



San Diego Unified School District
Cesar Chavez Elementary School
 SSC Meeting
 Via Zoom
 June 14, 2021

SSC MEETING MINUTES

MEMBERS PRESENT:

- Francisco Santos
- Janet Bierkan
- Jessica Ceja
- Zuleika Rodriguez
- Sonia Sobampo

- Jorge Amador
 - Angelica Calvillo
 - Laura Dominguez
 - Najla Ortiz
 - Rosa Ramos
- Quorum was met

Guest Name: Carmen Buenrostro

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
1. Call to Order	<ul style="list-style-type: none"> • Call to order 	The meeting was called to order at 1:47
2. Public Input	<ul style="list-style-type: none"> • Open 	<ul style="list-style-type: none"> • There was no public input
3. SSC Business > Meeting minutes > Attendance presentation > Membership updates > Budget	<ul style="list-style-type: none"> • Review and approve minutes from last meeting • Present information • Accept resignation • Review proposed transfers 	<ul style="list-style-type: none"> • The minutes from April 19th, 2021 were not reviewed. • Attendance presentation was shared and was reviewed. • Jorge Amador presented his resignation verbally and was accepted. Angelica Calvillo presented her resignation over the phone and was accepted. • District's budget analyst has proposed transfers to align our budget and clear out negative balances. The following transfers are proposed in Resource 30100: \$52,166 in Budget from 5738 \$45,432 from 3000 \$1,734, from 5733 \$5,000 To Resource 30100 accounts 1109 \$2,591 & 1210

\$955, to 3000 \$2,895 to 4301 \$45,725 will be moved into account 4301 to pay for the instructional supplies orders VAPA & to continue paying our reading support pull-out/push-in teachers and counselor, total amount of \$52,166. **To Resource 30100: Move Expenses from 00000-4301 \$7,374 To Resource 30100 & 30106 accounts 30100-4301 \$3,540 & 30106-4301 \$3,834 total amount of \$7,374 will be moved into account 4301 to pay for the instructional supplies orders. From Resource 09800 \$3,351.76 in Expenses from 1109 \$3,351.76 from 3000 \$952.25 To Resource 30100 accounts 1109 \$3,351.76 from 3000 \$952.25. From Resource 09800: \$10,618 in Budget from accounts: 1109 \$4,496 2231 \$974, 3000 \$5,148, To Resource 09800 accounts: 3000 \$516, 1986 \$5,254, 1192 \$4,848 total amount of \$10,618 to pay for employee benefits and pull-out/push-in teachers. From Resource 30103 Move Budget from accounts 2455 \$350, 2955 \$300, 3000 \$214 & 4304 \$1,843 total amount \$2,707 To Resource 30103 account 4301 \$2,707 to pay for instructional supplies. From Resource 30106 \$48,871 in Budget accounts 1192 \$6,166, 2404 \$18,412, 3000 \$17,000 5735 \$5,000 5841 \$2,203 To Resource 30106 account 1170 \$20,301 1260 \$5,000 2456 \$18,412 3000 \$5,068 From Resource 09800 Move Budget from account 4301 \$5,076.70 To Resource 30106 account 4301 \$5,076.70 to pay for the instructional supplies orders. Motioned by Z. Rodriguez seconded by J. Bierkan.**

4.

Meeting Adjourned at 2:08pm. Minutes recorded by Carmen Buenrostro, Classified staff

DIISUP: Resource 09800 - LCFF Intervention



**Demonstration of Increased or Improved Services for Unduplicated Pupils (DIISUP)
Justification of Expenditure for Budget/Expense Transfer
and SPSA Modification
2020-21**

Complete this form for the following change in DIISUP expenditures allocated in the 2020-21 SPSA:

- BUDGET** transfer within a DIISUP resource.
 EXPENSE transfer between and/or into DIISUP resources. Budget Transaction Detail Report is required highlighting items to transfer.

