

Hancock Elementary PTF Board Meeting

August 16, 2022

Villa Monserate Park

Presiding Officer: Sara Bangert Davis

Meeting called to order : 5:28 PM

Present: Sara Davis, Hope Butler, Kerstin Klungreseter, Danielle Hallquist, Laurie Beeler, Meaghan Silvernale, Beth Story, Frances McArtor, Ali Hill, Jennifer Nannini, Lisa Hess

- ❖ Ms. Sara Davis opened the first meeting of the year with introductions and welcome comments, then asked all members to introduce themselves and identify their position.
- ❖ Ms. Frances McArtor gave the treasurers report as follows:
 - Starting annual balance of \$ 60,571.65 (\$56, 675.44 without Garden funds)
 - Estimated annual income for 2022-2023 : \$ 55,932.20
 - Estimated annual expenses for 2022-2023 : \$58,501.20
 - Vote held to augment the budget to account for an additional classroom, and allotted fund of \$500 for that classroom. Vote was unanimous.
 - Taxes are currently in progress.
- ❖ Ms. Hope Butler provided the fundraising report as follows:
 - September – Spirit Night in conjunction with Back to School Night
 - October – Fun Run/ Monster Dash. Better in the fall than in the spring.
 - Will be contacting Starbucks, Einstein Bagels, Donut shop in regards to potential donations for back to school teacher breakfast.
- ❖ Ms. Davis gave the Garden Project update with Beth Story, the Garden Liaison
 - New grant for 2022-2023 is \$15,000
 - Kristina is looking into needed liability insurance
 - She has the current schedule written, supposedly more than last year.
 - Contract needs to be written ASAP and voted on to process and proceed.
- ❖ Discussion was opened regarding upcoming events :

- Back to School Breakfast
 - To be held in the breakroom
 - Budget is \$200 as stands currently, with amount negotiable if needed.
 - Frances, Meaghan and Ali volunteered to assist in set up and potential break down.

- Meet the Teacher Event
 - August 26, 2022 from 1:00 PM to 2:00 PM with Kindergarten and UTK to be held at 8:00 AM
 - Ticket exchange for Otter Pops
 - T-shirt table to be set up outside room #702
 - Kindergarten & UTK – Beth Story
 - Grades 1-5 – Hope Butler and Kerstin Klungreseter

- ❖ Ms. Davis updated the board on research findings from last meeting (June 2021) regarding playground equipment. As of this time, all requests must be made and completed through the district, and they have to install such equipment. Current estimated cost is between \$35,000 and \$50,000. Subsequently, the discussion has been tabled unless or until we can find a grant to help fund the addition as it is not sustainable from the PTF budge as stands.

- ❖ T-Shirt sales :
 - Need a coordinator for sales, restock, if we choose to have a “store” at the school.
 - Pre-order decision needs to be made, via board narrowing down of options, and possibly posing it to a vote for the community at large.
 - T-shirt sales will still be held on the first Thursday of the Month, potentially headed by Danielle Hallquist.

- ❖ Ms. Beeler requested to have Board members send her their introduction and photo as soon as possible at LBeeler@sandi.net

- ❖ Via Ms. Beeler, Ms. VanBoxtel has requested a list of PTF email and contact info, as well as an event calendar as soon as it is available, with meeting dates and locations if possible.

- ❖ The cutoff for events to be placed in the Hancock Happenings is 12 noon Fridays.

- ❖ All board members must provide or update their volunteer sheet, covid vaccination or testing, and TB test results immediately.
- ❖ Movie Night – potentially the 10th of November. Discussion of “Holiday Movie” event, with hot chocolate, pizza, etc available for pre-order or purchase.
- ❖ Ms. Beeler announced that she is looking into potentially starting a new program for children of deployed parents on campus. More information to follow.
- ❖ Next Meeting to be held on Wednesday September 7 at 2:30 PM in the Eagles Nest
- ❖ Meeting adjourned at 7:20 PM

As transcribed by Kerstin Klungreseter

PTF Secretary