



Meeting Minutes
San Diego Unified School District

SSC Meeting Minutes \

Cadman Elementary School
SSC Meeting
December 1, 2021

MEMBERS PRESENT:

- | | | | |
|---|---|---|-------------------------------|
| <input checked="" type="checkbox"/> Linda Trousdale | Principal | <input checked="" type="checkbox"/> Monica Morelli | Parent (1 st yr.) |
| <input checked="" type="checkbox"/> Lisa McIntyre | Classroom Teacher (1 st yr.) | <input checked="" type="checkbox"/> Cindy Davis (DAC) | Parent (2 nd year) |
| <input checked="" type="checkbox"/> Heather Allan | Classroom Teacher (1 st yr.) | <input checked="" type="checkbox"/> Alexis Croudy (2 Year Term) | Parent (1 st yr.) |
| <input type="checkbox"/> Yvonne Robles | Classroom Teacher (1st yr.) | <input checked="" type="checkbox"/> Heather Anson (2 Year Term) | Parent (2 nd year) |
| <input checked="" type="checkbox"/> Darla Razzani | Chair | <input checked="" type="checkbox"/> Tiffany Hoskins (2 Year Term) | Parent (2 nd year) |
| | Other school personnel (1st yr.) | | |

Quorum was met

Guest Name

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
1. Call to Order	<ul style="list-style-type: none"> • SSC Co-Chairperson, Heather Allan 	Meeting was called to order at 7:32 a.m. using the ZOOM platform to conduct the meeting.
2. Public Comment	Open	Mrs. Allan congratulated Cindy Davis for being elected to the DAC executive Board. She was nominated as 1 st Vice Chair.
<ul style="list-style-type: none"> ➤ SSC Business ➤ Welcome ➤ Approval of Minutes 	<ul style="list-style-type: none"> • Information Item, Heather Allan, SSC Co-Chairperson • Action Item: Approval of minutes for November 3, 2021 meeting: SSC Co-Chairperson- Heather Allan 	<ul style="list-style-type: none"> • Information – Thank you all for being here. • Monica Morelli made a motion to approve the November 3, 2021 minutes. Cindy Davis seconded the motion. Motion passed 9-0.

<ul style="list-style-type: none"> ➤ Attendance Data review (November 2021) 	<ul style="list-style-type: none"> • Information Item, Linda Trousdale, Principal 	<ul style="list-style-type: none"> • Discussion- We looked at the data for the month of November. Our attendance rate for the last month was 90.84% and year to date attendance is 92.32%. Additionally we reviewed attendance rates by race/ethnicity. Our two lowest attendance rates were for scholars identified as Hispanic (88.6%) and scholars identified as Multi-racial (92.1%). When we looked at attendance by grade levels we saw that it was a more even attendance rate. Our lowest grade for attendance was Kindergarten (90.1%) and our highest was grade five at (94.4%). We are not focusing on incentives currently, as scholars must remain out if they have COVID-like symptoms. Mrs. Morelli asked if our attendance rate had been impacted for the day in November that scholars could take as a mental health day. There was not an impact if scholars took that day off.
<ul style="list-style-type: none"> ➤ Comprehensive School Safety Plan 	<ul style="list-style-type: none"> • Action Item, Linda Trousdale , Principal 	<ul style="list-style-type: none"> • Voting – Principal Trousdale shared the two components of the Comprehensive School Safety Plan that we would be reviewing and voting to approve (Site Emergency Response Plan – Public Document and Comprehensive School Safety Plan Criterion). We reviewed the highlights of each document. Mrs. Trousdale shared that there is also a confidential document for staff only that provides more specifics for a disaster or emergency. The ASB Fire Marshall will use these documents with a team to go to classes in January and assess the classroom disaster response kits. After the review, items will be replenished. Our ASB Fire Marshall wants to be more involved with planning our Fire Drills and Emergency Drills. <p>Alexis Croudy made a motion to approve the two sections of the Comprehensive School Safety Plan. Monica Morelli seconded the motion. The motion passed 9-0.</p>

<p>3. Data Review</p> <ul style="list-style-type: none"> • CAL-SCHLS Parent Survey, Spring 2021 results. 	<ul style="list-style-type: none"> • Information- Linda Trousdale, Principal 	<ul style="list-style-type: none"> • Discussion – The SSC looked at the CAL-SCHLS Parent Survey document. We had discussion around the number of participants who completed the survey, which was 70 out of 155, which was a 46% participation rate. We discussed that our SPSA goals are based on parents who choose the Strongly Agree option. We discussed if there would be value to extend the range to Strongly Agree and Agree in the future. There was conversation about the length of the survey and if it was available in multiple languages. Mrs. Trousdale shared that the survey is created by WestEd and that we do not have any control over the length. It is used statewide for the individual school CA Dashboard information. There was a suggestion that as a school we provide more specific information/communication on what families are responding to and that some areas of school decision-making are not always an item for input. The additional communication would help families know how to answer questions in terms of “relative to what? Or in what circumstances?”
<p>4. School Plan for Student Achievement</p> <ul style="list-style-type: none"> ➤ Goal Review – Parent School Climate Survey – Spring 2021 	<ul style="list-style-type: none"> • Information- Linda Trousdale, Principal 	<p>The SSC reviewed the Family Engagement Goal 7 in the current SPSA and then the new data from the spring of 2021. When the SPSA was revised for the 2021-2022 school year, the data had not yet been provided so we kept our baseline from the previous year for the Goal 7 Family Engagement.</p> <p>Increase the percentage of parents responding “Strongly Agree” in Indicator 1- School allows input and welcomes parents’ contributions from all parent groups. Previous Baseline 53% Target Percentage 60%. New Baseline 52%.</p>

		<p>Increase the percentage of parents responding “Strongly Agree” in Indicator 2 – School encourages me to be an active partner with the school in educating my child. Previous Baseline – 55%, Target Percentage 60%. New Baseline 55%.</p> <p>Increase the percentage of parents responding “Strongly Agree” in Indicator 3- School Actively seeks the input of parents before making important decisions from all parent groups. Previous Baseline – 34%, Target Percentage 60%. New Baseline 44%.</p> <p>As a team, we will come back to the conversation about considering combining the percentages of “Strongly Agree and Agree”.</p>
<p>5. Budget</p> <ul style="list-style-type: none"> • Review of current funds 	<ul style="list-style-type: none"> ➤ Information- Linda Trousdale, Principal 	<ul style="list-style-type: none"> ➤ Discussion – the SSC reviewed the current budget. Discussed that additional funds were allocated to the school for extra supports for learning loss and health and safety. These funds currently appear in the red, yet we are still fine. The processing has not caught up with the expenses yet. Mrs. Trousdale shared that in January we will be adjusting funds to continue our acceleration of scholars. Mrs. Davis asked if we could discuss options for fund for the Sensory Room. There was also discussion on resources from the San Diego County library that would provide access to eBooks in the home. The app is called: Libby.

