

Student Transportation

The following information is furnished by the Transportation Department, South Brunswick Board of Education in order to further the understanding of the role the driver, parent, student has in providing safe, timely, and efficient transportation to and from school for students.

The South Brunswick Board of Education shall provide for the transportation of children in the district to and from school, including those attending a school other than a public school, except schools operated for profit.

Transportation shall be provided and supervised under the rules and regulations set forth by the Bureau of Pupil Transportation and the rules and regulations of the South Brunswick Township Board of Education.

MILEAGE LIMITS

As per District Policy #8600 - Transportation will be provided for all public school students (who are enrolled in their home school) grade K-5 who reside over 1 mile from school, grade 6-8 students who reside over 2 miles from school, and grades 9-12 students who reside over 2.5 miles from school. Except for classified students as designated by an IEP. Note: Students who are open enrolled do not receive any transportation services.

As per N.J.A.C-6:21-1.3b Measurement of distance shall be made by the shortest route, along public road ways or walkways, from the entrance of the pupil's residence nearest a public roadway or walkway, to the nearest public entrance of the assigned school.

ROUTES AND STOPS

1. Routes shall be arranged so that vehicles will traverse the highways which will serve the greatest numbers of students safely within a reasonable time limit and at a minimum cost.

2. Vehicles will not be required to leave the main route to pick up students.

4. Routes and stops may be changed at any time to more efficiently serve conditions that may prevail at the time: however, parents will be informed in writing or telephone call before any change is made.

5. Unacceptable hazardous routes and stops will be determined and designated by the Board of Education and the Transportation Department. Routes and stops will be reviewed annually to determine the safest, most efficient, and timely route for students.

6. Stops will be established in order to pick up and drop off the greatest number of students.

7. All questions regarding stops and routes should be addressed to the Supervisor of Transportation not to the driver.

8. The Board of Education is not responsible for student behavior at bus stops, or for property damage at bus stops.

ASSIGNMENT OF STUDENTS

1. Prior to the opening of school in September, students will be assigned to a specific vehicle, and a specific bus stop. Bus information is displayed in the Genesis parent portal late in August prior to the start of school. Student bus and stop

assignment is the same for pick up and drop off.

2. Any requests for a bus stop change must be made in writing to the Supervisor of Transportation.

3. The district does not allow alternate drop off and pick up locations, students are to ride bus home to/from school only. Students cannot ride another bus for any reason (i.e. babysitter service, vacations, out of school projects or playdates)

STUDENT RESPONSIBILITY

1. Previous to loading the bus:

- Be at your bus stop at least 10 minutes before bus arrival time. Students should be ready and waiting for the bus. If the bus is within the 10 minute window it will not wait nor return

- Remain on the curb at least three (3) feet back; NEVER stand in or move into the road as the bus approaches. Never crowd or push as the bus approaches

- Wait until bus comes to a complete stop before moving toward the door.

- Form and orderly line for boarding the bus. Don't push or shove. The bus will wait until all students are boarded and sitting before moving.

- Wait for flashing red lights, traffic to stop and driver okay before crossing the street or road to board the bus.

2. While riding the bus:

- Move quickly to your assigned seat. Do not

stand or move from your seat while bus is

- Use seat belts at all times.

- Do not open or close windows without driver's permission and then only from the top.

- Never throw anything out of the bus window.

- Keep hands, arms and other parts of the body inside the bus at all times and clear of aisles

- Do not eat, drink or smoke on the bus. Help keep the bus clean. Throw refuse in garbage can, not on the floor.

- Be courteous, talk softly and watch your language. Respect the driver and the other riders.

- Do not deface the bus or bus seats in any way. All students are responsible for any damage they cause to the bus. Report any damage to the bus to the driver.

- Get in the habit of obeying the driver promptly. In the case of emergency, remain in your seat until instructions are given by the driver. Learn how to evacuate your bus quickly

3. After leaving the bus:

- Move quickly away from the side of the bus, up on the curb and off the roadway.

- When necessary to cross the street or road, move 10 feet in front of the bus, wait for the driver's signal to cross— move rapidly to the other side. NEVER GO TO THE REAR OF THE BUS AND CROSS THE STREET OR ROAD

PARENT RESPONSIBILITIES

The transportation regulations and responsibilities should be stressed to the student, not only for his or her safety, but to protect the lives of all students riding the school bus.

