

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS

P. O. Box 181

Monmouth Junction, New Jersey

Minutes of the Board Meeting of December 5, 2016

The South Brunswick Township Board of Education met on Monday, December 5, 2016 in the Auditorium at Crossroads North School. The meeting was chaired by President Dr. Stephen F. Parker.

MEMBERS PRESENT: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel, Mr. Patrick Del Piano, Mr. Arthur Robinson and Mr. Peter St. Vincent

MEMBERS ABSENT: None

CALLED TO ORDER AND SALUTE FLAG - Dr. Parker called the meeting to order at 7:06 pm and asked the audience to stand for the pledge of allegiance.

STATEMENT OF ADVANCE NOTICE - Dr. Parker read a statement in compliance with the Open Public Meetings Act.

APPROVAL OF AGENDA - There was a motion by Mr. Delgado, seconded by Mr. Boyle to approve the agenda for November 7, 2016:

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel, Mr. Patrick Del Piano, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

REPORT OF THE STUDENT REPRESENTATIVE - Sara Rubiano

Activities

- The Red Cross Club is holding a holiday blood drive to help replenish the stocks. The drive will be held on Dec. 17th from 9:00 a.m. to 3:00 p.m. at the South Brunswick Community Center. High school students will earn 5 volunteer hours for giving and 3 for bringing a donor with them.

Minutes of the Board Meeting of December 5, 2016

- The Student Council is joyfully spreading holiday cheer by decorating the doors of SBHS. With that said, Deck the Halls will take place December 9th where students are encouraged to decorate their lockers after school to get in the holiday spirit.
- The Viking Leadership Alliance participated in The Orange Project, which will run until December 9th. The purpose of the project is to raise awareness about mental illness and prevention of youth suicide.

Athletics

- The Bowling, Ice Hockey and Swim seasons are underway.
- Opening day for Basketball and Wrestling will take place Friday December 16th. Boys Basketball will be home vs Old Bridge and Girls will be away at Old Bridge.
- Wrestling will open Saturday, December 17th at SBHS at 9 AM.
- Viking Girls swimming won over North Brunswick last Friday.
- Scholarship Signings have been taking place
- Harmodio Cruz - Signed with the University at Albany on December 2nd (Track and Field)
- Courtney Campbell - Signed with Rutgers University (Track and Field)
- Natalia Louhisdon (LOUIS - DON) will be signing with the University of Maryland (Girls' Basketball)

Performing Arts

The following winter concerts are taking place:

- Tuesday 12/6 - Wind Ensemble, Freshman Orchestra
- Wednesday 12/7 - Concert Choir, Symphonic Band, String Orchestra
- Thursday 12/8- Chamber Orchestra, Freshman Bands, Symphonic Orchestra
- Tuesday December 13th - Percussion Ensembles
- The Music Department will be collecting donations of new unwrapped toys and games throughout each of their concerts. Toys can be dropped off in the band room. Gift cards will also be accepted.

Minutes of the Board Meeting of December 5, 2016

Guidance

- The Guidance Department has been working with seniors to guide them throughout the college application process as the department actively receives reports from admission offices.
- The Guidance Department also took 46 students to the HBCU Schools in America Fair where there are pending scholarships for several students.

Dr. Parker announced there were six community members interested in the vacancy seat on the board which was discussed at the last meeting due to the withdrawal of Lisa Rodgers. On December 15 beginning at 7:00 pm the candidates will be interviewed in an open public board meeting at the board offices located at 231 Blackhorse Lane. An announcement will be made at the next meeting on December 21st. The candidate selected will serve a one-year term.

REPORT OF THE INTERIM SUPERINTENDENT – Dr. Gary McCartney

- A reminder to parents that they need to have updated information in power school in order to receive school messenger notifications. Thousands of calls are made in the matter of minutes with important district information on school closings and/or delays.
- When the District operates on a 90-minute delayed opening the morning music runs are cancelled and the Before School Childcare Program will begin at 8:30 pm.
- Holiday concerts are taking place throughout the community. Once again the Concert Choir has been selected to sing at Carnegie Hall., a great honor for the district and an amazing opportunity for the students. Congratulations to the students and music teacher Mrs. Ginny Kraft.
- Tuesday, December 6, is an early closing day for professional development.
- The Board is actively engaged in the process of the superintendent search.