School Name: Chavez Elementary	Date: 6/23/2021	Location Number: 0060
Budget Analyst: Jeffrey Clemons: 619-725-7783		Resource Teacher: Dario Gutierrez: 619-725-7785
Proposed Funding Resource:	09800	Unduplicated Pupil Percent (UPP): 96.37
PAR Number (If Required):		

Description of Proposed Expenditure: All expenditures should be listed individually

Expenditure and Benefit to Unduplicated Students: How is the money specifically being spent on unduplicated students? How will this impact unduplicated student achievement? Please explain the rationale for compliance for the use of DIISUP (LCFF) funds.

	To Account	Rationale
Example	5735	<i>Field trip to San Diego State University will provide our unduplicated students with access and opportunity to engage in higher learning experience. This will impact unduplicated student achievement by providing target goals that are attainable which will attribute to students overall educational success.</i>
A.	1192	PD Subs - Visiting teachers to release regular teaches for PLC
B.	1986	Retired Teacher Hourly - ELPAC testing
C.	3000	Benefits for PD Subs
D.		
E.		
F.		
G.		

* Please list amount funded for each item on the following budget page.

Unduplicated Student Group Supported by Expenditure (Must select one or more) :

- Low-Income English Learner Other (Please Specify)
 Foster Youth All Unduplicated Pupils

Reason for Transfer:

- Increase to an activity previously identified in SPSA:
 Transfer of expenditures due to clerical error:
 Other (Please specify):

SPSA Goal(s) addressed in this transfer (ALL resources)	California Dashboard (where applicable)
<input type="checkbox"/> Goal 1: Safe, Collaborative, and Inclusive Culture <input checked="" type="checkbox"/> Goal 2: ELA <input type="checkbox"/> Goal 5: SWD <input checked="" type="checkbox"/> Goal 3: Math <input type="checkbox"/> Goal 6: Family Eng. <input checked="" type="checkbox"/> Goal 4: English Learner <input type="checkbox"/> Goal 7: Grad/Promotion	<input checked="" type="checkbox"/> ELA <input type="checkbox"/> Graduation Rate <input checked="" type="checkbox"/> Math <input type="checkbox"/> Suspension Rate <input type="checkbox"/> Chronic Absenteeism <input type="checkbox"/> College/Career Readiness

DIISUP: Resource 09800 - LCFF Intervention

FROM:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description
Example	0001	09800	00	4301	1000	1110	01000	0000	\$ 2,500.00	<i>Supplies</i>
A.	0060	09800	00	1109	1000	1110	01000	3104	\$ (4,496.00)	Pull/Out Push In
B.	0060	09800	00	2231	2420	1110	01000	3104	\$ (974.00)	Other Support Prsnl PARAS
C.	0060	09800	00	3000	1000	1110	01000	3104	\$ (4,980.00)	Employee Benefits
D.	0060	09800	00	3000	2100	4760	01000	0000	\$ (156.00)	Employee Benefits
E.	0060	09800	00	3000	2420	1110	01000	3104	\$ (12.00)	Employee Benefits
F.	0060	09800	00				01000		\$	
G.	0060	09800	00				01000		\$	
									Total	\$ (10,618.00)

TO:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description
Example	0001	09800	00	5735	1000	1110	01000	0000	\$ 2,500.00	<i>Interprogram Svcs/Field Trip</i>
A.	0060	09800	00	1192	1000	1110	01000	0000	\$ 4,848.00	Prof&Curriclm Dev Vist Tchr
B.	0060	09800	00	1986	2100	4760	01000	0000	\$ 5,254.00	Retired NonClsm Tchr Hrly
C.	0060	09800	00	3000	1000	1110	01000	0000	\$ 516.00	Employee Benefits
D.	0060	09800	00				01000		\$	
E.	0060	09800	00				01000		\$	
F.	0060	09800	00				01000		\$	
G.	0060	09800	00				01000		\$	
									Total	\$ 10,618.00

DIISUP: Resource 09800 - LCFF Intervention

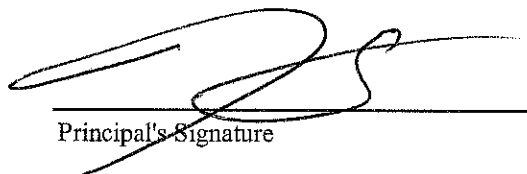
Site Assurances:

- Student achievement data and site plan strategies were reviewed and analyzed. Based on our findings, the above listed expense alignment with the SPSA.
- A justification identifies how program and/or service is for the principal benefit of unduplicated students.
- A copy of the Detailed Transaction Report is attached and highlighted (expenses only).


