

**San Diego Unified School District
Clairemont High School
SSC Emergency Meeting – Minutes
March 5, 2015**

Attendees: Lynnae Milo, Robyn Duarte, Heidi Fulton, Alex Kunkel, Jen Roberson, Michelle Shin, Cynthia Larkin, Rick Roehrich, Peter Altomare, Susanne Friedrich, Marth Corrales

Legal Requirements (Check topics to be covered at this meeting):			
SSC Business -		SPSA	
	Title I Parent Involvement Policy, Home School Compact		SPSA Goal Review
	Consolidated Programs Overview		SPSA Target Progress
	SSC Bylaws		Modifications for SPSA Goals, Strategies, Funding
	DAC, ELAC Merger		
	Uniform Complaint Procedures	Budget -	
	Attendance	X	Funding Updates (District Information)
	Parent Education Opportunities	X	Modifications to Categorical Funding based on Target Updates
Data Review -			
	AYP Data	DAC & ELAC -	
	CST Data	X	EL Program
	Quarterly Target Data Review		Reports
			Training

ITEM	DESCRIPTION/ACTIONS	ACTION REQUESTED OF SSC REPRESENTATIVE
1. Call to Order	<ul style="list-style-type: none"> Mr. Kunkel, Chair 	Call to order at 2:30 pm
2. SSC Business..... (5 minutes) ➤ Approval of Minutes	<ul style="list-style-type: none"> Action Item: Approval of Minutes from Feb. 10, 2015 	<p>Action: Minutes were unanimously approved. 1st motion: Ms. Shin; 2nd motion: Ms. Milo</p>
3. 2015-16 Budget(25 Minutes)	<ul style="list-style-type: none"> Action Item: Approval 2015-16 Budget 	<ul style="list-style-type: none"> Dr. Roberson reports that the district has moved the date up for the completion of the school’s budget book. The SSC discussed the use of Title I funds, the availability of monies for supplies, the SPSA SMART goals and the curricular and instructional changes necessary for meeting the SMART goals. <p>Action: The SSC voted unanimously to approve the proposed budget for 2015-16 and the SPSA. 1st motion: Dr. Roberson; 2nd motion: Ms. Fulton</p>
4. Home School Compact and Title I Parent Involvement Policy.....(15 Minutes)	<ul style="list-style-type: none"> Parent Involvement Policy and Compact Approval 	<ul style="list-style-type: none"> There was a review of the Home School Compact and discussion. It was decided to revise the Home School Compact: moving the final paragraph to the introductory passage, including the CHS Foundation in the list of ways parents can involve themselves in the school, including ‘encouraging participation in school sponsored activities,’ and adjusting the verb tenses in the final section. The Title I Parent Involvement Policy was reviewed and discussed. <p>Action: The SSC voted unanimously to approve the revised Home School Compact</p>

		and the Title I Parent Involvement Policy 1 st motion: Ms. Milo; 2 nd motion: Dr. Roberson
5. 2014-15 Budget Alignment(15 Minutes)	<ul style="list-style-type: none"> Approval of \$5,000 for AVID Summer Institute and alignment of negative budgets with surplus budgets. 	<ul style="list-style-type: none"> Ms. Larkin and Ms. Shin discussed the AVID Summer Institute and the importance of consistent AVID training for the site team. <p><u>Action</u> The SSC voted unanimously to approve the alignment of negative budgets with surplus budgets. 1st motion: Ms. Milo; 2nd motion: Ms. Duarte</p>
6. Public Comment.....(5 minutes)		The SSC discussed the April 24 Star Party to be held here at CHS. A planning meeting is scheduled for Monday, March 9 in room 203.

**Next Scheduled SSC Meeting: Tuesday, April 14, 2015
2:30-3:30 p.m., Room 203**

Date Posted: Friday, March 13, 2015