



San Diego Unified School District
Finance Division
Financial Planning, Monitoring and Accountability Department

**THE ANNUAL TITLE I PARENT MEETING
PLANNING AGENDA**

WHEN

- Held early in the school year.

WHERE

- Held at a time and place convenient to parents.

WHY

- **To inform** parents of the purpose of Title I.
- **To share** the Title I program at the school.
- **To review** the school's achievement data to determine if Title I services are effective in meeting goals for student proficiency in state standards.
- **To inform** parents of their rights under Title I.
- **To give** Title I parents an opportunity to:
 - Share their student needs from their perspective.
 - Ask for their own meetings and trainings.
 - Review the results of an annual parent involvement effectiveness survey.
 - Review the parent involvement plan in the School Plan for Student Achievement (SPSA).
 - Review/modify the site Title I Parent and Family Engagement Policy and School Parent Compact.

HOW

- Parents are notified in a timely way.
- Parents are notified in a language and format they understand.
- Title I parents are provided with child care and refreshments as necessary and allowable under law.
- The meeting is open to the public. Post agenda 72 hours in advance of the meeting.
- The meeting can be held on Back-to-School Night, Open House, or at PTA meetings.
- The meeting can be held on the same dates as GATE, ELAC, or SSC informational meetings, just not at the same time.

WHO

- All parents are invited.
- The principal is responsible for arranging the meeting.
- Title I parents assist in developing the agenda.