

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: September 15, 2021

To: All School Principals, Division and Department Heads

Subject: SCHOOL SITE LIAISONS FOR CHILDREN AND YOUTH IN TRANSITION

Department and/or Persons Concerned: Principals, Vice Principals, Counselors, Nurses

Due Date: September 23, 2021

Reference: McKinney-Vento Act Guidelines, Military Interstate Compact, California Newcomer Education and Wellbeing (Cal NEW), Refugee School Impact, Title I Neglected and Delinquent Support, Foster Youth Education Rights

Action Requested: Designate a site Children and Youth in Transition (CYT) Liaison and complete the [google form](#).

Brief Explanation:

Included is a link to designate your site CYT Liaison. Please complete the [google form](#) by September 23, 2021.

CYT youth are defined as:

- Students experiencing homelessness
- Foster youth
- Refugee/Immigrant Youth
- Military Youth
- Students transitioning from juvenile hall

Site CYT Liaisons can be *any* certificated and/or classified staff selected at the discretion of the site administrator. Recommended staff to designate as a classified representative may include registrar, enrollment clerk or health technician. Recommended staff to designate as a certificated representative may include a counselor, teacher or nurse. Please review the [Roles and Responsibilities of the CYT Liaison](#) prior to your selection of the site CYT Liaison and designate your liaison using this [CYT Liaison Form](#).

All CYT designated liaisons will receive ongoing training, information, support and resources on the rights and needs of children and youth in transition.

Please refer to the Professional Learning Opportunities schedule below and follow. The zoom links are provided. Site Training PD Calendar:

ADMINISTRATIVE CIRCULAR NO. 49

Integrated Youth Services Division

Page 2

Training Date	Time	Zoom Link PLO Registration Information to Follow
10/6/21	2:00-3:30	https://sandiegounified.zoom.us/j/81923579830
1/20/21	2:00-3:30	https://sandiegounified.zoom.us/j/89046972660
3/24/21	2:00-3:30	https://sandiegounified.zoom.us/j/89349810910
5/19/21	2:00-3:30	https://sandiegounified.zoom.us/j/81041995033

Central office assistance for individual site needs related to children and youth in transition will be available throughout the year at your request using the [CYT Needs Referral Form](#). If you have questions regarding children and youth in transition, please contact the CYT office at cyt@sandi.net.

APPROVED:

Dr. Noemi Villegas
Instructional Support Officer, Integrated Youth Services

NV:mb