



Central Public School

Distance Learning Program
(DLP)

Elementary
(On-Line Instruction)

Central Public Schools Distance Learning Mission Statement

The mission of distance learning at Central Public Schools is to provide our students with a high quality and successful on-line option that provides a rigor comparable to traditional courses, and prepares the student for success in distance learning.

Central Public Schools Distance Learning Overview

Central Public Schools (CPS) is committed to providing a variety of learning opportunities for students. With that goal in mind, CPS has developed the Distance Learning Program to meet our students' individual needs.

Students that choose to participate in the DLP should be self-motivated and be able to work somewhat independently. The following are some of the characteristics a student should have to be a successful on-line learner:

- Time management skills and discipline to complete projects/assignments by deadlines.
- Motivation to read, write, and participate fully in class activities.
- Time devoted to coursework in order to meet proficiency standards.
- Possess basic computer/internet skills.
- Consistent access to a reliable computer and internet.
- Ability to retain login and password information.
- Have a working email and the ability to check email for program communication daily.

Distance Learning Program (DLP)

The following are the requirements for all students participating:

- Students must receive permission from the parent/guardian and building principal. This is done through the DLP application process.
(Students with an active IEP must also receive permission from the district Special Education Director.)
- Students and parents/guardians must complete and sign a DLP Application/Contract and agree to the terms of the program prior to enrollment.
- Students must have reliable and consistent computer and internet access at home.
- Students must provide the school with a working email address. The preferred email address is the school email address: student@centralps.k12.ok.us.
- Students must have an adequate understanding of how to navigate the internet.
- Students are encouraged to enroll during the first 10 school days of a semester. After that, enrollment in the DLP may be limited.
- Students are expected to keep up with their assignments.
- Students are required to take Beginning of Year (BOY), Middle of Year (MOY), and End of Year (EOY) reading assessments on campus. Additional tests in core subject areas may be required to be taken on campus.
- Students and parents/guardians understand that students must participate in any end of course exam required by the State of Oklahoma as part of the DLP requirements. These exams must take place on campus.
- Students and parents/guardians understand that if students are enrolled in a DLP course, they must take any test or turn in any assignment that is required by the facilitating instructor as part of the course requirements.

Monitoring Student Progress:

Monitoring student progress is an important feature of the program. Students and parents may monitor grades by obtaining a Wen-GAGE username and password from the office.

Active communication between facilitating instructors, students, and parents/guardians is required. Email is the preferred means of contact and communication. Facilitating instructors will check email regularly and respond to students and parents/guardians in a timely manner. Students must check email daily.

Attendance:

Attendance in DLP courses is performance-based. Attendance is measured not only by logging into the curriculum, but by successfully making progress in each course and staying on pace. The following are the DLP required attendance guidelines students are required to adhere to:

- Students are required to complete all assignments.
- If a student does not keep up with their assignments, the student will be considered truant.
- If truancy becomes habitual, the district will follow the truancy policy set forth by the Central Board of Education.



CENTRAL PUBLIC SCHOOLS
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Phone: 1(918)775-5525



High School Principal – John Speir

Superintendent – Larry G. Henson

Elem Principal – Beverly Cawhorn

Central Distance Learning Program (DLP) 2021-2022 Application

Student Name: _____ **Grade:** _____

Mailing Address: _____

Student Email: _____

Parent/Guardian Name: _____

Parent/Guardian Email: _____

Parent/Guardian Phone: _____

Semester: Fall _____ Spring _____

I _____ requested distance learning for my child, _____

on _____. I was given access to check my child's grades.

As a student enrolled in the Central Distance Learning Program (DLP) through Central Public Schools, I commit myself to the following guidelines:

- I understand I must have access to a computer with an internet connection and the expense related to the course(s) (computer access, internet fees, paper, printing etc.) are my responsibility.
- I understand lessons must be completed daily.
- I understand my work and performance will be monitored by my teacher(s) each day/week.
- I will check my email daily for correspondence from my teacher and will contact my teacher immediately if I have questions.
- I understand if I am enrolled in a DLP course in which an end of course exam is required by the State, I must take the exam as part of the course requirements. Exams must be taken on campus.
- The administration reserves the right to modify this contract based upon individual circumstances and situations.

I have read and understand the DLP contract and DLP Guidelines Manual. Students who do not or cannot abide by the above listed guidelines may be removed from the DLP.

Print Student Name	Student Signature	Grade
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Print Parent Name	Parent Signature	Date
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(Office Use)

School Principal	Date
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Special Education Teacher (if applicable)	Date
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