



San Diego Unified School District
Financial Planning and Development
Financial Planning, Monitoring and Accountability Department

Hickman Elementary
PARENT & FAMILY ENGAGEMENT POLICY 2020-21

Hickman Elementary has developed a written parent & family engagement policy with input from parents. Hickman Elementary will provide a flexible number of meetings to allow for parent involvement. These meetings will be scheduled by the school in languages appropriate for the parent groups.

It has distributed the policy to all parents and guardians.

Hickman Elementary distributes the policy to the parents in their students first day packets at the beginning of the school year

This policy describes the means for carrying out parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy is made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

To involve parents the following practices have been established:

The school convenes an annual meeting to inform parents about the right of parents to be involved in the school program. Add details about the annual meetings in the box below:

•Kindergarten/New Student Orientation for parents

Parents are notified annually of individual student assessment results by the Research and Reporting Office and the Testing Unit. An explanation of the information is available in several languages.

The school offers a flexible number of meetings for parents, such as meetings in the morning or evening. Add details about the meetings in the box below:

- Kindergarten/New Student Orientation for parents
- Principal/Parent Coffees
- Family Friday's
- Parent University classes or other workshops, sponsored by the Ballard Center

- Student Leadership Assemblies (parents will receive invitations when their students receive an award)
- Monthly open SSC meetings including ELAC

- Periodic Gifted and Talented Education (GATE) parent meetings
- Parent Report Card Conferences
- Open Houses
- Student Success meetings (Meetings scheduled around individual students to ensure the strongest academic support possible)

The school involves parents of students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school’s programs and the parental involvement policy. How does the school involve parents?

The school provides parents of students with timely information about the schools programs. How does the school provide the information?

Hickman values strong communication between the school and home. Hickman has an open door policy. Office hours are from 7:30 a.m. - 3:00 p.m. daily. All visitors are required to check in at the office. Appointments are readily made to accommodate the need for conversations between parents and staff members.

School Messenger calls are made to parents to inform them about meetings, activities, and events at Hickman.

Discussing current student assessment data and student progress occurs in both our Instructional Leadership Team (ILT) and School Site Council Meetings (SSC). SSC meetings are open to the public and agendas are posted 72 hours in advance of the meeting.

The school provides parents with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. How does the school provide the information?

- Parents are notified annually of individual student assessment results by the Research and Reporting Office and the Testing Unit. An explanation of the information is available in several languages.

If requested by parents, the school provides opportunities for parents to participate in decisions relating to the education of their children. How does the school provide the opportunities?

- Student Success meetings (Meetings scheduled around individual students to ensure the strongest academic support possible)

The school engages parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children.

- Parent Report Card Conferences
- Student Success meetings (Meetings scheduled around individual students to ensure the strongest academic support possible)

The school provides parents with materials and training to help them work with their children to improve their children's achievement.

- Periodic Gifted and Talented Education (GATE) parent meetings
- Parent University classes or other workshops, sponsored by the Ballard Center

The school educates staff members in the value of parent contributions, and in how to work with parents as equal partners.

- Parent Report Card Conferences
- Student Success meetings (Meetings scheduled around individual students to ensure the strongest academic support possible)

The school coordinates and integrates parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.

- Kindergarten/New Student Orientation for parents
- Principal/Parent Coffees
- Family Friday's
- Student Leadership Assemblies (parents will receive invitations when their students receive an award)
- Monthly open SSC meetings including ELAC
- Periodic Gifted and Talented Education (GATE) parent meetings
- Open Houses

The school distributes Information related to school and parent programs, meetings, and other activities to parents in a format and language that the parents understand.

- Office hours are from 7:30 a.m. - 3:00 p.m. daily. All visitors are required to check in at the office. Appointments are readily made to accommodate the need for conversations between parents and staff members.
- Weekly School Messenger calls are made to parents to inform them about meetings, activities, and events at Hickman.
- Discussing current student assessment data and student progress occurs in both our Instructional Leadership Team (ILT) and School Site Council Meetings (SSC). SSC meetings are open to the public and agendas are posted 72 hours in advance of the meeting.

The school provides support for parental involvement activities requested by parents.

- Hickman welcomes a variety of volunteer opportunities for parents. This includes helping in classrooms, the office, and chaperoning on field trips.
- Evaluating the effectiveness of the school's parent involvement policy to increase parent participation in Title I activities will be discussed at least annually in an SSC meeting.
- Parental input from the parent meetings and training sessions will be shared with the school Site Council (SSC) to provide an organized, ongoing, timely way of involving parents in the planning, reviewing, and decision-making for improvement of the program.
- During parent meetings, opportunities will be offered for the formulation of parental suggestions. Responses to their suggestions will be reviewed in a timely fashion, if possible, by the next scheduled meeting. Topics that are appropriate for SSC review/action will be placed on the agenda for the next regularly scheduled meeting by the school administration.

The school provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand).

This policy was adopted by Hickman Elementary on October 2, 2020 and will be in effect for the period of October 2, 2020 thru September 2021

The school will distribute the policy to all parents of students on, or before: October 4, 2020

Tobie Pace

October 2, 2020