Required Signatures:

The undersigned declare under penalty of perjury that the foregoing is true and correct and that these assurances were signed in San Diego, California, on the date indicated.

Francisco Santos 6/23/2021
Principal (Print Name) Date

 6/23/2021
Principal's Signature Date

Reviewed by FPMA RT _____	Approved _____	Denied _____
Comments:		

<p>Attach this form to appropriate documentation WITH original signatures.</p> <p>Submit all documents to: Financial Planning, Monitoring and Accountability Department Eugene Brucker Education Center 4100 Normal Street, Room 3209 San Diego, CA 92103-2682</p> <p>OR Email a copy of this transfer document including SSC minutes to your Resource Teacher using the finance email address.</p> <p style="text-align: center;">Retain a copy at your site once transfer is approved</p>	
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**Major Categorical Funds
Justification of Expenditure for Budget/Expense Transfer
and SPSA Modification
2020-21**

Complete this form for the following change in categorical expenditures allocated in the 2020-21 SPSA:

- BUDGET transfer within a categorical resource.
- EXPENSE transfer between and/or into categorical resources. Budget Transaction Detail Report or Actuals Query is required highlighting items to transfer. Payroll query and/or Time and Labor report is required for salary/hourly transfers.

A copy of the SSC meeting minutes showing budget discussion item must be attached.
(Minutes must include resource, account, and amounts for both "from" and "to" and the description of the resulting benefit to students).

School Name: Chavez Elementary	Date: 6/14/2021	Location Number: 0000
Resource Teacher: Dario Gutierrez: 619-725-7785	Analyst: Jeffrey Clemons: 619-725-7783	
Proposed Funding Resource: 30106		
PAR Number (if required):		

Description of Proposed Expenditure: All expenditures should be listed individually

Expenditure and Benefit to Students and/or Family Engagement: How is the money specifically being spent on students? How will this affect student achievement? Please explain your rationale for compliance for the use of categorical funds.

	To Account	Rationale
Example	1157	After school math tutoring for upper grade students identified by teachers using current math assessments
A.	4301	Supplies - Instructional supplies (head phones, markers, organizer-containers, color pencils,books) to increase student achievements.
B.		
C.		
D.		
E.		
F.		
G.		

* Please list amount funded for each item on the following budget page.

Reason for Transfer:

- Increase to an activity previously identified in SPSA:
- Transfer of expenditures due to clerical error:
- Other (please specify):

SPSA Goal(s) addressed in this transfer (ALL resources)	California Dashboard (Required for CSI: Resource 31820)
<input checked="" type="checkbox"/> Goal 1: Safe, Collaborative, and Inclusive Culture	<input checked="" type="checkbox"/> ELA <input type="checkbox"/> Graduation Rate
<input checked="" type="checkbox"/> Goal 2: ELA <input checked="" type="checkbox"/> Goal 5: SWD	<input checked="" type="checkbox"/> Math <input type="checkbox"/> Suspension Rate
<input checked="" type="checkbox"/> Goal 3: Math <input type="checkbox"/> Goal 6: Family Eng.	<input type="checkbox"/> Chronic Absenteeism
<input checked="" type="checkbox"/> Goal 4: English Learner <input type="checkbox"/> Goal 7: Grad/Promotion	<input type="checkbox"/> College/Career Readiness

