

ZUNI PUBLIC SCHOOL DISTRICT
Technology Acceptable Use Contract for ZPSD Users

I, _____, (Print Name, LEGIBLY.) recognize and understand that the district's computer and e-mail systems are to be used for conducting school district business only. I understand that use of this equipment for private purposes is strictly prohibited. Further, I agree not to access a File or retrieve any stored communication or data other than where authorized unless there has been prior clearance by an authorized ZPSD representative.

I am aware that ZPSD reserves the right to review, audit, intercept, access and disclose all matters on the district's email systems and servers at any time, with or without employee notice or consent, and that such access may occur during or after working hours. I am aware that Email is considered district property. I am aware that use of a ZPSD provided password or code does not restrict the district's right to access electronic communications. I am aware that violations of this policy may subject me to disciplinary action, up to and including termination or discharge from employment.

I acknowledge that I have read and that I understand the ZPSD Technology Acceptable Use Policy regarding e-mail, computer hardware usage, computer software usage, and Internet access. I acknowledge that I have read and that I understand this notice and that a copy of the entire policy has been provided to me.

Refusing to sign does not negate my responsibility to abide by the policies as set forth above and in the policy of all computer and Internet privileges.

User's Signature:

User's Site:

Date: _____

The enforcement of this policy is ongoing.