

Hancock Elementary PTF Board meeting

November 2 2022

Jennifer Nanninis Classroom

Presiding Officer: Sara Davis

Meeting called to order : 2:37 PM

Present : Sara Davis, Hope Butler, Kerstin Klungreseter, Beth Story, Laurie Beeler, Laurie Bergener, Danielle Hallquist, Abi Avilla, Meaghan Silvernale, Lisa Hess

- ❖ Ms. Davis opened the meeting by providing the treasurers report, due to the absence of our co-treasurers, Ms. Hill and Ms. McArtor.

- ❖ Treasurers report as follows:
 - Start - \$71, 743.31
 - Credits - \$3,069.98
 - Debits - \$2,210.72
 - Ending balance - \$72, 602.57 (\$60,602.57 without Sage Garden grant.)
 - Currently working on starting an amazon business account to be tax free.
 - The cash box will be stocked with small bills
 - QR code scanning is set to pay through paypal for t-shirts

- ❖ Ms. Butler gave the fundraising report as follows –
 - \$163 away from \$40,000 as of today, for Monster dash funds.
 - 68% registration throughout the school, with Ms. Cimins, Mr. Le, and Ms. Nanini in the top three classes.
 - The limo cost will be about \$600 for 3 hours of use, with trampoline park and award ceremony, t-shirt and certificate as alternate “grand prize”.
 - November dining out will be Jersey Mikes, to coincide with a lunch for the teachers doing conference services.
 - Movie Night/Winter party (movie TBD) December 9, with time frame of 5-9PM
 - Penguin patch will be December 5-15, with 45-60 minute blocks for shoppers.

- ❖ Ms. Story gave the garden update as follows –
 - Is there a budget specifically for garden expenses? Does Kristina need to request permission or reimbursement, for set amount of purchase?
 - Ms. Emmalynn is the Sage advisor, and would be willing to coordinate to ensure proper pass down of information regarding the garden, should it be necessary.

- Ms. Story would like it brought up at the general meeting to get a consensus on whether it is of value to continue investing time, energy and finances into the garden, if not going to continue next year.
 - Is it possible to do a spring fundraiser, towards funding it, if consensus is to continue.
- ❖ Ms. Avilla gave the community engagement update as follows –
- The engagement budget is used by the school as the school wishes, to her belief, so long as it follows ASPA goals, with a possible contribution to the garden if possible.
 - The needs assessment must be completed, to get an idea where the money would best be useful.
 - Budget is approximately \$300K.
- ❖ Ms. Silvernale gave the volunteer update as follows –
- New “teacher favorite” forms will be created and distributed in the coming weeks.
 - Hanika – some missing hoodies from the order, with the next order to be done in January, with QR code, and cash only with order forms.
 - Cash, check or paypal (via QR code) to Ms. Gapasin
 - The popcorn machine will be put together by Beth and Danielle
 - The Eagle costume needs to be replaced, (Mascot Junction), with costs varying from \$200-700 for appropriate replacement. Possible to split 50/50, or use the funds originally set aside for Kinder outdoor toy usage. – voted for unanimous approval.
- ❖ Ms. Beeler gave a general update as follows –
- Deployment writing campaign is tabled for now
 - Conference snacks must be in a sealable container due to ants, etc.
 - Fruit, trail mix, coffee, etc, TBD on board page, with \$550 budget
- ❖ General Meeting update as follows –
- Next Wednesday, November 9, live and via zoom.
 - Agenda – dining out, upcoming events, garden support, etc.
- ❖ General announcements as follows –
- Spirit days TBD, not to be called attendance incentive, as agreed upon board at budget meeting in May.
 - Last day “winter movie” not sponsored by PTF, as it was last year (candy canes and popcorn)

- Flu Shot clinic for students who wish to have one will be November 14-16 after school hours, run by NMC Balboa staff on campus.
- ❖ Next meeting to be December 7 2022 at 2:30 PM
- ❖ Meeting adjourned at 4:05 PM

Minutes transcribed by
Kerstin Klungreseter
Hancock PTF Secretary