**Title I Resources 30100-30106
CSI: Resource 31820**

**Attachment 3
Template**

FROM:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	0001	30100	00	5735	1000	1110	01000	0000	-\$ 2,500.00	Interprogram Svcs/Field Trip	
A.	0060	09800	00	4301	1000	1110	01000	0000	\$ (5,076.70)	Supplies	
B.	0060						01000	0000	\$		
C.	0060						01000	0000	\$		
D.	0060						01000	0000	\$		
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ (5,076.70)	

TO:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	0001	30100	00	1157	1000	1110	01000	0000	-\$ 2,500.00	Classroom Teacher Hrly	
A.	0060	30106	00	4301	1000	1110	01000	0000	\$ 5,076.70	Supplies	
B.	0060						01000	0000	\$		
C.	0060						01000	0000	\$		
D.	0060						01000	0000	\$		
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ 5,076.70	

**Title I Resources 30100-30106
CSI: Resource 31820**

**Attachment 3
Template**

Site Assurances:

- Student achievement data and site plan strategies were reviewed and analyzed. Based on our findings, the SSC has approved modifying our School Plan for Student Achievement (SPSA) and categorical budget.
- List date(s) of SSC meeting(s): 6/14/2021
- A copy of the SSC meeting minutes showing plan and budget discussion item is attached, and discussion/approval item is highlighted (includes resource, account, and amounts).
- The expense(s) is/are supplemental to district-provided services.
- A copy of the Detailed Transaction Report is attached and highlighted (expense transfers only).
- A Payroll and Time/Labor report or Cross Site report is attached for salary/hourly expense transfers.

Required Signatures:

The undersigned declare under penalty of perjury that the foregoing is true and correct and that these assurances were signed in San Diego, California, on the date(s) indicated.

Francisco Santos 6/18/21

Principal (Print Name) Date

Sonia Subampou 6/18/21

SSC Chairperson (Print Name) Date

[Signature] 6/18/21

Principal's Signature Date

[Signature] 6/18/21

SSC Chairperson's Signature Date

Reviewed by FPMA RT _____	Approved _____	Denied _____
Comments:		

Attach this form to appropriate documentation **WITH original signatures.**

Submit all documents to: Financial Planning, Monitoring and Accountability Department
Eugene Brucker Education Center
4100 Normal Street, Room 3126
San Diego, CA 92103-2682



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(Minutes must include resource, account, and amounts for both "from" and "to" and the description of the resulting benefit to students).

School Name: Chavez Elementary	Date: 6/14/2021	Location Number: 0000
Resource Teacher: Dario Gutierrez: 619-725-7785	Analyst: Jeffrey Clemons: 619-725-7783	
Proposed Funding Resource:		
PAR Number (if required):		

Description of Proposed Expenditure: All expenditures should be listed individually
Expenditure and Benefit to Students and/or Family Engagement: How is the money specifically being spent on students? How will this affect student achievement? Please explain your rationale for compliance for the use of categorical funds.

	<i>To Account</i>	<i>Rationale</i>
Example	1157	After school math tutoring for upper grade students identified by teachers using current math assessments
A.	4301	Supplies - Instructional supplies (note books, pencils, whiteboards) to increase student achievement.
B.		
C.		
D.		
E.		
F.		
G.		

* Please list amount funded for each item on the following budget page.

Reason for Transfer:

- Increase to an activity previously identified in SPSA:
- Transfer of expenditures due to clerical error:
- Other (please specify):

SPSA Goal(s) addressed in this transfer (ALL resources)	California Dashboard (Required for CSI: Resource 31820)
<input type="checkbox"/> Goal 1: Safe, Collaborative, and Inclusive Culture <input checked="" type="checkbox"/> Goal 2: ELA <input checked="" type="checkbox"/> Goal 3: Math <input checked="" type="checkbox"/> Goal 4: English Learner	<input checked="" type="checkbox"/> ELA <input checked="" type="checkbox"/> Math <input type="checkbox"/> Chronic Absenteeism <input type="checkbox"/> College/Career Readiness
<input checked="" type="checkbox"/> Goal 5: SWD <input type="checkbox"/> Goal 6: Family Eng. <input type="checkbox"/> Goal 7: Grad/Promotion	<input type="checkbox"/> Graduation Rate <input type="checkbox"/> Suspension Rate

