Bird Rock Elementary School  
Governance Team Meeting Minutes  
March 12th, 2018

GT members in attendance:
Laura Gunn, BRE Foundation Representative  
Alex Yerbury, BRE Foundation Representative  
Tricia Gallagher-Geurtsen, Parent Representative  
Lisa Pulli, Parent Representative  
Rachael Cardenas, Parent Representative  
Kristi Nelson, TK-1 Teacher Representative  
Peggy Wilkinson, 2/3 Teacher Representative  
Ginny Gallagher LaRowe, 5th grade Representative  
Tara Barber, Chairperson, SDEA Representative  
Rachael Cardenas, Parent Representative  
Chris Hargrave, Principal

Guests:  
Ami Doshi  
Andi Frost

Call to order- Tara Barber called meeting to order, at 3:18pm

1. Approval of minutes  
a) February SGT meeting minutes were reviewed with the following changes.  
   -Add Ami Doshi as a guest to the attendance

   MOTION: Tricia- to approve revised February minutes.  
   Tara second/ PASSED

2. Public Comment  
None at this time

Old Business  
3. By-Laws  
a) Sub committee will meet/ email and review the bylaws and discuss if any further changes to current by-laws are needed/recommended. Members of the By-Law sub committee are Chris, Ryan, Tara, Alex and Laura.

New Business  
4. Process to consider when making a request to add an agenda item to SGT  
a) Chris handed out a request form used by La Jolla Elementary (see handout).  
The team discussed the form, possible options to be added to the e-blast or
sent to the representatives. The form and continued discussions were tabled and moved to the by-law sub committee to further explore.

5. Parent Teacher Conferences
a) Discussion regarding current parent teacher conference schedule of 5 days in the Fall and 5 days in the Spring, totaling 10 days for the school year. The team reviewed the possibility of having 3 days in the spring rather than 5 days in the spring allocated to conference time. Teachers, staff and parents gave input.

MOTION: Tara-to maintain 5 conference days for spring conferences and hold them the week before spring break.
Ginny second/PASSED

6. School Plan for Student Achievement (SPSA)
a) The team reviewed the following handouts: Performance Levels By Groups Report and Achievement Levels By Grade Report in English Language Arts and Mathematics. Discussed groups of students who are not meeting standards.

7. Science Enrichment
a) Laura spoke about the current science enrichment program that the foundation has funded for the past 2 years. According to the recent parent and teacher surveys, a majority would like to see a science enrichment program continue (Parents #2 priority and Teachers #3 priority). Foundation has the money as of now to continue this program, but since it’s a curriculum decision, it will need to be reviewed by Governance. A discussion took place regarding the current program and the consistency within the past 2 years.

MOTION: Tricia- to add 5mins. to discussion.
Tara second/ PASSED

Teacher feedback is important to have, especially with the cost of the program. Tara will get input from the teachers regarding the science enrichment program.

MOTION: Tara- to place science enrichment at the top of the agenda for next meeting.
Tricia second/ PASSED

8. Principal’s Update
a) March 14th activities are planned at the middle and high school levels.
b) Safe campus lock down drills have taken place. Teachers will have keys to the staff room and library. See Something, Say Something movement.
c) Enrollment for the 2018-2019 school year discussed (see handout), FTE Allocation 18.

9. Bird Rock Foundation
   a) The Gala has made $167,000, so far and still counting.
   b) Open positions available on the Foundation Board.
   c) Treasurer has mentioned that every year Foundation brings in $400,000-$500,000. This year may be different due to lower enrollment.
   d) SGT to start thinking about technology and Art. Everything Foundation funds needs to be approved.
      -Tara mentioned, next agenda discuss curriculum: Technology, Art and Music
      -Chris will find out if Jodi Borden can be hired as a professional expert, classified, hourly, or credentialed teacher next year. She will find out if there is a 3 year commitment for hiring a classified employee?
      -Laurie provided background on hiring policies for classified employees.

8. Roundtable
   Nothing to report

5:06 Meeting adjourned.
Minutes taken by Lisa Pulli

Action Items:
- By-Laws sub committee will meet/ email to discuss current by-laws.
- Tara will get teacher feedback regarding science enrichment program.
- Science enrichment will be placed at top of the agenda for next meeting.
-Next agenda discuss curriculum, Technology, Art and Music.
-Chris will find out hiring questions for next year.