Complete this form for the following change in categorical expenditures allocated in the 2016-17 SPSA:

- Budget transfer within a categorical resource.
- EXPENSE transfer between and/or into categorical resources. Budget Transaction Detail Report is required highlighting items to transfer.

A copy of the SSC meeting minutes showing budget discussion item must be attached.
(Minutes must include resource, account, and amounts for both “from” and “to” and the description of the resulting benefit to students).

<table>
<thead>
<tr>
<th>School Name:</th>
<th>Future Middle School</th>
<th>Date:</th>
<th>12/12/2016</th>
<th>Location Number:</th>
<th>2016A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Analyst:</td>
<td>Smith, John 619-726-8000</td>
<td>Resource Teacher:</td>
<td>Smith, Jane 619-725-8000</td>
<td></td>
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</tr>
<tr>
<td>Proposed Funding Resource:</td>
<td>30100</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PAR Number (If Required):</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Description of Proposed Expenditure:** All expenditures should be listed individually

**Expenditure and Benefit to Students and/or Parent Involvement:** How is the money specifically being spent on students? How will this affect student achievement? Please explain your rationale for compliance for the use of categorical funds.

**Example:**
Supplemental instructional supplies such as chart paper, notebooks, and classroom leveled books to enhance ELA classroom instruction.

- **A.** Teacher hourly (1157) to provide after school tutoring for sixth grade students.

- **B.** Supplemental instructional materials (4301) such as crayons, glues, chart paper, and notebooks to enhance classroom instruction and ELA goals as outlined in our SPSA.

- **C.**

- **D.**

- **E.**

- **F.**

- **G.**

- **H.**

*Please list amount funded for each item on the following budget page.*

**Reason for Transfer:**

- [ ] Increase to an activity previously identified in SPSA:
- [ ] Transfer of expenditures due to clerical error:
- [x] Other (Please specify): Surplus salary in account 1109

**Required SPSA Modification:**

**Data used to Justify Expenditure:**

- [ ] CAASP
- [ ] CELDT
- [ ] Other (Please Specify)
- [x] DRA2
- [ ] Benchmarks
### FROM:

<table>
<thead>
<tr>
<th>Example</th>
<th>Dept.</th>
<th>Resource</th>
<th>Budget Ref</th>
<th>Account</th>
<th>Program</th>
<th>Class</th>
<th>Fund</th>
<th>Extended</th>
<th>Amount</th>
<th>Description</th>
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</thead>
<tbody>
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<td>00</td>
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<td>1000</td>
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<td>00</td>
<td>01000</td>
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<td>01000</td>
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**Total:** $10,000.00

### TO:

<table>
<thead>
<tr>
<th>Example</th>
<th>Dept.</th>
<th>Resource</th>
<th>Budget Ref</th>
<th>Account</th>
<th>Program</th>
<th>Class</th>
<th>Fund</th>
<th>Extended</th>
<th>Amount</th>
<th>Description</th>
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<tbody>
<tr>
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</tbody>
</table>

**Total:** $10,000.00

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**Site Assurances:**
Title 1: Resources 30100-30106

Resources 30100-30106

☐ Student achievement data and site plan strategies were reviewed and analyzed. Based on our findings, the SSC has approved modifying our Single Plan for Student Achievement (SPSA) and categorical budget.

☐ List date(s) of SSC meeting(s): 12/12/2016

☐ A copy of the SSC meeting minutes showing plan and budget discussion item is attached, and discussion/approval item is highlighted (Includes resource, account, and amounts).

☐ A copy of the Detailed Transaction Report is attached and highlighted (expenses only).

☐ The expense is supplemental to district-provided services.

**Required Signatures:**

_The undersigned declare under penalty of perjury that the foregoing is true and correct and that these assurances were signed in San Diego, California, on the date(s) indicated._

<table>
<thead>
<tr>
<th>Jane Doe</th>
<th>12/12/2016</th>
<th>Sally Chen</th>
<th>12/12/2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal (Print Name)</td>
<td>Date</td>
<td>SSC Chairperson (Print Name)</td>
<td>Date</td>
</tr>
<tr>
<td>Jane Doe</td>
<td>12/12/2016</td>
<td>Sally Chen</td>
<td>12/12/2016</td>
</tr>
<tr>
<td>Principal’s Signature</td>
<td>Date</td>
<td>SSC Chairperson’s Signature</td>
<td>Date</td>
</tr>
</tbody>
</table>

_______________________________________________
Principal (Print Name) Date

Date Received by FPMA Department

_______________________________________________
Reviewed by FPMA Resource Teacher

Approved _________ Denied _________

Comments: __________________________________________

_______________________________________________
Date Posted:___________________

Attach this form to appropriate documentation **WITH original signatures**.

Submit all documents to:  Financial Planning, Monitoring and Accountability Department
Eugene Brucker Education Center
4100 Normal Street, Room 3209
San Diego, CA 92103-2682

Retain a copy at your site in the SSC Notebook once transfer is approved.