Hancock Elementary School
2021-2022 SCHOOL FACT SHEET

Staff and Office Hours

Office Hours:
7:15 a.m. - 3:15 p.m. M-F

Bell Schedule

Student AM Arrival
- Gates open at 7:35 a.m. Students line up behind room numbers painted on the playground until bells rings at 7:45 a.m.
- 1st Bell (Warning Bell) at 7:45 a.m.: Teachers will pick up students in lines
- 2nd Bell (Tardy Bell) at 7:50 a.m.: Instruction begins. If students are not in classrooms by this bell, they walk to the office for a late slip.

Student Instructional Time:
Grades TK/K-5 7:50 a.m. – 2:10 p.m. (M, T, W, F)
Grades TK/K-5 7:50 a.m. – 12:15 p.m. (TH-modified day, early dismissal 12:15 p.m.)

Recess
Grade 1, 2, 3 9:40 a.m. – 9:55 a.m.
Grade TK/K, 4, 5 10:00 a.m. – 10:15 a.m.

Dismissal Time:
Monday, Tuesday, Wednesday, Friday: 2:10 p.m.
Thursday: 12:15 p.m.

Breakfast and Lunch Schedule

Lunch (M, T, W, F)
Grades TK/K 11:00 a.m. – 11:50 a.m. (Served at 11:00; Recess at 11:30)
Grade 1: 11:10 a.m. – 11:50 a.m. (Recess at 11:10; Served at 11:30)
Grade 2: 11:50 a.m. – 12:30 p.m. (Served at 11:50; Recess at 12:10)
Grade 3: 11:50 a.m. – 12:30 p.m. (Recess at 11:50; Served at 12:10)
Grade 4: 12:30 p.m. – 1:10 p.m. (Served at 12:30; Recess at 12:50)
Grade 5: 12:30 p.m. – 1:10 p.m. (Recess at 12:30; Served at 12:50)

Thursday Lunch (Modified Day):
Grades TK/K 11:00 a.m. – 11:25 a.m.
Grade 1 11:00 a.m. – 11:25 a.m.
Grade 2 & 3 11:25 a.m. – 11:50 a.m.
Grades 4 & 5: 11:50 a.m. – 12:15 p.m.