

Teacher and Mentor Resources

The following resources are meant for Teachers to confidently embark on the journey of online teaching.



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TEACHER RESOURCE

K-5 Teacher Resources

[SIS Quick Start Guide](#)

[Elementary workbook order process](#)

[K-5 Course Catalog](#)

[K-3 Curriculum Overview](#)

[4-5 Curriculum Overview](#)

BUZZ Specific

[Roles and Responsibilities](#)

[How to do Individual and Bulk Enrollments](#)

[How to Drop Grace Students](#)

[How to Create a Report in the SIS](#)

[How to Adjust Enrollment State and End Dates](#)

[How to Add a Guardian Account](#)

[How to Add Student](#)

[How to Complete Students](#)

[How to Set up Customized Columns](#)

[How to View Multiple Students](#)

Genius LMS Specific

[How to Customize the Landing Page](#)

[How to Create Announcements](#)

[How to Grade Assignments](#)

[How to Modify Courses](#)

K-5 Teacher On-Demand Videos

[K-5 SIS Orientation Video](#)

[K-5 The Day in the Life of A Virtual Instructor Video](#)

[K-5 Pacing through K-5 Courses Video](#)

[K-5 Best Practices to Help Virtual Teachers](#)

[Transition Video](#)

[K-5 Best Practices for Learning Coaches Video](#)

[K-5 Landing Page Video](#)

[K-5 Creating Announcements Video](#)

[K-5 Needs Grading Video](#)

[K-5 Course Modifications Video](#)

[K-5 Individual Modifications Video](#)



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CONTACT YOUR ACCOUNT MANAGER

to start your Professional Development journey today.

Parent and Learning Coach Resources



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The following resources are intended for teachers to share with Parents/Guardians, acting as the Learning Coach who are present while the student is working online.

<p>PARENT / LEARNING COACH</p> <p>K-5 Learning Coach Resources</p> <p>Learning Coach (Parent) Overview Video</p> <p>Learning Coach Guide K-3</p> <p>Learning Coach Guide 4-5</p> <p>Kindergarten - Learning Coach Resources</p> <p>Grade 1 - Learning Coach Resources</p> <p>Grade 2 - Learning Coach Resources</p> <p>Grade 3 - Learning Coach Resources</p> <p>Grade 4 - Learning Coach Resources</p> <p>Grade 5 - Learning Coach Resources</p> <p>My Role as a Learning Coach</p> <p>Designing a Productive Learning Space</p> <p>A Typical Day: Setting a Schedule</p> <p>Communicating with the Teacher</p> <p>Navigating a Course</p> <p>Materials Preparation</p> <p>Completing and Turning in Assignments</p> <p>Check Students Grades</p> <p>Making Sure Your Student is on Pace</p> <p>Beyond the Course Work</p>	<p>K-5 Learning Coach How To Videos</p> <p>How to Set Up A Learning Space</p> <p>How to Go to Class</p> <p>How to View Announcements</p> <p>How to Check Grades</p> <p>How to Use PDFs in Windows</p> <p>How to Use PDFs on Mac</p> <p>How to Use PDFs on Chromebook</p> <p>How to Use PDFs in Android</p> <p>How to Contact the Teacher</p> <p>How to use a Discussion Board</p> <p>How to Complete a Course</p>
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