

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
P. O. Box 181
Monmouth Junction, New Jersey

Minutes of the Board Meeting of December 18, 2017

The South Brunswick Township Board of Education met on Monday, December 18, 2017 in the Auditorium at Crossroads North School. The meeting was chaired by President Mr. Harry J. Delgado:

MEMBERS PRESENT: Mr. Harry J. Delgado, Dr. Stephen Parker, Mr. Martin Abschutz, Mrs. Azra Baig, Mr. Deven Patel, Mr. Barry Nathanson, Mr. Arthur Robinson and Mr. Peter St. Vincent

MEMBERS ABSENT: Mr. Patrick Del Piano

CALLED TO ORDER AND SALUTE FLAG – Mr. Delgado called the meeting to order at 7:00 pm and asked the audience to stand for the pledge of allegiance.

STATEMENT OF ADVANCE NOTICE – Mr. Delgado read a statement in compliance with the Open Public Meetings Act.

APPROVAL OF AGENDA – There was a motion by Mrs. Baig seconded by Dr. Parker to approve the agenda of December 18, 2017:

Yes: Mr. Harry J. Delgado, Dr. Stephen Parker, Mr. Martin Abschutz, Mrs. Azra Baig, Mr. Deven Patel, Mr. Barry Nathanson, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

APPROVAL OF MINUTES – There was a motion by Mrs. Baig, seconded by Mr. St. Vincent to approve the minutes of December 4, 2017 (correction on the agenda from December 18, 2017):

Yes: Mr. Harry Delgado, Dr. Stephen Parker, Mr. Martin Abschutz, Mrs. Azra Baig, Mr. Patrick Del Piano, Mr. Barry Nathanson, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

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Abstentions: None

STUDENT REPRESENTATIVE REPORT – Sara Rubiano

Activities

- The Student Council was able to successfully decorate 60 doors at SBHS and collected \$600 from Deck the Halls. Thank you to all the teachers and administrators for supporting the cause.
- Students for Public Health will be leading “Be Happy” campaign, encouraging students to seek assistance if they need it and providing them with the necessary resources.
- Winter Spirit Week will take place on January 8th to January 12th . The Pep Rally is on the 12th.

Athletics

- The Girls Basketball team played home today against Old Bridge at 6:00 pm.
- The Boys Basketball team will play home against Monroe at 6:00 pm on Thursday.
- The basketball tournament for the girls classic will take place on January 27th and January 29th at 1:30 pm. North Brunswick, Hillsborough and East Brunswick will be playing against our Lady Vikings.

Guidance

- The Guidance Department would like to wish everyone Happy Holidays and Happy New Year!

Performing Arts

- Performing Arts has nothing to report at this time but are here tonight.

Happenings at the Library

- The SBHS Food for Fines Program, which allows student to pay overdue fines with a donation to South Brunswick Food Pantry, has been a success. Mrs. Manganello will deliver the items collected to the Food Pantry later this week.
- The library looks forward to the launch of the South Brunswick Reads in the New Year.

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SUPERINTENDENT'S REPORT – Mr. Scott Feder

Mr. Feder commented on his first six months in the district. He is humbled by the experience and the work of the teachers and support staff. He also thanked the Board for their support.

Kimberly Bynoe, Assistant Principal at Crossroads North Middle School is being recommended as the Acting Principal of Crossroads North School through June 30, 2018.

Mr. Feder commented that he and the building and grounds department work with surrounding towns on weather conditions to make decisions on canceling activities and/or closing schools. The process starts at 4 am.

He also reported the following:

- South Brunswick was randomly selected to participate in the PARCC Field test this year. Each grade level will have one additional unit for English Language Arts this year. As a result, the PARCC testing schedule has been revised. It will be posted on our assessment webpage and distributed through the Friday folders.
- A reminder to parents about homework free holidays. December 22, 2017 – January 2, 2018 (winter break) – No assignments or long-range projects are due or tests given before January 4, 2018.
- Friday, December 22 is an early release day.
- The next meeting on January 8 will be a reorganization meeting.

