# Meeting Minutes
San Diego Unified School District

**Cadman Elementary School**
SSC Meeting
December 2, 2020

- **MEMBERS PRESENT:**
  - Linda Trousdale, Principal
  - Brooke Benjamin, Classroom Teacher (2nd yr.)
  - Heather Mollica, Classroom Teacher (2nd yr.)
  - Yvonne Robles, Classroom Teacher (2nd yr.) Chair
  - Darla Razzani, Other – school personnel (2nd yr.)
  - Vilma Betancourt (DAC), Parent (2nd yr.)
  - Cindy Davis (2 Year Term), Parent (1st year)
  - Anne Bucher (2 Year Term), Parent (2nd yr.)
  - Heather Anson (2 Year Term), Parent (1st year)
  - Tiffany Hoskins (2 Year Term), Parent (1st year)

- **Quorum was met**

| Guest Name: |

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION/ACTIONS</th>
<th>MEETING SUMMARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Call to Order</td>
<td>• SSC Chairperson, Yvonne Robles</td>
<td>Meeting was called to order at 7:33 a.m. using the ZOOM platform to conduct the meeting.</td>
</tr>
<tr>
<td>2. Public Comment</td>
<td>Open</td>
<td>There was no public comment.</td>
</tr>
<tr>
<td>➢ SSC Business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>➢ Welcome and introductions</td>
<td>• Information Item, Linda Trousdale, Principal</td>
<td></td>
</tr>
<tr>
<td>➢ Approval of Minutes</td>
<td>• Action Item: Approval of minutes for November 4, 2020 meeting: SSC Chairperson- Yvonne Robles</td>
<td>• Cindy Davis made a motion to approve the minutes. Tiffany Hoskins seconded the motion. Motion passed – all were in favor.</td>
</tr>
<tr>
<td>➢ Attendance update with Online Learning</td>
<td>• Information Item – share data on Virtual Learning, Linda Trousdale, Principal</td>
<td>• Information and Discussion – the team briefly looked at the attendance through 11-30-2020. Attendance rates for the last 7 days were: 96.69%, 96.60% for the last 30 days and 96.69% for Year to date. Our goal is a 97% daily attendance rate.</td>
</tr>
</tbody>
</table>
- **SSC Business**
  - **Welcome and introductions**
  - **Approval of Minutes**
  - **Attendance update with Online Learning**
  - **Comprehensive School Safety Plan**

### Approval of Minutes
- Cindy Davis made a motion to approve the minutes. Tiffany Hoskins seconded the motion. Motion passed – all were in favor.

### Information and Discussion
- Information and Discussion – the team briefly looked at the attendance through 11-30-2020. Attendance rates for the last 7 days were: 96.69%, 96.60% for the last 30 days and 96.69% for Year to date. Our goal is a 97% daily attendance rate.

### Information and Discussion
- Information and discussion – reviewed where we are in the process of completion of the Comprehensive Safety Plan

### Data Review
- **FAST Bridge assessments- Literacy and Math**

- Information Item, Linda Trousdale, Principal

### School Plan for Student Achievement
- **SPSA Approval and Goal Review for 2020-2021**

- Information Item- Linda Trousdale, Principal

### The team reviewed the data and discussed the importance of making sure we have all scholars represented in the data. We also looked at the fact that some scholars were taking an online assessment for the first time in a virtual environment. It is one data point for us to consider in our review of goals.

### The SPSA is now waiting for approval by the Board of Education. It is scheduled to be approved in December.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION/ACTIONS</th>
<th>MEETING SUMMARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>6. DAC and ELAC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>➢ DAC Report</td>
<td>• Informational: Vilma Betancourt, DAC representative</td>
<td>➢ No Report –</td>
</tr>
<tr>
<td>➢ ELAC Report</td>
<td>• Informational: No Report</td>
<td>➢ No Report</td>
</tr>
</tbody>
</table>

Meeting Adjourned at 8:15 a.m.
Minutes recorded by Linda Trousdale, Principal – SSC

Next Scheduled Cadman Elementary SSC Meeting: January 6, 2021

7:30 -8:30 a.m. Via Zoom