



San Diego Unified School District  
**Cesar Chavez Elementary School**  
 SSC Meeting  
 August 23, 2017

**SSC MEETING MINUTES**

**MEMBERS PRESENT:**

- Francisco Santos
- Trina Good
- Belinda Reyes
- Olivia Flores
- Edgar Quintero

- Principal (ex officio)
- Classroom Teacher
- Classroom Teacher
- Classroom Teacher
- Other – school personnel

- Benjamin Good
- Magdalena Escobedo
- Laura Dominguez
- Jorge Amador
- Jessica Gomez

- Quorum was met
- Parent
- Parent
- Parent
- Parent
- Parent

Guest Name: Maria Ramos, Pilar Yepiz

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
1. Call to Order	<ul style="list-style-type: none"> <li>• Call to order by Chair Person</li> </ul>	The meeting was called to order at 2:46
2. SSC Business > Minutes > Review positions to be filled for SSC this year	<ul style="list-style-type: none"> <li>• Review and approve minutes from last meeting</li> <li>• Review vacancies</li> <li>• Budget review and proposed expenditures/transfers</li> </ul>	<ul style="list-style-type: none"> <li>• Approval of minutes from June 13, 2017 was tabled.</li> <li>• There are currently 2 teacher vacancies, 1 classified/other staff vacancy, and 2 parent/community member vacancies.</li> </ul>
3. Budget		<ul style="list-style-type: none"> <li>• Mr. Santos reviewed the current budget allocations and is proposing the following expenditures: \$5000 for the Parent Institute for Quality Education (PIQE); \$1500 (plus tax) for student planners for students in grades 3<sup>rd</sup>-5<sup>th</sup>; \$17,577 for K and 1<sup>st</sup> grade curriculum from Benchmark Advance. The \$5000 expenditure for PIQE will be matched by Wells Fargo Bank to provide programs for Parent Engagement in Education, as well as the Family Literacy Program. Mr.</li> </ul>

<p>Santos proposed we use \$4000 from the supplies account (4301) in Resource 30100 and \$1000 from the supplies account (4301) in Resource 30103. First motion to approve the expenditure made by Ms. Flores; second motion to approve made by Ms. Escobedo; all in favor—motion passes unanimously.</p> <p>Mr. Santos proposed purchasing 300 student planners at \$5 each, instead of the previous order of 420 which left many unused planners last year. He proposed this expense is funded by the supplies account in Resource 30100. First motion to approve expense by Ms. Dominguez; second motion by Ms. Escobedo; all in favor—motion passes unanimously.</p> <p>Mr. Santos proposed to buy curriculum from Benchmark Advance to provide grades K and 1 for 4 years with the English component of a dual language curriculum that provides digital, printed, and consumable materials. Bilingual teachers have been using the Spanish version already and this will complement the dual language teaching. It was proposed to use \$10,000 from account 5841 (Software License) in Resource 30100 and \$7,577 from supplies account 4301 in Resource 09800. First motion to approve expense by Mrs. Good; seconded by Ms. Flores; all in favor—motion passes unanimously.</p>		
<ul style="list-style-type: none"> <li>• There was no public comment</li> </ul>	Open	4. Public Comment

Meeting Adjourned at 3:25pm. Minutes recorded by Maria Ramos, Classified staff