Mr. Feder wished everyone a wonderful and relaxing break!

Mr. Feder called upon Mrs. Dana Miller from the Education Foundation of South Brunswick.

Mrs. Miller announced the Grant Committee received 17 grant applications for the 2017 – 2018 Spark of Innovation Grant Program. Congratulations to all those who submitted applications. The Committee has selected the following grant recipients:

<u>Name</u>	<u>School</u>	<u>Amount</u>
Roseann Cetta, Kerri Kelleher	Brunswick Acres School	\$758.80
Karen Delcampe	Monmouth Junction	\$486.96
Autilia Dipalma, Sondra Hinson	Crossroads South	\$689.12
Lisa Manganello, Jillian Trader	SBHS	\$549.00
Michelle Morris, Jill Niebling	Brunswick Acres	\$680.49

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Cindy Patrych	Indian Fields at Dayton	\$499.37
Susan Pazinko	Brooks Crossing	\$501.70
Jenna Shuster	SBHS	\$988.83
Marcia Walker	District	\$989.00
Rae Wine, Tracey Conroy	Crossroads South	\$845.85
Erica DeWitte	SBHS	\$1,000.00

Mrs Miller congratulated all of the grant recipients' and encouraged all teachers to submit grant applications.

Mr. Delgado commented on Mr. Feder's six months and the good working relationship.

RECOGNITIONS -

Outgoing Board Member – Martin Abschutz

Mr. Delgado recognized Mr. Abschutz for his many years of dedicated service to the board, serving as President and Budget Chair. Mr. Abschutz continues his service to the community as President of the Education Foundation of South Brunswick. Thank you Mr. Abschutz for your service!

Mr. Abschutz announced it was his honor to serve on the board.

SBHS Vikings Team and Coaches – Mr. Feder

Mr. Feder congratulated the South Brunswick Vikings Football team and coaches for winning the State Championship game.

Ms. McGrath commented it was the best high school game she has seen in a while. A terrific end to a great season with a great group of student athletes and fan support.

Coach Goerge thanked the Board members and Mr. Varela for their support. It was a collaborative effort all season. He also thanked the fans for their support and Mrs. Kraft for the performance of the Band at the games.

Board Members congratulated and commended both Coach Goerge and Mrs. Kraft for their work with the students on the great programs combined with great academics.

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Music Department Honors – Ms. Yoshi Donato, Assistant Principal and Mr. Robert Sears, Supervisor of Music recognized the Music Department staff and students for their outstanding achievements over the past year. Ms. Donato congratulated the concert choir for their performances throughout the community. Once again the concert choir has been selected to perform at Carnegie Hall their 9th appearance.

Mr. Delgado along with Ms. Donato and Mr. Sears presented certificates of achievements to the staff and students.

Performance - SBHS Choral Group under the direction of Mrs. Virginia Kraft performed.

PUBLIC COMMENTS -- None

BOARD COMMITTEE REPORTS –

Mr. Nathanson personally thanked Marty for his service and announced he will still serve as President of the Education Foundation. Mr. Nathanson as liaison to the Foundation announced they be hosting a Murder Mystery with Desert Fundraiser on January 27 at Pierre's of South Brunswick from 7 pm to 11 pm. For further information or ticket information visit www.edfoundationsb.org.

Mrs. Baig announced the South Brunswick Commission on Women's is preparing for the annual conference that will take place in March. She also commented that the Women's Commission donated \$400 to the South Brunswick Food Pantry.

Mr. Patel commented on the recent DEAC Committee meeting and announced the next meeting is scheduled for February 13.

APPROVE ACTION ITEMS – There was a motion by Mr. Abschutz, seconded by Dr. Parker to approve the Board Minutes for December 4, 2017:

1 BUSINESS/BOARD

Upon the recommendation of the Superintendent of Schools that the Board of Education approve the following business items:

- 1.1 Approval of Expenditures** – upon the recommendation of the Superintendent of Schools that the Board of Education approve the warrant list dated December 18, 2017, as certified by the Business Administrator/Board Secretary. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2017 – 2018 fiscal year (N.J.A.C. 6:20-2.13).

