

SITE OPERATIONS CIRCULAR NO. 1023

Office of Secondary Schools

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: February 10, 2017

To: High School Principals, High School Counselors and High School Registrars

Subject: ISSUANCE OF THIRD-YEAR SCIENCE CREDIT FOR OUT-OF-DISTRICT, OUT-OF- STATE AND OUT-OF-COUNTRY TRANSFER STUDENTS

Department and/or Persons Concerned: All Administrators

(Due Date only if required) None

Reference: Administrative Procedure 4770, revised February 2017
Administrative Procedure 4771
AB 167/216, AB 1806, AB 2306

Action Requested: Review guidelines and implement immediately

Brief Explanation:

This protocol has been established to help graduate students who transfer into San Diego Unified School District from out-of-district, out-of-state or out-of-country by ensuring the work completed in the area of science is transferable and meets our district's science graduation requirements.

Students transferring to the district who have completed a science course outside of the current *Course of Study, TK-12* and earning a grade of "D" or higher in any grade 9-12 will be awarded science credit according to the following guidelines:

The courses listed below will meet SDUSD third year additional science graduation requirement. The courses listed below may **not** be used to fulfill either biological science or physical science requirement. They may only be used to fulfill the student's third year of science requirement. When transcribing any of these courses use course codes 6498 (semester 1) and 6499 (semester 2) and title a course name as it appears on the original transcript (all caps) (i.e. 6498-ZOOLOGY 1).

- Integrated Science 1, 2
- Environmental Science 1, 2
- Astronomy 1, 2
- Agriculture 1, 2

- Anatomy 1, 2
- BioMedical Chemistry 1, 2
- Genetics 1, 2
- Zoology 1, 2
- A compilation of physics, chemistry, and biology taken during the student's year one of science
- Any other year-long life or physical science course, except entry level courses such as courses titled "physical science" or "life science," unless content meet science standards
 - NOTE: Generic course number 6000 Science should still be used when transcribing generic entry level science courses, and will count as elective credit only.

The courses listed below will receive "d" science credit. When transcribing any of these courses use Biology 1, 2 credit using course code(s) 6111 and 6112.

- Integrated Science 3, 4
- A compilation of physics, chemistry, and biology taken during the student's year two of science

The courses listed below will receive "d" science credit. When transcribing any of these courses use Physics 1, 2 credit using course code(s) 6311 and 6312.

- Integrated Science 5, 6
- A compilation of physics, chemistry, and biology taken during the student's year three of science

The following are examples that may help registrars when transcribing third-year science courses:

- 1) A student arrives from China with two years of **Integrated Science**, earning four (4) credits (grades 9 and 10). In both grades 9 and 10, the student took a one-year *integrated science* course comprised of a compilation of biology, chemistry and physics. The student received a "B" both semesters of both years.
 - a. Grade 9: The registrar will use course number 6498, 6499 for year one and title course name as "*INTEGRATED SCIENCE 1*" (semester 1) and "*INTEGRATED SCIENCE 2*" (semester 2). This will count as third-year additional science credit.
 - b. Grade 10: The registrar will issue life science "d" graduation credit using *biology* course code 6111 (semester 1) and 6112 (semester 2) for the grade 10 course (year two).
 - c. Grade 11: The student should then be enrolled in either *chemistry* or *physics* in grade 11 at the district high school.

- 2) A student arrives from Nigeria with three years of **Integrated Science**, earning six (6) credits (grades 9, 10 and 11). In all three grades, the student took a one-year *integrated science* course comprised of a compilation of biology, chemistry and physics and received grades “D” or higher in all semesters.
 - a. Grades 9-10: The registrar will follow the steps “a” and “b” above.
 - b. Grade 11: The registrar will issue physical science graduation credit using *physics* course code 6311 (semester 1) and 6312 (semester 2) for grade 11 course (year three).

- 3) A student arrives from Berkeley High School with **Environmental Science 1, 2** and earned an “A” in both semesters.
 - a. The registrar will count this course as third-year additional science credit
 - b. The registrar will use course number 6498, 6499 and title course name as “*ENVIRONMENTAL SCIENCE 1*” (semester 1) and “*ENVIRONMENTAL SCIENCE 2*” (semester 2).

Questions regarding this process should be directed to Veronica Ortega, Operations Specialist, Office of Secondary Schools at (619)725-7284, or Franny Del Carmen-Aguilar, Program Manager, Office of Secondary Schools at (619) 725-7255.

Franny Del-Carmen-Aguilar
Program Manager
Office of Secondary Schools

APPROVED:



Cheryl Hibbeln
Executive Director
Office of Secondary Schools

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