**Title I Resources 30100-30106
CSI: Resource 31820**

**Attachment 3
Template**

FROM:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	0001	30100	00	5735	1000	1110	01000	0000	\$ 2,500.00	<i>Interprogram Svcs/Field Trip</i>	
A.	0060	00000	00	4301	1000	1110	01000	0000	\$ (7,374.00)	<i>Supplies</i>	
B.	0060						01000	0000	\$		
C.	0060						01000	0000	\$		
D.	0060						01000	0000	\$		
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ (7,374.00)	

TO:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	0001	30100	00	1157	1000	1110	01000	0000	\$ 2,500.00	<i>Classroom Teacher Hrly</i>	
A.	0060	30100	00	4301	1000	1110	01000	0000	\$ 3,540.00	<i>Supplies</i>	
B.	0060						01000	0000	\$		
C.	0060	30106	00	4301	1000	1110	01000	0000	\$ 3,834.00	<i>Supplies</i>	
D.	0060						01000	0000	\$		
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ 7,374.00	

Site Assurances:

- Student achievement data and site plan strategies were reviewed and analyzed. Based on our findings, the SSC has approved modifying our School Plan for Student Achievement (SPSA) and categorical budget.
- List date(s) of SSC meeting(s): 6/14/2021
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Francisco Santos 6/14/21

Principal (Print Name) Date

Sonia Subampo 6/18/21

SSC Chairperson (Print Name) Date

[Signature] 6/18/21

Principal's Signature Date

[Signature] 6/18/21

SSC Chairperson's Signature Date

Reviewed by FPMA RT _____

Approved _____

Denied _____

Comments:

Attach this form to appropriate documentation **WITH original signatures.**

Submit all documents to: Financial Planning, Monitoring and Accountability Department

Eugene Brucker Education Center
4100 Normal Street, Room 3126
San Diego, CA 92103-2682



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**Major Categorical Funds
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A copy of the SSC meeting minutes showing budget discussion item must be attached.
 (Minutes must include resource, account, and amounts for both "from" and "to" and the description of the resulting benefit to students).

School Name: Chavez Elementary	Date: 6/14/2021	Location Number: 0000
Resource Teacher: Dario Gutierrez: 619-725-7785	Analyst: Jeffrey Clemons: 619-725-7783	
Proposed Funding Resource: 30100		
PAR Number (if required):		

Description of Proposed Expenditure: All expenditures should be listed individually
Expenditure and Benefit to Students and/or Family Engagement: How is the money specifically being spent on students? How will this affect student achievement? Please explain your rationale for compliance for the use of categorical funds.

	<i>To Account</i>	<i>Rationale</i>
Example	1157	After school math tutoring for upper grade students identified by teachers using current math assessments
A.	1109	Resource Teacher - Resource teacher provided support to English Learners by working with them in small group setting to strengthen their reading strategies so they can successfully take on the learning and increase
B.	1210	Counselor - Supporting students with absenteeism to increase student achievement.
C.	3000	Benefits for Counselor
D.	4301	Supplies - Instructional supplies (chart paper, markers, books, whiteboard erasers) to increase student achievements.
E.		
F.		
G.		

* Please list amount funded for each item on the following budget page.