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Warrants dated:	December 18, 2017	A.	\$7,334,344.22
		B.	\$261.39
Payroll	November 15, 2017		\$4,002,347.44
	November 30, 2017		<u>\$3,879,664.34</u>
Total for approved for payment			<u>\$15,216,617.39</u>

1.2 Approve Transfers – upon the recommendation of the Superintendent of Schools that the Board of Education approve the transfers of budget appropriations between expenditure codes of the 2017 – 2018 Budget, as specified on the attached sheets, be hereby authorized.

October 2017

1.3 Approve the Report of the Board Secretary – upon the recommendation of the Superintendent of Schools that the attached Reports of the Board Secretary be approved: **Board Secretary’s Report for October 2017.**

1.4 Approve Bank Reconciliation Statement – upon the recommendation of the Superintendent of Schools that the Board of Education approve the Monthly Bank Reconciliation Statements from the Treasurer of School Monies, agreeing with the balance computed in the school district Business Office, be approved as follows:

Statement as of October 31, 2017	\$50,243,467.53
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1.5 Approve Audit Report FY 2017 - Upon recommendation of the Superintendent of Schools that the Board of Education approve the Annual Audit Report for FY2017:

Resolved, That the South Brunswick Board of Education approve the Annual Audit Report as prepared by Suplee, Clooney & Company of Westfield, New Jersey for the 2016 – 2017 school year. That the summary of the Audit Report be made available for public distribution at this meeting of December 18, 2017, and be made part of the official minutes, and that the full text of this Audit Report be made available for inspection by any resident of this school district on any business day between the hours of 8:30 a.m. and 4:30 p.m. at the office of the South Brunswick Board of Education located at 231 Blackhorse Lane or by viewing the report on the District’s website at www.sbschools.org. The report has no recommendations.

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1.6 Approve Addendum Procedures for New Jersey Cooperative Bids – upon recommendation of the Superintendent of Schools that the Board of Education approve the attached Addendum procedures for the New Jersey Cooperative Bids through Educational Data Services. Prices effective through November 30, 2018.

1.7 Approve Motion for Budget Transfer – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following motion:

WHEREAS, N.J.A.C. 6A:23A-13.3 authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer funds during the budget year, and

WHEREAS, N.J.A.C.6AC:23A-13.3(d)6 provides that a district board of education may at any time without Commissioner approval appropriate surplus generated from state revenue, such as extraordinary aid, that has been excluded from the excess surplus calculation, in the prior year, and

WHEREAS, the South Brunswick Township Board of Education has received \$302,062 Extraordinary Aid FY2017, and \$58,116 Non Public Transportation Aid FY2017.

WHEREAS, the South Brunswick Township Board of Education has determined that the following transfers are needed to cover unanticipated costs and to increase the efficiency of business office operations.

NOW, THEREFORE, BE IT RESOLVED, by the South Brunswick Township Board of Education that it hereby authorizes the District's School Business Administrator to make the transfers consistent with all applicable laws and regulations

11-000-291-270-20-00-8202 Health Benefits \$360,178

1.8 Approve Award for Delivery of Diesel Fuel – upon the recommendation of the Superintendent of Schools that the Board of Education approve the award to National Terminal Inc. of Newark, New Jersey with the following contract extension as bid and awarded by the State of New Jersey #T1845. The contract period has been extended and expires on February 28, 2018. Authorize purchases not to exceed \$300,000 per year.

A82768 Furnishing and Delivery of Diesel Fuel Premium Winter Mix and Ultra Low Sulfur Diesel Fuel. The price will be based on the delivery markup of \$.0292 per gallon over the Journal of

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Commerce Newark Reseller Tank Car Price Low Sulfur Diesel Fuel April 16th and November 14th and **\$.0300 per gallon** over the Journal of Commerce Newark Reseller Tank Car Price Low End for Diesel Fuel Premium Winter Mix between November 15th and April 15th.

