

**SAN DIEGO UNIFIED SCHOOL DISTRICT  
BOONE ELEMENTARY SCHOOL  
SSC Meeting  
3:00 PM  
Principal's Office**

**MEETING MINUTES**

**Date: September 15, 2016**

**MEETING MINUTES**

Members present:

**Staff**

- Erica Renfree
- Martha Klages-Chair
- Susan Evans
- LouAnn McKay
- Nancy Graham-Secretary

**Parents/Community Members**

- Adrienne Luciano
- Aaron Banks
- Ruth Martinez
- Elizabeth Juarez
- Christine Carreno

**Guests:**

A quorum of 51% must be present

<b>ITEM</b>	<b>DESCRIPTION/ACTIONS</b>	<b>MEETING SUMMARY</b>
Call to Order	Martha Klages called meeting to order.	Meeting was called to order at 3:15 PM

SSC Business		
Minutes	Martha Klages asked for us to read May 4, 2016 minutes	Erica Renfree moved to approve the minutes as they are. Susan Evans seconded the motion. Passed 7-0
Roll Call for filling next year	Nancy Graham called out members	All current members with the exception of three are willing to serve again this year. Not available : Mr. Banks, Mrs. Martinez, Unsure: Ms. Luciano

Elections for 2016-2017	Nancy Graham	<p>Will post Classroom Teachers willing to remain and invite others to be nominated or submit names. If no one comes forward the present members will continue by default for 2016-17. The Other School Personnel will be posted with present member with an invite to submit or nominate. If no one comes forward present member will continue for 2016-2017 by default. Parents will have a nomination/election form sent out next week. Showing three vacancies and two present member willing to continue. If only three names are submitted the present and new names will be our committee by default, if more names are submitted an election process will follow and be completed by October 7, 2016. Results and full members will attend the next meeting October 20, 2016.</p>
<p>Set date to elect Officers....Chairperson, Secretary, DAC Representative</p>	Martha Klages	<p>This item was tabled until new committee in place, October 20, 2016</p>
<p>Volunteer forms for our parent/guardian members</p>	Nancy Graham	<p>Nancy provided the two parents present with 2016-17 volunteer packets.</p>
<p>Due dates: 2016-17 Roster, 2016-17 Bylaws, Membership results, minutes announcing election results</p>	Nancy Graham	<p>Shared that the due date for all of these is October 28, 2016. The current bylaws will be scanned and emailed out to members to review...making note two locations have a need to edit....let us know at next meeting if you see more. They must be approved at that time. The roster will be presented at the next meeting as well.</p>

<p>Items to share: SSC Responsibilities, 2016/17 DAC Meetings, 2016/17 SSC/DAC Representative.</p>	<p>Nancy Graham</p>	<p>Nancy shared that these will be available at next meeting October 20, 2016</p>
<p>2017-2018 Comprehensive School Safety Plan</p>	<p>Erica and Nancy</p>	<p>Shared this will be a work in progress, and available as soon as possible.</p>
<p>Round Table</p>	<p>Nancy Graham</p>	<p>Shared that the site submitted the Williams Survey, we are in compliance.</p>
		<p>Shared that volunteer packets are now available for Returning, New, Students for 2016-17. EVERYONE must be approved annually.</p>
		<p>Asked Christine Carreno about the governance T-Shirt Sales. Going well, but under the expected number agreed upon with vendor. More information to come. Friday is the last scheduled sales day.</p>
		<p>Questions are arising for the Title I Tutoring/Enrichment Program. How many max in each group? How will we determine who to give permission forms to? Nancy shared packets for teachers involved in this program are about ready to go out. Each teacher needs to Edit any errors and return to her for Erica's signature and running off copies then all will be returned to the teacher to begin.</p>
<p>Adjournment</p>	<p>Martha Klages</p>	<p>Meeting adjourned at 3:40 PM</p>
<p>Next Meeting</p>	<p>Martha Klages</p>	<p>Next regularly scheduled meeting is October 20, 2016 at 3:00 PM in Principal's Office.</p>

Hand outs: Agenda, Minutes from May 4, 2016.

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