Mr. Marty Abschutz, President of the Education Foundation of South Brunswick, Inc. announced the Grant evaluation process is complete and the Foundation is awarding about \$10,000 in scholarships for the 2016 – 2017 school year which will be finalized at their next Foundation meeting tomorrow night. Further information will be announced at the December 19th board meeting.

The 2nd annual Murder Mystery Show and Desert fundraiser will be held on January 28 from 7 pm – 11 pm at Pierre's of South Brunswick.. For further information visit the Foundation's website at www.edfoundationsb.org.

Minutes of the Board Meeting of December 5, 2016

RECOGNITION - 2016 – 2017 VFW Post 9111 Essay Contest Winners

Patriot's Pen: *The America I Believe In*

Voice of Democracy: *My Responsibility to America*

Ms. Nancy Roberts, Supervisor of Language Arts & Social Studies discussed the process of the essay contest and introduced the winners of Crossroads South and Crossroads North:

Patriot's Pen – Crossroads North – Julianna Lakatos

Crossroads South – Joya Khurram

Ms. Theresa Jennings, Supervisor of English & Social Studies, discussed the essay contest at the high school and introduced the winner:

Voice of Democracy – SBHS – Sanjana Raj

Mr. Don Bollinger, VFW Post 9111 Trustee congratulated the students and thanked the board and the teachers for honoring them. He announced there will be a luncheon for the district winners on January 8th. The winners each received a check for \$100. The students' essays will also be entered in the National Competition for a chance to win scholarships.

Dr. Parker congratulated the winners and all the students that participated in the essay contest.

Meeting recessed at 7:34 pm

Reconvened at 7:47 pm

SECOND READING & ADOPTION -

Policy 2415.30 Title I – Educational Stability for Children in Foster Care

Mr. Robinson, Policy Chair reviewed Policy 2415.30 and made a motion to adopt, seconded by Mrs. Baig:

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel, Mr. Patrick Del Piano, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Minutes of the Board Meeting of December 5, 2016

Abstentions: None

PUBLIC COMMENTS –

Mrs. Joyce Mehta of Dayton announced she wanted to give some feedback in regards to the *No Homework Policy*. She said she received positive responses back from the parents over the Thanksgiving break. On behalf of the parents, she thanked the Board and Administration for implementing the policy.

BOARD COMMITTEE REPORTS –

Mrs. Baig announced the South Brunswick Commission on Women Leadership Conference is being held on March 25, 2017 and to Save the Date.

APPROVE ACTION ITEMS – There was a motion by Mr. Delgado, seconded by Mr. Boyle to approve the Action Items for December 5, 2017:

1 BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated December 5, 2016 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2016 – 2017 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	December 5, 2016	\$636,974.24
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Total approved for payment	<u>\$636,974.24</u>
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1.2 Approve Professional Services for Psychological Evaluations – That the Board of Education approve VBK Associates, LLC for psychological services. These services will not exceed \$500.

1.3 Approve Extension of Professional Services – That the Board of Education approve the extension of the following professional services for the 2016 – 2107 school year:

A. Dr. Kavita Sinha, Neurological Evaluations at \$350 per evaluation, approve an increase of \$1,400 for a new not-to-exceed amount of \$2,800.00.

Minutes of the Board Meeting of December 5, 2016

B. NJCIE to provide follow-up consultative services and provide training on best practices on inclusive education. These additional services will not exceed the cost of \$3,000 for a new not-to-exceed amount of \$7,000.

1.4 Approve Out of District Students – That the Board of Education approve the special education students whose initials appear on the attached sheets to be sent to the schools indicated for the 2016 – 2017 school year with tuition and transportation costs paid by the South Brunswick Township School District.

