 2) **Andrew Beilhart**, Teacher
- 3) **Carmen Ebersole**, Teacher
- 4) **Janelle Ferrara**, Teacher
- 5) **Jessica Gable**, Teacher
- 6) **Jesse Jones**, Teacher
- 7) **Ainsley Matz**, Teacher
- 8) **Christopher Palmer**, Teacher
- 9) **Sara Scheirer**, Teacher
- 10) **Roxanne Vallejo**, Teacher
- 11) **Suzanne Wetherhold**, Teacher

6. VOLUNTEERS

7. POLICIES

Second reading and approval of the following policies:

- 112 Guidance Counseling
 333 Professional Growth Requirements – Administrative Employees
 433 Professional Growth Requirements – Professional Employees

XI. Old Business – Mrs. Davis

XII. New Business – Mrs. Davis

XIII. Right to Know Requests – Mrs. Davis

		Right-to-Know			
		Cost Analysis			
		09/01/14-09/30/14			
Date	Requested by	Description of Request	Personnel	Time	Cost
09/09/2014	S. Larkin	Legal invoice	S. Hungerford	0.50	\$ 9.71
09/09/2014	Signature Information Solutions	Tax certifications (2)	G. Gantert	0.50	\$ 7.35
09/11/2014	T. Frassetto	Tax payment records	S. Hungerford	1.00	\$ 19.42
09/22/2014	Signature Information Solutions	Tax certifications (5)	G. Gantert	1.00	\$14.70
09/29/2014	Signature Information Solutions	Tax certification	G. Gantert	0.25	\$ 3.68
					\$54.86

**October 27, 2014 Board Meeting
Agenda – Page 6**

XIV. Updates from Organizations

- A. WAEA**
- B. AFSCME**
- C. WAEF**
- D. PTA**

XV. Adjournment – Mrs. Davis