1.9 Approve Change Order – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Change Order for Weatherproofing Technologies, Contract for 5032029 - South Brunswick BOE Crossroads North Middle School:

Removal of the 30 ft. x 30 ft. repair area

The Original Contract Sum	\$7,833.60
Net change by previously authorized Change Orders	\$0.00
The Contract Sum prior to this Change Order	<u>-\$4,352.00</u>
The new Contract Sum including this Change Order will be	\$3,481.60

1.10 Record, Award RFP – upon recommendation of the Superintendent of Schools that the following RFP17-03, Enrichment Programs for Community Education opened on December 5, 2017, be recorded as per the following:

<u>Vendor</u>	<u>Category</u>	<u>Total Price/ Per Person/Session</u>
Black Rocket Productions Freehold, NJ		N/A
AlphaBEST Education, Inc. Lewisville, NC	Summer Stem	\$290.00
Berlitz Languages, Inc. Princeton, NJ	Summer Non-Stem	\$345.00
FUN2LEARN Academy Inc. dba Engineering for Kids Monmouth Junction, NJ	Summer Stem	\$270.00
IncrediFlix Yorba Linda, CA		N/A
Jr. Chef USA LLC Robbinsville, NJ	Summer Non-Stem	\$210.00
Kidzart	Summer Non-Stem	\$150.00

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Atlantic Highlands, NJ

LeaderKid Academy Dayton, NJ	Summer Non-Stem	\$25.00
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Mad Science of West, NJ Pennington, NJ	Summer Stem	\$290.00
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RoboKidz, LLC Robbinsville, NJ	Summer Stem	\$240.00/\$280.00
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Tequipment, Inc. Huntington Station, NY	Summer Stem	\$2,000.00
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Upon recommendation of the Superintendent of Schools that the following RFP17-03, Enrichment Programs for Community Education opened on December 5, 2017, be awarded as per the following:

<u>Vendor</u>	<u>Category</u>	<u>Total Price/ Per Person/Session</u>
AlphaBEST Education, Inc. Lewisville, NC	Summer Stem	\$290.00
FUN2LEARN Academy Inc. dba Engineering for Kids Monmouth Junction, NJ	Summer Stem	\$270.00
Jr. Chef USA LLC Robbinsville, NJ	Summer Non-Stem	\$210.00
Mad Science of West, NJ Pennington, NJ	Summer Stem	\$290.00
RoboKidz, LLC Robbinsville, NJ	Summer Stem	\$240.00/\$280.00
Tequipment, Inc. Huntington Station, NY	Summer Stem	\$2,000.00

1.11 Reject RFP – upon recommendation of the Superintendent of Schools that the Board of Education reject RFP17-03, Enrichment Programs for Community Education opened on December 5, 2017, as per the following:

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For exceeding budget

<u>Vendor</u>	<u>Category</u>	<u>Total Price/ Per Person/Session</u>
Berlitz Languages, Inc. Princeton, NJ	Summer Non-Stem	\$345.00
Tequipment, Inc. Huntington Station, NY	Summer Stem	\$2,000.00

Non-responsive to Bid

<u>Vendor</u>	<u>Category</u>	<u>Total Price/ Per Person/Session</u>
Black Rocket Productions Freehold, NJ		N/A
IncrediFlix Yorba Linda, CA		N/A
Kidzart Atlantic Highlands, NJ	Summer Non-Stem	\$150.00
LeaderKid Academy Dayton, NJ	Summer Non-Stem	\$25.00

1.12 Approve Out of District Students – upon recommendation of the Superintendent of Schools that the Board of Education approve the special education students whose initials appear on the attached sheet to be sent to the schools indicated for the 2017 – 2018 school year with tuition and transportation costs paid by the South Brunswick Township School District.

1.13 Approve Extension of Professional Services – upon recommendation of the Superintendent of Schools that the Board of Education approve the extension of the following professional services for the 2017 – 2018 school year. These services are necessary for students that are eligible for special education and related serves.