1.5 Accept Donation/Approve Revised Budget – That the Board of Education accept a donation from Crossroads Middle School PTO in the amount of \$8,000 to be used towards the purchase of a sound system for the gym at Crossroads North Middle School. This donation will increase the Miscellaneous Revenue by \$8,000 and the General Fund Appropriations by \$8,000.

1.6 Approve Authorization of Disposals – Be it resolved that the Board of Education has identified the following equipment as no longer usable by the South Brunswick Board of Education and will be offered for disposal by public sale:

<u>Vin</u>	<u>Year</u>	<u>Make</u>	<u>Description</u>	<u>Odometer</u>
IGBHG31F8Y1265617	2001	Chevy	16 Passenger WC Bus	145,240
IFDXE45F01HB61211	2002	Ford	E-450 20 Passenger WC	151,668

1.7 Approve Student Field Trip Destinations – That the Board of Education approve the student field trip destinations as per the attached for the 2016 – 2017 school year.

1.8 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

1.9 Approve Resolution for Travel and Related Expense Reimbursement –

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Minutes of the Board Meeting of December 5, 2016

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Accept Resignations – That the Board of Education accept the following resignation for the purpose of retirement on the date indicated:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Gerarda Capiraso	Paraprofessional	Crossroads South	02/01/17	11/28/16

2.2 Approve District Substitute Paraprofessional – That the Board of Education approve the following District Substitute Paraprofessionals:

Name	Rate	Effective Date
Reena Agrawal	\$11.50	11/07/16
Gihan Shehata	\$12.85	11/07/16

Minutes of the Board Meeting of December 5, 2016

2.3 Approve Leaves of Absence - That the Board of Education approve the following leaves of absence:

Name	Assignment	Location	Effective Date	Type of Leave
Jacqueline Bigelow	Teacher	Brooks Crossing	03/14/17 thru 06/09/17	Unpaid Family Leave (FMLA)
Khadija Safi	Teacher	Brooks Crossing	12/14/16 thru 01/06/17	Unpaid FMLA

2.4 Approve Appointments – That the Board of Education approve the following appointments:

A. Certificated

Name	Assignment	Salary	Reason for Vacancy	Effective Date
Raven Dunbar	Replacement First Grade	\$54,070.00 (BA, Step 1)	Family Leave Position	11/18/16 thru 06/30/17
Brian Maher	Replacement School Psychologist	\$67,150.00 (DOC, Step 7)	Vacant Budgeted Position	11/21/16 thru 06/30/17

B. Non-Certificated

Name	Assignment	Salary / Rate	Reason for Vacancy	Effective Date
Laura Furch	Paraprofessional	\$3,358.00 (\$11.50, Step 1)	Vacant Budgeted Position	11/18/16

C. Extra-Curricular – SBHS 2016 - 2017

Name	Position	Stipend
Misty Malanga	Assistant to the Coach - Swimming	\$5,541.00

Minutes of the Board Meeting of December 5, 2016

2.5 Approve Extension of Assignment – That the Board of Education approve the extension of assignment:

Name	Assignment	Location	Assignment - From	Assignment - To	Previously Approved
Gregory Ford	Replacement Science Teacher	SBHS	09/01/16 thru 11/15/16	09/01/16 thru 01/18/17	08/29/16
Heather Trachta	Replacement School Psychologist	Crossroads South	09/01/16 thru 11/28/16	09/01/16 thru 12/12/16	09/12/16

