

April 9, 2021

**SECTION 00 10 01  
NOTICE OF BID LETTING**

**CONTRACTORS: NOTICE OF PUBLIC BID LETTING FOR THE WASHINGTON COMMUNITY SCHOOL DISTRICT STEWART ELEMENTARY SITE IMPROVEMENTS PROJECT, WASHINGTON, IOWA AND THE TAKING OF BIDS THEREFORE.**

**NOTICE IS HEREBY GIVEN:** BIDS FOR THE STEWART ELEMENTARY SITE IMPROVEMENTS PROJECT WILL BE ACCEPTED FOR REVIEW AND CONSIDERATION.

Sealed bids for the Stewart Elementary Site Improvements Project will be received on April 29, 2021 at the Washington CSD Administrative Offices, 404 W. Main Street, Washington, IA, 52353 before 2:00 p.m., CST, according to the designated clock in the Administrative Offices. **The Proposals will be publicly opened and read shortly after 2:00 p.m. April 29, 2021 at the Administrative Offices Board Room, 404 W. Main Street, Washington, IA.** Neither the Owner nor its agents will assume liability for the inability of a bidder to submit a bid in a timely manner. Bidders bear full and complete responsibility for the timely submission of such bid. Bids received after the deadline will be rejected.

**Scope of work includes but is not limited to the following:** A new concrete parking lot containing (33) parking spaces and associated sidewalks at the north side of the site. Modifications to the existing service drive on the east side of the site to provide handicap accessible ADA parking stalls and an Alternate 1 for modifications to the existing parking lot on the south side of the school to increase the number of parking spaces.

**CONTRACTS:**

Bids will be received and project constructed under a single prime contract. Bids must be on a lump sum basis. Work to commence on or about June 1, 2021 and be substantially complete on or before August 13, 2021. Final Acceptance of the Project shall be on or before August 23, 2021.

**DOCUMENT AVAILABILITY:**

Bid documents will be available for viewing at the Washington Community School District Administrative Offices, 404 W. Main Street, Washington, IA, 52353, the Architect/Engineer's office, 1466 28<sup>th</sup> Street, Suite 200, West Des Moines, Iowa 50266, and at the following websites:

Construct Connect, [www.constructconnect.com](http://www.constructconnect.com)

Dodge Data Analytics, [www.construction.com](http://www.construction.com)

Master Builders of Iowa Construction Update, [www.iowaconstructionupdate.com](http://www.iowaconstructionupdate.com) or [www.mbi.build](http://www.mbi.build)

Omaha Builders Exchange, [www.omahaplanroom.com](http://www.omahaplanroom.com)

Complete sets of bidding documents are available from Beeline and Blue, [www.beelineandblue.com](http://www.beelineandblue.com). Bidders may contact Beeline and Blue and visit their website ([www.beelineandblue.com](http://www.beelineandblue.com)) to order the Bid Documents. A \$100.00 deposit or current MBI/ABC Plans Request Card, made payable to Owner is required which will provide for a complete paper copy of the drawings and Project Manual specifications. Any shipping and handling costs are the responsibility of the bidder. Bidders shall have the option to make a special request to receive a CD copy of the Project Manual and Drawings in lieu of the paper copy. Plan deposits will be refunded upon the return of the documents, in reusable condition to Action Reprographics within 14 days after the award of the project. **Failure to comply will result in the forfeiture of the plan deposit.**

**BIDDING REQUIREMENTS:**

Each Bid shall be submitted on the Bid Form provided with the Bidding Documents. No oral, facsimile or telephonic bids or modifications will be considered. Bids shall be addressed and delivered to the Washington Community School District — Attention Jeff Dieleman, Business

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Manager, in sealed envelopes marked with the Project Name and name and address of Bidder. All bids shall be sealed and plainly marked. Any alteration of the bid form may be cause for rejection of the bid. A signed copy of the Construction Progress Schedule and Resident Bidder Form are to be included with the bid.

Each Bid shall be accompanied by a Bid Security in the amount of five percent (5%) of the total bid submitted. Bid Security must be in the form set forth in the Instructions to Bidders and submitted in a separate sealed envelope clearly labeled Bid Security. Bid Security must be in one of the following forms: Certified Check, Cashier's Check, Certified Share Draft or an approved Bond Form.

The successful Bidder will be required to furnish a Certificate of Insurance and Performance and Labor and Material Payment Bonds both in an amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

Should the successful bidder fail or neglect to furnish satisfactory performance/payment bonds, refuse to enter into a Contract on the basis of the bid, or fail to meet the requirements of this Notice and the specifications regulating the award, the bidder's security may be retained as liquidated damages. No bidder may withdraw its bid for a period of forty-five (45) calendar days after the date and hour set for opening of bids.

**IOWA STATE SALES TAX:** This project is tax exempt. **Do Not** include Iowa State Sales Tax in any calculation of Bid totals. Contractors and Suppliers will be provided an Iowa sales tax exemption certificate for this project.

All bidders must provide a statement regarding the bidder's resident status. This statement shall be on the Bidder Status Form designated by the Iowa Department of Labor commissioner and available online. The statement must be signed by an authorized representative of the bidder. Failure by any bidder to provide a completed statement with its bid may result in the Board of Education rejecting the bid as non-responsive.

**BASIS OF BIDS:**

The Board of Directors of the Washington Community School District reserves the right to conduct such investigations as allowed by law to assist in the evaluation of and to establish the responsibility and qualifications of the apparent low bidders to perform the work in accordance with the contract documents to its satisfaction within the prescribed time. In addition, the School District may require submission by the apparent low bidder of AIA Document A305, Contractor Qualification Statement, at its discretion

The Bidder shall include all requested Forms and attachments with their submission of the Bid Form; failure to comply may be cause for rejection. Consideration of bids and the award of contract may be made by the Washington Community School District to the lowest responsive, responsible bidder determined on the basis of a combination of the base bid and selected alternates at its meeting on May 12, 2021, 7:00 p.m. at the District Office Board Room, 404 W. Main Street, Washington, IA. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities or irregularities and to enter into such Contract or Contracts as shall be deemed in the best interests of the Washington Community School District.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

All bids will be governed by applicable provisions in the Iowa Code and Board Policies.

**A Pre-Bid Meeting is not scheduled at this time. Contractors may schedule a site visit with the District; unscheduled visits are not allowed.**

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Jeff Dieleman  
Business Manager and Board Secretary  
Washington Community School District