

# Annual Budget Form

DATE: \_\_\_\_\_

CLUB/CLASS NAME: \_\_\_\_\_

SPONSOR: \_\_\_\_\_

BALANCE FROM PREVIOUS YEAR: \_\_\_\_\_

ESTIMATED INCOME

SALE ITEM/ITEMS

ESTIMATED EXPENSE

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_

TOTAL INCOME \_\_\_\_\_

TOTAL EXPENSE \_\_\_\_\_

CARRY-OVER  
FOR NEXT YEAR \_\_\_\_\_  
Previous year balance plus income less-expense

TOTAL INCOME  
PLUS  
BALANCE FROM  
PREVIOUS YEAR \_\_\_\_\_

TOTAL EXPENSE  
PLUS  
CARRY-OVER  
FOR NEXT YEAR \_\_\_\_\_

LEFT COLUMN TOTAL

NEEDS TO EQUAL

RIGHT COLUMN TOTAL

# Annual Budget Example

DATE: 9/8/15

CLUB/CLASS NAME: Spirit Club

SPONSOR: Certificated Advisor

BALANCE FROM PREVIOUS YEAR: \$435.11 (this information can be found in the Kearny Finance Office)

ESTIMATED INCOME	SALE ITEM/ITEMS	ESTIMATED EXPENSE
1. <u>\$900</u>	<u>Candle Fundraiser</u>	1. <u>\$600</u>
2. <u>\$2400</u>	<u>T-Shirt Fundraiser</u>	2. <u>\$1110</u>
3. <u>                    </u>	<u>End of Year Banquet</u>	3. <u>\$1590</u>

TOTAL INCOME \$3300

TOTAL EXPENSE \$3300

CARRY-OVER  
FOR NEXT YEAR \$435.11  
Previous year balance plus income less-expense

TOTAL INCOME  
PLUS  
BALANCE FROM  
PREVIOUS YEAR \$3735.11

TOTAL EXPENSE  
PLUS  
CARRY-OVER  
FOR NEXT YEAR \$3735.11

LEFT COLUMN TOTAL

NEEDS TO EQUAL

RIGHT COLUMN TOTAL