<u>Vendor</u>	<u>Services</u>	<u>Previous "Not to Exceed"</u>	<u>Increase Amount</u>	<u>New "Not to Exceed"</u>
Bayada Nursing Services	Nursing Services Medically Fragile Students	\$35,000	\$60,000	\$95,000

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Brett DiNovi & Associates	Behavioral Therapy -BCBA Consult -RBT Services	\$60,000	\$60,000	\$120,000
Learning Tree	Bilingual CST Evaluation	\$6,750	\$7,000	\$13,750
Professional Ed. Services, Inc.	Home Instruction	\$5,000	\$5,000	\$10,000
Tiny Tots Therapy	Speech – Maternity Leave OT – Medical Leave	\$22,500	\$5,000	\$27,500 \$68,000
Dr. Shirley Rajan	Psychiatric Evaluations	\$2,200	\$4,165	\$6,365

1.14 Approve Student Field Trip Destinations – upon the recommendation of the Superintendent of Schools that the Board of Education approve the student field trip destinations as per the attached for the 2017 – 2018 school year.

1.15 Approve Resolution for Travel and Related Expense Reimbursement – upon the recommendation of the Superintendent of Schools that the Board of Education approve the Travel and Related Expense Reimbursement for the staff listed on the attached sheet.

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

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THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

1.16 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

2 PERSONNEL – upon recommendation of the Superintendent of Schools that the Board of Education approve the following personnel items:

2.1 Accept Resignations – upon recommendation of the Superintendent of Schools that the Board of Education accept the following resignations:

A. Resignations

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Christine Kent-Sharma	Bookkeeper II (A/R)	Board Office	01/05/18	12/07/17
Lauren Marshall	Itinerant Secretary	District	12/30/17	12/12/17

B. For the Purpose of Retirement

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Beth Kaplowitz	Teacher	SBHS	03/30/18	12/11/17
Holly Stefanidis	Teacher	SBHS	07/01/17	11/29/17

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2.2 Approve Leaves of Absence – Upon recommendation of the Superintendent of Schools that the Board of Education approve the following leaves of absence:

A. Leave of Absence

Name	Assignment	Location	Period of Leave	Type of Leave
Henry Burnett	Custodian	Maintenance	11/30/17 and 12/06/17	Unpaid Intermittent FMLA
Andrea Miles	Teacher	Crossroads South	05/10/18 thru 10/05/18	Unpaid Family Leave (FMLA)
Andrea Miles	Teacher	Crossroads South	10/06/18 thru 06/30/19	Unpaid Child- Rearing Leave
Alanna O'Shea	Teacher	Brooks Crossing	05/11/18 thru 06/30/18	Unpaid Family Leave (FMLA)

B. Change in Leaves of Absence

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave	Previously Approved
Carla Garcia	School Social Worker	Indian Fields	12/20/17 thru 03/16/18	12/22/17 thru 03/23/18	Unpaid Family Leave (FMLA)	07/24/17
Carla Garcia	School Social Worker	Indian Fields	03/19/18 thru 06/30/18	03/26/18 thru 06/30/18	Unpaid Child- Rearing Leave	07/24/17
Jennifer Greco	Teacher	Cambridge	04/19/18 thru 06/30/18	04/20/18 thru 06/30/18	Unpaid Family Leave (FMLA)	11/20/17

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C. Approve Correction in Leave of Absence

Name	Assignment	Location	Correction - From	Correction - To	Type of Leave	Previously Approved
Heidi Henning	Teacher	Brunswick Acres	04/09/17 thru 06/30/18	04/09/18 thru 06/30/18	Unpaid Family Leave (FMLA)	11/20/17

2.3 Approve Appointments – upon recommendation of the Superintendent of Schools that the Board of Education approve the following appointments:

A. Certificated

Name	Assignment	Location	Salary	Reason for Vacancy	Effective Date
Kimberly Coleman	Art Teacher	SBHS	\$62,970.00 (MA, Step 6)	Vacant Budgeted Position	01/16/18
Katherine Moore	ELL Teacher	.3 Monmouth Junction	\$19,191.00 (MA, Step 8)	Due to Enrollment	12/18/17