Reason for Transfer:

Increase to an activity previously identified in SPSA:
 Transfer of expenditures due to clerical error:
 Other (please specify):

SPSA Goal(s) addressed in this transfer (ALL resources)	California Dashboard (Required for CSI: Resource 31820)
<input type="checkbox"/> Goal 1: Safe, Collaborative, and Inclusive Culture	<input checked="" type="checkbox"/> ELA <input type="checkbox"/> Graduation Rate
<input checked="" type="checkbox"/> Goal 2: ELA <input type="checkbox"/> Goal 5: SWD	<input checked="" type="checkbox"/> Math <input type="checkbox"/> Suspension Rate
<input checked="" type="checkbox"/> Goal 3: Math <input type="checkbox"/> Goal 6: Family Eng.	<input checked="" type="checkbox"/> Chronic Absenteeism
<input checked="" type="checkbox"/> Goal 4: English Learner <input type="checkbox"/> Goal 7: Grad/Promotion	<input type="checkbox"/> College/Career Readiness

**Title I Resources 30100-30106
CSI: Resource 31820**

**Attachment 3
Template**

FROM:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	<i>0001</i>	<i>30100</i>	<i>00</i>	<i>5735</i>	<i>1000</i>	<i>1110</i>	<i>01000</i>	<i>0000</i>	<i>\$ 2,500.00</i>	<i>Interprogram Svcs/Field Trip</i>	
A.	0060	30100	00	3000	1000	1110	01000	0000	\$ (1,734.00)	Employee Benefits	
B.	0060	30100	00	5733	1000	1110	01000	0000	\$ (5,000.00)	Interprogram Svcs/Paper	
C.	0060	30100	00	5738	1000	1110	01000	1313	\$ (45,432.00)	Interprogram Svcs/VAPA	
D.	0060						01000	0000	\$		
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ (52,166.00)	

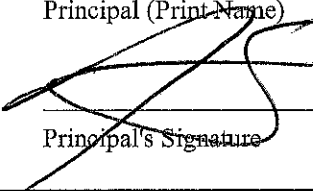
TO:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	<i>0001</i>	<i>30100</i>	<i>00</i>	<i>1157</i>	<i>1000</i>	<i>1110</i>	<i>01000</i>	<i>0000</i>	<i>\$ 2,500.00</i>	<i>Classroom Teacher Hrly</i>	
A.	0060	30100	00	1109	1000	1110	01000	0000	\$ 2,591.00	Pull/Out Push In	
B.	0060	30100	00	1210	3110	0000	01000	0000	\$ 955.00	Counselor	
C.	0060	30100	00	3000	3110	0000	01000	0000	\$ 2,895.00	Employee Benefits	
D.	0060	30100	00	4301	1000	1110	01000	0000	\$ 45,725.00	Supplies	
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ 52,166.00	

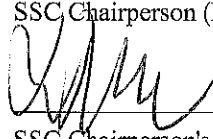
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Francisco Santos 6/18/2021
Principal (Print Name) Date
 6/18/2021
Principal's Signature Date

SONIA SOBAMPO 6/18/21
SSC Chairperson (Print Name) Date
 6/18/21
SSC Chairperson's Signature Date

Reviewed by FPMA RT _____	Approved _____	Denied _____
Comments:		

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Proposed Funding Resource: 30100		
PAR Number (if required):		

Description of Proposed Expenditure: All expenditures should be listed individually

Expenditure and Benefit to Students and/or Family Engagement: *How is the money specifically being spent on students? How will this affect student achievement? Please explain your rationale for compliance for the use of categorical funds.*

	To Account	Rationale
Example	1157	After school math tutoring for upper grade students identified by teachers using current math assessments
A.	1109	Resource Teacher - The Resource teacher provided support to English Learners (at risk LTELs and newcomers) by working with them in small group setting to strengthen their reading strategies and to increase
B.	3000	Benefits for Resource Teacher
C.		
D.		
E.		
F.		
G.		

* Please list amount funded for each item on the following budget page.

