



WHEC Parent Resource Center
Check Out Form

Please complete the form below and return it to your child's teacher.

Materials will be distributed upon availability. Please allow 5-7 days for distribution.

We hope you enjoy using these materials with your child and appreciate your cooperation in returning them on time.

Child's Name: _____ Date _____

Teacher's Name: _____ Grade _____

Name of person requesting materials: _____

Relationship: _____

Email: _____

Item Requested: _____

**I agree to take care of the materials loaned to me and will return them to school by
the due date assigned.*

Materials for the Parent Resource Center have been funded by Title I

Do not write below this line.

The following will be completed by staff:

Date of request: _____ Date sent: _____

Materials sent home: _____

Materials returned on: _____