# Meeting Minutes
San Diego Unified School District

**Cadman Elementary School**  
**SSC Meeting**  
November 4, 2020

## MEMBERS PRESENT:
- [x] Linda Trousdale  
  Principal
- [x] Brooke Benjamin  
  Classroom Teacher (2nd yr.)
- [x] Heather Mollica  
  Classroom Teacher (2nd yr.)
- [x] Yvonne Robles  
  Classroom Teacher (2nd yr.) Chair
- [x] Darla Razzani  
  Other – school personnel (2nd yr.)
- [x] Principal
- [x] Vilma Betancourt (DAC)  
  Parent (2nd yr.)
- [x] Cindy Davis (2 Year Term)  
  Parent (2nd yr.)
- [x] Anne Bucher (2 Year Term)  
  Parent (2nd yr.)
- [x] Heather Anson (2 Year Term)  
  Parent (1st year)
- [x] Tiffany Hoskins (2 Year Term)  
  Parent (1st year)

### Guest Name: Rachael Tarshes Mehmel

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION/ACTIONS</th>
<th>MEETING SUMMARY</th>
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</thead>
<tbody>
<tr>
<td>1. Call to Order</td>
<td>• SSC Chairperson, Yvonne Robles</td>
<td>Meeting was called to order at 7:34 a.m. using the ZOOM platform to conduct the meeting.</td>
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<td>2. Public Comment</td>
<td>Open</td>
<td>There was no public comment.</td>
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<tr>
<td>➤ SSC Business</td>
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<td>➤ Welcome and introductions</td>
<td>• Information Item, Linda Trousdale, Principal</td>
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<tr>
<td>➤ Approval of Minutes</td>
<td>• Action Item: Approval of minutes for October 9, 2020 meeting: SSC Chairperson- Yvonne Robles</td>
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| ➤ SSC Roles and Responsibilities training- annual compliance requirement | • Information Item, Rachael Tarshes Mehmel, Area 2 Finance Resource Teacher | • Principal Trousdale introduced Rachael Tarshes Mehmel as our Guest presenter from Financial Planning Monitoring and Accountability.  

  • Cindy Davis made a motion to approve the minutes. Anne Bucher seconded the motion. Motion passed – all were in favor.  

  • Information Item – Rachael presented the District PowerPoint for the Annual SSC Roles and responsibilities training. She explained the different funding categories and provided some updates on what needs to be in the posted agenda for the access to the ZOOM meetings. |
• Attendance update with Online Learning
  • Information Item – share data on Online Learning, Linda Trousdale, Principal

• Comprehensive School Safety Plan
  • Information Item, Linda Trousdale, Principal

• Information and Discussion – the team briefly looked at the attendance through 11-1-2020. Attendance rates for the last 7 days were: 97.59%, 96.69% for the last 30 days and 96.85% for Year to date. Our goal is a 97% daily attendance rate.

• Information and discussion – item was moved to the next month due to time constraints.
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<th>Data Review</th>
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<td></td>
<td>FAST Bridge assessments- Literacy and Math</td>
<td>Information Item, Linda Trousdale, Principal</td>
<td>Item was tabled until the next meeting due to time constraints</td>
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<td>School Plan for Student Achievement</td>
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<td>SPSA Approval and Goal Review for 2020-2021</td>
<td>Information Item- Linda Trousdale, Principal</td>
<td>The SPSA is now waiting for approval by the Board of Education.</td>
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<td>Budget</td>
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<td>Review of current funds</td>
<td>Information- Linda Trousdale, Principal</td>
<td>Discussion of current expenses. The team reviewed the current budget.</td>
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| 6. DAC and ELAC | ➢ DAC Report  
• Informational: Vilma Betancourt, DAC representative  
➢ ELAC Report  
• Informational: No Report | ➢ No Report – due to time constraints. Information will be shared at the next meeting  
➢ No Report |

Meeting Adjourned at 8:39 a.m.  
Minutes recorded by Linda Trousdale, Principal – SSC  

Next Scheduled Cadman Elementary SSC Meeting: December 2, 2020  
7:30 -8:30 a.m. Via Zoom