B. Non-Certificated

Name	Assignment	Location	Salary / Rate	Reason for Vacancy	Effective Date
Ricky Alford	Cleaner	Crossroads North	\$32,315.00 (Step 1)	Vacant Budgeted Position	12/19/17
Matthew Baratta	Cleaner	SBHS	\$32,315.00 (Step 1)	Vacant Budgeted Position	12/19/17
Kiara Gibson	Para-professional	Greenbrook	\$4,332.42 (\$12.78, Step 1i)	Vacant Budgeted Position	12/18/17
Maria Bertotty	Bus Driver	Transportation	\$18,125.57 (\$20.19, Step 5s)	Vacant Budgeted Position	11/21/17

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2.4 Approve Change in Assignment - upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in assignment:

Name	Assignment - From	Assignment - To	Location	Vouchered Stipend	Reason for Change	Effective Date
Kimberly Bynoe	Assistant Principal	Acting Principal	Crossroads North	\$2,500.00	Interim Staffing Needs	12/18/17 thru 06/30/18

2.5 Approve Change in Location and Salary – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in location and salary:

Name	Assignment - From	Assignment - To	Location - From	Location - To	Salary - From	Salary - To	Reason for Change	Effective Date
Daniel Zak	Behavior Interventionist	Replacement Special Education Teacher	Crossroads South	SBHS	\$30,000	\$54,850 (BA, Step 1)	Vacant Budgeted Position	12/04/17 thru 06/30/18

2.6 Approve Change in Salary - upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in salary:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Cynthia Bressman	Paraprofessional	Brunswick Acres	\$4,698.76 (\$12.98, Step 2i)	\$5,828.02 (\$12.98, Step 2i)	Increase in Hours - From 2 to 2.75	12/18/17
Henry Dudek	Bus Driver	Transportation	\$35,272.34 (\$25.62, Step 12L*)	\$36,297.14 (\$25.62, Step 12L*)	Adjustment in Hours	12/04/17
Sharon Kohutanycz	Paraprofessional	Brooks Crossing / Brunswick Acres	\$10,389.40 (\$14.35, Step 6i)	\$11,221.70 (\$14.35, Step 6i)	Increase in Hours - From 4 to 4.50	12/18/17
Susan McDermott	Paraprofessional	Constable	\$6,689.45 (\$19.85, Step 15L)	\$8,639.71 (\$19.85, Step 15L)	Increase in Hours - From 2 to 2.75	12/04/17
Sowmya Napuri	Paraprofessional	Brooks Crossing	\$4,847.18 (\$13.39, Step 4i)	\$7,377.89 (\$13.39, Step 4i)	Increase in Hours - From 2 to 3.50	12/04/17
Marie Miller	Paraprofessional	Brooks Crossing / Transportation	\$22,067.52 (\$20.32, Step 16L)	\$23,920.70 (\$20.32, Step 16L)	Increase in Hours - From 6 to 6.75	12/04/17

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Harjit Singh	Bus Driver	Transportation	\$20,447.40 (\$19.29, Step 4I)	\$20,997.17 (\$19.29, Step 4*)	Adjustment in Hours	09/01/17
Deborah Slavin	Paraprofessional	Constable	\$6,103.32 (\$16.86, Step 8Li)	\$7,207.65 (\$16.86, Step 8Li)	Increase in Hours - From 2 to 2.50	12/04/17

2.7 Approve Appointment for District Substitute Nurse - upon recommendation of the Superintendent of Schools that the Board of Education approve the following appointment for a District Substitute Nurse:

Name	Rate	Effective Date
Kim MacAvoy-Sorothen	\$150.00	12/19/17

2.8 Approve Appointment for District Clerical Substitute - upon recommendation of the Superintendent of Schools that the Board of Education approve the following appointment for a District Clerical Substitute:

Name	Rate	Effective Date
Beulah Burnett	\$17.00	12/19/17

2.9 Approve Extracurricular Appointment - SBHS - upon recommendation of the Superintendent of Schools that the Board of Education approve the following appointment for Extracurricular appointment at SBHS:

