

AGENDA
INDIVIDUALIZED EDUCATION PROGRAM (IEP) REVIEW

_____ Meeting Notice	(Be sure the Notice is <u>Completely</u> filled out and that all signatures are obtained.)
_____ Procedural Safeguards	(Presented to parents at least once per year).
_____ State Purpose of the Meeting	(Annual, Re-evaluation, EC., etc.)
_____ Introductions	(All team members)
_____ PART I	(Student Information) Verify current information, if incorrect, have school secretary to change in WVEIS.
_____ PART II	(Documentation of Attendance) Be sure all members sign if they are in attendance. Document phone participation at the bottom of the page.
_____ PART III A	(Extended School Year (ESY) Determination) This must be considered for all students except gifted.
_____ PART III B	(Extended School Year (ESY) Services) This is completed only for students that will be attending ESY.
_____ PART IV	(Consideration of Factors) Consider all factors for each student.
_____ PART V	(Assessment Data) Use for Formative Assessment
_____ PART VI	(Transition Planning) For students who will be turning 14 by July 2019
_____ PART VII	(Present Levels of Academic Achievement and Functional Performance) Narrative Description
_____ PART VIII A	(Annual Goals) Part A for students taught using the WV College and Career Standards
_____ PART VIII B	(Annual Goals and Short Term Objectives) Part B for students taught with WV Essential Elements Standards who will participate in the Dynamic Learning Maps Assessment
_____ PART IX	(Services)
_____ PART X	(Placement) Percentage and LRE
_____ PART XI	(Statewide Testing) Summative
_____ PART XII	(Prior Written Notice) Must be provided to parent 5 days prior to implementing the proposed action unless waived by the parent.
_____ PART XIII	(Consent) Obtain signatures only for Initial placements.
_____ Medicaid	(Consent to Release Information for Billing) ____ 1. Provide notice to parent of parental ____ 2. Obtain parent signature for consent to release information and bill Medicaid ____ 3. Complete service care plan.

CONCLUSION
of The IEP MEETING

PROVIDE THE PARENT WITH A COPY OF:

- ____ 1. THE IEP
- ____ 2. PRIOR WRITTEN NOTICE