Reason for Transfer:

- Increase to an activity previously identified in SPSA:
- Transfer of expenditures due to clerical error:
- Other (please specify):

SPSA Goal(s) addressed in this transfer (ALL resources)	California Dashboard (Required for CSI: Resource 31820)
<input type="checkbox"/> Goal 1: Safe, Collaborative, and Inclusive Culture	<input type="checkbox"/> ELA <input type="checkbox"/> Graduation Rate
<input checked="" type="checkbox"/> Goal 2: ELA <input type="checkbox"/> Goal 5: SWD	<input type="checkbox"/> Math <input type="checkbox"/> Suspension Rate
<input type="checkbox"/> Goal 3: Math <input type="checkbox"/> Goal 6: Family Eng.	<input type="checkbox"/> Chronic Absenteeism
<input checked="" type="checkbox"/> Goal 4: English Learner <input type="checkbox"/> Goal 7: Grad/Promotion	<input type="checkbox"/> College/Career Readiness

**Title I Resources 30100-30106
CSI: Resource 31820**

**Attachment 3
Template**

FROM:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	<i>0001</i>	<i>30100</i>	<i>00</i>	<i>5735</i>	<i>1000</i>	<i>1110</i>	<i>01000</i>	<i>0000</i>	\$ 2,500.00	<i>Interprogram Sves/Field Trip</i>	
A.	0060	09800	00	1109	1000	1110	01000	3104	\$ 3,351.76	<i>Pull/Out Push In</i>	
B.	0060	09800	00	3000	1000	1110	01000	3104	\$ 952.25	<i>Employee Benefits</i>	
C.	0060						01000	0000	\$		
D.	0060						01000	0000	\$		
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ 4,304.01	

TO:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	<i>0001</i>	<i>30100</i>	<i>00</i>	<i>1157</i>	<i>1000</i>	<i>1110</i>	<i>01000</i>	<i>0000</i>	\$ 2,500.00	<i>Classroom Teacher Hrly</i>	
A.	0060	30100	00	1109	1000	1110	01000	0000	\$ 3,351.76	<i>Pull/Out Push In</i>	
B.	0060	30100	00	3000	1000	1110	01000	0000	\$ 952.25	<i>Employee Benefits</i>	
C.	0060						01000	0000	\$		
D.	0060						01000	0000	\$		
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ 4,304.01	

Site Assurances:

- Student achievement data and site plan strategies were reviewed and analyzed. Based on our findings, the SSC has approved modifying our School Plan for Student Achievement (SPSA) and categorical budget.
- List date(s) of SSC meeting(s): 6/14/2021
- A copy of the SSC meeting minutes showing plan and budget discussion item is attached, and discussion/approval item is highlighted (includes resource, account, and amounts).
- The expense(s) is/are supplemental to district-provided services.
- A copy of the Detailed Transaction Report is attached and highlighted (expense transfers only).
- A Payroll and Time/Labor report or Cross Site report is attached for salary/hourly expense transfers.

Required Signatures:

The undersigned declare under penalty of perjury that the foregoing is true and correct and that these assurances were signed in San Diego, California, on the date(s) indicated.

Francisco Santos 6/18/21

Principal (Print Name) Date

Sonia Subanipa 6/18/21

SSC Chairperson (Print Name) Date

[Signature] 6/18/21

Principal's Signature Date

[Signature] 6/18/21

SSC Chairperson's Signature Date

Reviewed by FPMA RT _____ Approved _____ Denied _____

Comments:

Attach this form to appropriate documentation **WITH original signatures.**

Submit all documents to: Financial Planning, Monitoring and Accountability Department
Eugene Brueker Education Center
4100 Normal Street, Room 3126
San Diego, CA 92103-2682



OR Email a copy of this transfer document including SSC minutes to your Resource Teacher using the finance email address.

Retain a copy at your site in the SSC Notebook once transfer is approved.



**Major Categorical Funds
Justification of Expenditure for Budget/Expense Transfer
and SPSA Modification
2020-21**

Complete this form for the following change in categorical expenditures allocated in the 2020-21 SPSA:

- BUDGET transfer within a categorical resource.
- EXPENSE transfer between and/or into categorical resources. Budget Transaction Detail Report or Actuals Query is required highlighting items to transfer. Payroll query and/or Time and Labor report is required for salary/hourly transfers.

A copy of the SSC meeting minutes showing budget discussion item must be attached.
(Minutes must include resource, account, and amounts for both "from" and "to" and the description of the resulting benefit to students).