Name	Assignment	Stipend	Effective Date
Beuk Forrest	Volunteer Athletic Aide - Ice Hockey	\$0.00	12/19/17

2.10 Approve Community Education Before/After School Substitute Staff – Voucher - upon the recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education Before/After School Substitute Staff – Voucher:

Name	Assignment	Location	Rate / Step	Effective Date
Jeffrey Abate	Group Leader Sub	District	\$11.78 (Step 1)	11/16/17
Meghan Bell	Group Leader Sub	District	\$11.78 (Step 1)	12/19/17

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Lauren Walters	Group Leader Sub	District	\$11.78 (Step 1)	12/15/17
Jackson Marchese	Group Leader Sub	District	\$11.78 (Step 1)	11/20/17
Kathleen Burke	Group Leader Sub	District	\$11.78 (Step 1)	12/15/17
Olivia Knutson	Group Leader Sub	District	\$11.78 (Step 1)	12/15/17
Christopher Roff	Group Leader Sub	District	\$11.78 (Step 1)	12/15/17
Garbrielle Krutan	Group Leader Sub	District	\$11.78 (Step 1)	12/15/17
Mandy Fleischman	Group Leader Sub	District	\$11.78 (Step 1)	12/15/17
Kaylee Murillo	Group Leader Sub	District	\$11.78 (Step 1)	12/15/17
Morgan Rybinski	Group Leader Sub	District	\$11.78 (Step 1)	12/20/17

2.11 Approve Community Education Before/After School Staff – Voucher - upon the recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education Before/After School Staff – Voucher:

Name	Assignment	Location	Rate / Step	Effective Date
Margaret Kozlik	Group Leader	Cambridge	\$22.19 (Step 18LL)	12/04/17
Susan Cooper	Group Leader	Constable	\$12.78 (Step 1i)	12/19/17

2.12 Accept Community Education Resignation – upon recommendation of the Superintendent of Schools that the Board of Education accept the following Community Education resignation:

Name	Assignment	Location	Rate / Step	Date of Resignation Letter	Effective Date
Samantha Rosenhouse	Group Leader	Constable	\$14.35 (Step 6i)	12/01/17	12/08/17

Yes: Mr. Harry Delgado, Dr. Stephen Parker, Mr. Martin Abschutz, Mrs. Azra Baig, Mr. Deven Patel, Mr. Barry Nathanson, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

Mr. Feder congratulated Ms. Kimberly Bynoe on her appointment as Acting Principal of Crossroads North Middle School.

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PUBLIC COMMENTS -- None

BOARD COMMENTS /COMMUNICATIONS -

Mr. Nathanson wished Mr. Feder and his staff a happy holiday season.

Mrs. Baig thanked Mr. Abschutz for his time and dedication on the board.

Mrs. Baig also congratulated the achievements of the band and the football team for winning the State Championship game. She wished everyone a Merry Christmas and Happy New Year.

Mr. St. Vincent thanked Mrs. Kraft for coming out every year for the choir performance.

Mr. Robinson thanked Mr. Abschutz for his years of service his mentorship and leadership. He also commented on the incredible student athletes and musicians. He wished everyone peace and harmony.

Mr. Abschutz thanked everyone for their kind words. He announced he lived in the township for 30 years, it is a fabulous place with the School District and the Interface Services, staff and administration. He commented that he believes that the district will continue to move forward and look for ways to improve.

Mr. Delgado announced Mr. Abschutz is a big part of the progress. He recognized the efforts of Madeline Daniels, Assistant to the Superintendent and Marcia Garitano, Assistant to the Business Administrator for their work as well as the entire staff for all of their efforts. Have a healthy and safe new year!

MOTION TO ADJOURN - There was a motion by Mr. St. Vincent, seconded by Mr. Patel to adjourn the meeting at 8:19 pm.

Respectfully submitted,



David Pawlowski
Business Administrator/Board Secretary