2.6 Approve Change in Salary – That the Board of Education approve the following change in salary:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Sheila Daley	Para-professional	Transportation/Dayton	\$13,821.16 (\$13.28, Step 7)	\$14,744.12 (\$13.28, Step 7)	Increase in Hours	11/14/16
Henry Dudek	Bus Driver	Transportation	\$27,704.30 (\$25.18, Step 12L*)	\$32,614.40 (\$25.18, Step 12L*)	Increase in Hours	10/17/16
Michele Gerenza	Bus Driver	Transportation	\$32,475.01 (\$25.18, Step 12LL*)	\$35,540.67 (\$25.18, Step 12LL*)	Increase in Hours	09/01/16
Lynn Miniere	Para-professional	Brooks Crossing	\$10,056.36 (\$18.52, Step 12Li)	\$18,557.04 (\$18.52, Step 12Li)	Increase in Hours	11/15/16
Mary Nortetano	Bus Driver	Transportation	\$23,927.30 (\$25.18, Step 12L*)	\$28,484.88 (\$25.18, Step 12L*)	Increase in Hours	09/01/16
Michele Santamaria	.5 Teacher	.25 Dayton / .25 Deans	\$28,535.00 (BA, Step 4)	\$29,005.00 (BA+15, Step 4)	Change in Degree Status	09/01/16
Lauren Strebeck	Bus Driver	Transportation	\$23,319.47 (\$20.09, Step 8*)	\$24,906.58 (\$20.09, Step 8*)	Increase in Hours	10/13/16
Danielle Silverman	School Social Worker	SBHS	\$65,860.00 (DM, Step 4)	\$64,080.00 (DM, Step 4)	Adjustment in Salary	09/01/16

Minutes of the Board Meeting of December 5, 2016

2.7 Rescind Extra-Curricular Appointment – That the following SBHS Extra-Curricular appointment be rescinded:

Name	Position	Effective Date
William Bevich	Assistant Coach - Wrestling	11/21/16

2.8 Approve Community Education Substitute Staff – That the Board of Education approve the following Community Education substitute staff:

Name	Assignment	Location	Rate / Step	Effective Date
Donna Sandell	Group Leader	District	\$13.28 (Step 7)	12/05/16

2.9 Approve Community Education Vouchered Staff – That the Board of Education approve the following Community Education Vouchered Staff:

Name	Assignment	Location	Voucher Hourly Rate	Effective Date
Elizabeth Gorman	Special Support Group Leader	Crossroads North	\$12.50	12/12/16
Alan J. Amira	Teacher	Cambridge	\$42.50	01/09/17

2.10 Approve Community Education Change in Assignment – That the Board of Education approve the following change in assignment:

Name	Assignment - From	Assignment - To	Location	Voucher Hourly Rate	Effective Date	Previously Approved
Samantha Bartels	Substitute Staff	High School Intern	Indian Fields	\$8.38	11/29/16	11/07/16
Meghan Bell	Substitute Staff	High School Intern	Brunswick Acres	\$8.38	11/01/16	09/26/16
Pragya Sahay	Substitute Staff	High School Intern	Brooks Crossing	\$8.38	11/09/16	10/24/16
Kathleen Burke	Substitute Staff	High School Intern	Brooks Crossing	\$8.38	10/31/16	10/24/16
Alexa Rose Comeau	Substitute Staff	High School Intern	Brunswick Acres	\$8.38	11/29/16	10/24/16
Olivia Knutson	Substitute Staff	High School Intern	Greenbrook/ Cambridge	\$8.38	11/02/16, 11/29/16	11/07/16

Minutes of the Board Meeting of December 5, 2016

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel, Mr. Patrick Del Piano, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

PUBLIC COMMENTS - None

BOARD COMMENTS /COMMUNICATIONS -

Mr. Nathanson commented that the Town Council meeting scheduled for tomorrow night has been moved to tonight. A council member is turning 100.

Mr. Nathanson offered condolences to Mr. Art Roedel of Monmouth Mobile Park and his family on the recent passing of his wife Debbie Roedel. The Roedel's have been big sponsors of the Education Foundation.

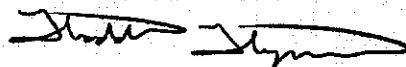
MOTION TO ADJOURN - There was a motion by Mr. Boyle, seconded by Mr. Robinson to adjourn the meeting into Executive Session at 7:45 pm.

BE IT RESOLVED, That the Board of Education of the Township of South Brunswick hereby moves to go into Executive Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A.) 10:4-6 through 10:4-21), to discuss the following:

- X Superintendent Search
- X Board of Education Discussion – Candidate Process

BE IT FURTHER RESOLVED, that the discussion conducted in Executive Session can be disclosed to the public at such time as the matters have been resolved. Formal action may be taken at any meeting.

Respectfully submitted,



Thaddeus Thompson
Business Administrator/Board Secretary