School Name: Chavez Elementary	Date: 6/14/2021	Location Number: 0060
Resource Teacher: Dario Gutierrez: 619-725-7785	Analyst: Jeffrey Clemons: 619-725-7783	
Proposed Funding Resource: 30103		
PAR Number (if required):		

Description of Proposed Expenditure: All expenditures should be listed individually

Expenditure and Benefit to Students and/or Family Engagement: How is the money specifically being spent on students? How will this affect student achievement? Please explain your rationale for compliance for the use of categorical funds.

	To Account	Rationale
Example	1157	After school math tutoring for upper grade students identified by teachers using current math assessments
A.	4301	Supplies - Supplies for parent events and parent room. Includes items such as pens, paper, shredder, storage containers, and paper plates.
B.		
C.		
D.		
E.		
F.		
G.		

* Please list amount funded for each item on the following budget page.

Reason for Transfer:

- Increase to an activity previously identified in SPSA:
- Transfer of expenditures due to clerical error:
- Other (please specify):

SPSA Goal(s) addressed in this transfer (ALL resources)	California Dashboard (Required for CSI: Resource 31820)
<input type="checkbox"/> Goal 1: Safe, Collaborative, and Inclusive Culture	<input type="checkbox"/> ELA <input type="checkbox"/> Graduation Rate
<input type="checkbox"/> Goal 2: ELA <input type="checkbox"/> Goal 5: SWD	<input type="checkbox"/> Math <input type="checkbox"/> Suspension Rate
<input type="checkbox"/> Goal 3: Math <input checked="" type="checkbox"/> Goal 6: Family Eng.	<input type="checkbox"/> Chronic Absenteeism
<input type="checkbox"/> Goal 4: English Learner <input type="checkbox"/> Goal 7: Grad/Promotion	<input type="checkbox"/> College/Career Readiness

**Title I Resources 30100-30106
CSI: Resource 31820**

**Attachment 3
Template**

FROM:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	0001	30100	00	5735	1000	1110	01000	0000	\$ 2,500.00	Interprogram Svcs/Field Trip	
A.	0060	30103	00	2455	2495	0000	01000	0000	\$ (350.00)	Tech Professional OTBS Hrly	
B.	0060	30103	00	2955	2495	0000	01000	0000	\$ (300.00)	Other Nonclsrn PARAS Hrly	
C.	0060	30103	00	3000	2495	0000	01000	0000	\$ (214.00)	Employee Benefits	
D.	0060	30103	00	4304	2495	0000	01000	0000	\$ (1,843.00)	Inservice supplies	
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ (2,707.00)	

TO:	Dept.	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	
Example	0001	30100	00	1157	1000	1110	01000	0000	\$ 2,500.00	Classroom Teacher Hrly	
A.	0060	30130	00	4301	2495	0000	01000	0000	\$ 2,707.00	Supplies	
B.	0060						01000	0000	\$		
C.	0060						01000	0000	\$		
D.	0060						01000	0000	\$		
E.	0060						01000	0000	\$		
F.	0060						01000	0000	\$		
G.	0060						01000	0000	\$		
									Total	\$ 2,707.00	

Site Assurances:

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- A Payroll and Time/Labor report or Cross Site report is attached for salary/hourly expense transfers.

Required Signatures:

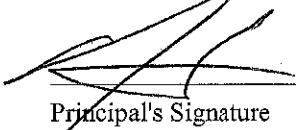
The undersigned declare under penalty of perjury that the foregoing is true and correct and that these assurances were signed in San Diego, California, on the date(s) indicated.

Francisco Santos 4/18/21


Principal (Print Name) Date

Sonia Sobampo 6/18/21

SSC Chairperson (Print Name) Date

 4/18/21

Principal's Signature Date

 6/18/21

SSC Chairperson's Signature Date

Reviewed by FPMA RT _____ Approved _____ Denied _____

Comments:

Attach this form to appropriate documentation **WITH original signatures.**

Submit all documents to: Financial Planning, Monitoring and Accountability Department

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