- 1 Help your student(s) to be on time at the bus stop.
- 2 Do not ask the driver to stop at places other than the designated stop. Drivers do not have the authority to change routes, stops or times.
- 3 Assume responsibility in teaching your child to cooperate with the driver.
- 4 Insist on correct behavior in waiting for and riding the school bus.
- 5 Cooperate with school officials in discharging discipline requirements in support of the safe riding behavior. Parental attitude in this matter is extremely important.
- 6 If you need to talk to driver about student or routes, call the Transportation Department and speak with the Supervisor of Transportation. Do not hold up a bus while students are boarding or disembarking.
- 7 Be aware that parents are responsible for their student(s) damage to property at a bus stop and for damage to a school vehicle.

STUDENT DISCIPLINE

N.J. Statues 18A:25-2 provides that the driver shall be in full charge of the school bus at all times and shall be responsible for order. The driver shall never exclude a student from the bus, but if unable to manage any student, shall report the matter to the principal of the school the unmanageable student attends.

A student may be excluded from the bus for disciplinary reasons by the principal, and the student’s parents shall provide transportation to and from school during the period of such exclusion.

Parents shall be deemed liable for any willful and/or malicious damage to school buses. Parents will also be responsible for future deportment of an offending student upon notification of misconduct by the principal’s office.

SCHOOL BUS REGULATIONS

To provide for the upmost safety of the student, it is best that students are picked up and dropped off at their assigned bus stop. Students are not allowed to ride on buses other than their own assigned bus.

Students are not allowed to switch buses to visit friends, go to meetings, after school classes or work. A student riding on a bus without authorization opens up the potential for several issues. The most frightening is that we may be unable to locate the student and the parent may not know where their child is. Additionally, many buses are filled to capacity which does not allow room for additional students.

Drivers are not allowed to make changes to students’ bus stops. Please do not ask a driver to do so. Parents are encouraged to call the Transportation Office should they need to make alternate arrangements for pick up and drop off locations other than the assigned bus stop. Plans may be made for relatives or neighbors to meet the Bus when parents or guardians are unable to do so. Emergency contact information should be submitted to the school annually or updated as often as needed throughout the school year.

STUDENT PICK UP FROM STOP

All student grades K-2 are required to have an adult present at the bus stop to receive them. Students will only be released to known individuals, if someone the driver does not know will be receiving your child please let the Transportation Dept know so we may inform the driver. Students not received by an adult will be returned to the school, Please note while 3rd grade and up may get off the bus alone we will not force a child who is uncomfortable to get off the bus, in this case these students will also be returned to the school for pickup by

parent/guardian

BROOKS CROSSING ELEMENTARY SCHOOL 50 Deans Rhode Hall Road Monmouth Junction, NJ 08852 732-821-7478

BRUNSWICK ACRES SCHOOL
41 Kory Drive Kendall Park, NJ 08824 732-297-6621

CAMBRIDGE SCHOOL
35 Cambridge Road Kendall Park, NJ 08824 732-297-2941

CONSTABLE SCHOOL
29 Constable Road Kendall Park, NJ 08824 732-297-2488

CROSSROADS NORTH SCHOOL
635 Georges Road Monmouth Junction, NJ 08852 732-329-4191

CROSSROADS SOUTH SCHOOL
195 Major Road Monmouth Junction, NJ 08852 732-329-4633

DAYTON SCHOOL
310 Georges Road Dayton, NJ 08810 732-329-1043

DEANS SCHOOL
848 Georges Road Monmouth Junction, NJ 08852 732-821-7478

GREENBROOK SCHOOL
23 Roberts Street Kendall Park, NJ 08824 732-297-2480

INDIAN FIELDS SCHOOL
359 Ridge Road Dayton, NJ 08810 732-329-1043

MONMOUTH JUNCTION SCHOOL
630 Ridge Road Monmouth Junction, NJ 08852 732-329-6981

SOUTH BRUNSWICK HIGH SCHOOL
750 Ridge Road Monmouth Junction, NJ 08852 732-329-4044



Responsibilities
Rules
Regulations

STUDENT TRANSPORTATION