

Dual Enrollment

STEPS FOR ADMISSION

Spring 2022

February 14 – June 10, 2022

- Step 1.** General Information about Dual Enrollment (DE)
 - Visit your High School Dual Enrollment website or reach out to your high school counselor for more information (3-year plan, pathways, courses, etc.)
- Step 2.** Submit online admission [application](#) to Norco College
 - For assistance with the application, follow this YouTube [video](#) to ensure you applied correctly
- Step 3.** Check for your Welcome email sent from admissions @Norco College
 - Wait two (2) business days to receive your “Welcome to Norco College” email sent from admissions@norcollege.edu (search through all folders, including junk/spam)
 - Activate your RCCD student email account right away mail.office365.com

 **Save/write down your college information below:**

RCCD/Norco College ID #: _____

Student Email Address: _____@student.rccd.edu

- Step 4.** Submit student/parent authorization [form](#) by **October 26, 2021**
 - You **must access/submit** this form **from your RCCD college email account** (____@student.rccd.edu)
 - Without this form you will not be part of the dual program and will not have the ability to register for dual courses
 - If you were enrolled/completed a **fall 2021** class, you do not need to resubmit the authorization form
- Step 5.** Check [WebAdvisor](#) or [MyPortal](#) for your assigned registration date & time
 - Save your new Webadvisor or MyPortal password once you change it (initial password will be provided in your welcome email from admissions@NC)
 - Class schedule will be available via [WebAdvisor](#) or [MyPortal](#) starting November 5, 2021
 - Your registration date & time will be available via [WebAdvisor](#) or [MyPortal](#)
 - Don't know how to check your assigned reg. date or how to view the class schedule? Use the registration resources below to help you
- Step 6.** Register for your classes via [WebAdvisor](#) or [MyPortal](#)
 - Register for your classes **on or after your assigned registration date & time**
 - Have your Norco College ID#/student email address (____@student.rccd.edu) handy as you will need it to register for your dual class.

Registration resources:

Use this registration [video](#) to help guide you using [WebAdvisor](#)
or

Use this registration [video](#) to help guide you using [MyPortal](#)

Spring term begins week of February 14, 2022