DP-12

DATE _____

TIME _____

PLACE _____

MEMORANDUM OF CONFERENCE

STUDENT'S NAME _____ WVEIS # _____
LAST FIRST MIDDLE

PERSONS ATTENDING (name and position):	**REASON FOR CONFERENCE:**
_____	_____
_____	_____
_____	_____

ISSUES/CONCERNS DISCUSSED: _____

RESULTS/RECOMMENDATIONS: _____

FORMS GIVEN TO PARENT/GUARDIAN: _____

_____
SIGNATURE TITLE

REVISED 12/15