

**CAC  
Community Advisory Committee  
For Special Education**

**Advising the Board of Education  
San Diego Unified School District**

**General Membership Meeting Minutes**

**Date:** May 14, 2015  
**Time:** 6:30 – 8:30 pm  
**Location:** Ballard Center, 2375 Congress Street, San Diego, CA 92110

**WELCOME and INTRODUCTIONS:**

**Called to order at 6:36PM**

Meeting called to order by the Chairperson, Mina Kern, welcomed attendees and introduced CAC members, district staff and administrators, and acknowledged parents. The Chair reviewed the agenda, meeting format and structure, membership procedures and process for providing public comment.

**Note: This meeting had a special start time of 6:30pm for the Above & Beyond Awards ceremony.**

**Presentation:**

***Above and Beyond Awards*** - This evening we stray from our usual format to highlight that which is working admirably within our District and that which is creating tremendous outcomes for students with disabilities.

*Honor Roll:* Rodel Agpaoa, Sharon Barefield, Tara Bustani, Kimberly Chaney, Debbie Chiles, Jennifer Clark, Pooja Dillon, Teri Donahue, Deirdre Fabian, Peter Kay, Debra Lubke, Joseph Marsella, Tai Oliver, Sonia Paz, Stephanie Rabaug, Gary Richeal, Kadie Shedd, Yolanda Smith, Alyssa Walton, Kathleen Wood, Samantha Yu, Birk Zeunges.

***Above & Beyond Award recipients:* Gary Hartnett, Stacy Jones, Joyce McBryde, Kristy McNamee, Richard Miller, LaTara Propes-Beller, Linda Smith, and Sara Williams.**

Temporarily adjourn at 7:05pm for refreshments.

Meeting called back to order at 7:32pm

**Public Testimony:**

**The CAC invites the public to address the Committee and District about topics of interest or concern regarding students with IEPs in SDUSD. We provide a form to document comments and facilitate CAC follow-up with the district on matters that impact students. Due to confidentiality, personal concerns will be addressed privately with designated district staff. District will make an effort to respond to general questions as appropriate and time allows.**

**Copies of public forum comments and questions for the meeting can be obtained from the secretary or Chair.**

**CAC Business:**

***ROLL CALL/MEMBER ATTENDANCE:***

**Present:** Mina Kern, Christy Scadden, Moira Albritton, Caroline Kelner, Julia Childs Andrews, Joyce Clark, Michelle Crisci, Raylene Dickinson, Susan Fanno, Megan Glynn, Kristin Gohlke, Ellen Herroon,

Brook Markley, Teresa Michel, Maggie Offerman, Leticia Ruiz-Mylenek, Julia Stuart, Nancy Kirkman, Lynn Crossly, Norma Carolina Ruiz Vazquez.

**Absent:** Terrence Bobryk-Ozaki, William Cary, Maria Corral, Connie Gearhart, Maria Riedel.

**Ex-Officio:** Sonia Picos – Executive Director of Special Education.

**Quorum established.**

**Approve April 2015 CAC General meeting minutes – Action**

Moira makes a motion and Joyce seconds

16 – ayes; 0 – nays; 0 – abstentions. Motion carries.

**Chair Report:**

Chair gave the semi-annual Board of Ed (BoE) report on Tuesday the 12. Chair had had previous conversations with Board members Foster, Beiser, and McQuary before the report was given. Mr. Beiser asked to have an email written by the Chair to Sonia Picos forwarded to him to see that the CAC has been requesting responses to the exact same issues again and again. Ms. Picos was also forwarded a copy of Chair's PowerPoint several days before the meeting as well. The district response was as follows:

- 1) ECSE - acknowledged the 50 student waitlist still remains, but three classrooms have recently been opened and three more are in the process of being re-licensed. They should be open in the next couple of weeks.
- 2) Transition - compliance w/Indicator 13 is now 23%; staff gave the BoE data broken down by each high school site. Each site has an action plan to work assure "movement in a positive direction." Chair will ask Sonia to go into more depth on this tonight and in the future. Components of Indicator 13 are being built into the new IEP software to help w/compliance.
- 3) Chair requested, and BoE agreed (specifically Mr. Barrera), that the CAC be an integral part of the workgroup that chooses the third party auditors of Special Education services. BoE also agreed to include a financial audit of the TRACE program.
- 4) Instructional time - Supt Marten and Ms. Picos both agreed that the practice of loss of instructional time due to early dismissal for transportation reasons for students w/disabilities (SWD) should cease. The Spec Ed Dept is working w/transportation and site administration to rectify this practice.

On May 6th, Chair attended a workshop on the new Local Control Funding Formula (LCFF) given by the BoE. The LCFF will restore funding back to the level that was received in 2007-08, but won't be fully funded until 2020-21. Base funding is for all students; increased and improved services are for students w/in the focus group (for SDUSD that focus group includes 79% SWD representation).

**SPECIAL EDUCATION PROGRAMS REPORT:**

Sonia Picos :

- 1) There have been some staffing changes in the Special Ed Dept, a new org chart will be shared once it has been approved.
- 2) ESY fliers are available; the ESY school site you attend depends on your school of residence, whether your child goes there or not.
- 3) The District is serious about adding ECSE classrooms, but licensing continues to be an issue.
- 4) Transition – each site has specific challenges that need to be addressed individually, no district wide plan.
- 5) IEP software system – user acceptance testing (UAT) in Sept, pilot in Madison cluster in Oct/Nov, go district wide in Jan. CAC will be invited during UAT; Sonia to send Chair formal timeline.
- 6) Preschool caseloads – 16 students max/teacher. If a new student is added, determine if additional staff needs to be added too.
- 7) Transition Fair – June 3, 6-8pm at Ballard. Sonia will email Chair the flier, and send out two robo calls to all families of students w/IEPs.
- 8) Allocations – post and bid is this month; staff movement in Fall depends on projected student enrollment at the site.
- 9) IEP meeting notice has listed who will attend the meeting, the site team is able to invite district staff w/more information. Program managers attend if the school site makes the request.
- 10) SDEA audit – there still needs to be communication with teachers to define service delivery model audit. {Chair shares that CAC has members that belong to SDEA and the current feeling is that SDUSD is too heavily included; warns

that this may be an attempt to move students w/IEPs out of general ed classrooms. Chair reiterates that the Board of Ed promised CAC would be involved in the audit workgroups from the beginning.}

**Announcements:**

Transition Resource Fair (post high school) – Wednesday June 3, from 6-8pm at The Ballard Center auditorium.

Michelle motions to adjourn; Christy seconds.

**Adjourn 8:22pm**

Respectfully submitted by,  
Mina Kern, Chair