SGT Meeting Minutes

San Diego Unified School District
Jerabek Elementary School
October 7, 2021

MEMBERS PRESENT:

- Denise Cooper  Other - Classified   - Melissa McChesney  Parent (1st yr) 2021-2022  (2nd yr) 2022-2023
- OPEN  Other - Classified   - Karen Freeman  Parent (1st yr) 2020-2021  (2nd yr) 2021-2022
- Donna Telles  Teacher (TK/K)   - Porchia Rich  Parent (1st yr) 2020-2021  (2nd yr) 2021-2022
- Renata Montiel  Teacher (1st)   - Carl de Luca  Parent (1st yr) 2021-2022  (2nd yr) 2022-2023
- Ylianna Torres  Teacher (2nd)   - Gracie Modica  Parent (1st yr) 2020-2021  (2nd yr) 2021-2022
- Gail Hawley  Teacher (3rd)   - Alison Mullen  Teacher (4th)
- Pam Pond  Teacher (5th)   - Annais Vazquez  Sped Teacher
- Dr. Watkins  Principal

SGT – Teachers 50% of 14 members is 7 SDEA,
Classified 15% of 14 members is 2 CSEA
Parent Reps 35% 5 members

Guests: Katie McCauley, Shannon Ramsinghani, Shanelle Watkins-Changotra

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<tr>
<th>ITEM</th>
<th>DESCRIPTION/ACTIONS</th>
<th>ACTION REQUESTED OF MEMBERS</th>
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| 1. Call to Order | • Co-Chair Gail Hawley  
• Co-Chair Melissa McChesney | |
| 2. Public Comment | • Open
Join Zoom Meeting  
https://sandiegounified.zoom.us/j/88923047181
Meeting ID: 889 2304 7181
Password: 799314 | • Only items on this agenda, may be discussed in this public forum. |
3a. SGT Business

- Seating of New Members
- Election of Officers
- Approval of Minutes

3b. New Business

- By-Laws Update

4. Data Review and Instruction

- No Update

5. SPSA

- SPSA Goals review

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<tbody>
<tr>
<td>3a. SGT Business</td>
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<tr>
<td>• Seating of New Members</td>
<td>• Discussion: Dr. Watkins</td>
<td>• P. Pond made a motion to seat new members Melissa McChesney, Carl de Luca, (parents) also, Denise Cooper (Classified), Donna Telles, and Alison Mullen (teachers). K. Freeman seconded the motion. Motion passed unanimously.</td>
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<td>• Election of Officers</td>
<td>• Discussion: Dr. Watkins</td>
<td>• P. Pond made a motion to elect Gail Hawley and Melissa McChesney as Co-Chairs. C. de Luca seconded the motion. Motion passed unanimously. P. Pond made a motion to elect Porchia Rich as Secretary, D. Cooper seconded. Motion passed unanimously.</td>
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<tr>
<td>• Approval of Minutes</td>
<td>• Approval of Minutes for September 9, 2021</td>
<td>• A question was asked, “Are all meetings in person?” Dr. Watkins said yes until the District tells us otherwise. Will we also continue to offer Zoom. R. Montiel made a motion to accept the minutes for September 9, 2021 as is, A. Mullen seconded. The motion passed unanimously.</td>
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<td>3b. New Business</td>
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<td>• By-Laws Update</td>
<td>• Discussion: Dr. Watkins</td>
<td>• Pending Vote/Consensus</td>
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4. Data Review and Instruction

- No Update

5. SPSA

- SPSA Goals review

Prior to the discussion of all the items under #5 Dr. Watkins was unexpectedly called away.

- Discussion: Dr. Watkins

- Katie McCauley, the Admin Designee, shared that Dr. Watkins was going to discuss specific goals for ELA and Math for specific sub-groups of
### School Parent Compact

- Discussion: Dr. Watkins

- Katie McCauley, the Admin Designee, shared the School Parent Compact with this committee. During discussion S. Ramsinghani asked if we need to translate this Compact for our families that need it. K. McCauley said any families that need translated documents will receive them once we are made aware of the need. K. Freeman asked why aren’t grades entered in Powerschool here like they are at Marshall. This question was tabled until the next meeting.

### Parent and Family Engagement Policy

- Discussion: Dr. Watkins

- Katie McCauley, the Admin Designee, shared the Parent and Family Engagement Policy with this committee. There weren’t any questions about this Policy.

### Uniform Complaint Procedures

- Discussion: Dr. Watkins

- Katie McCauley, the Admin Designee, shared the Uniform Complaint Procedures with this committee. There weren’t any questions about this procedure.

### 6. Budget Update on School Based Budget (SBB)

- Discussion: Dr. Watkins

- This budget will be reviewed in March for the 2022-23 school year.

### 7. DAC

- Election of DAC Representative

- Discussion: Dr. Watkins

- Dr. Watkins asked if anyone would like to represent Jerabek on the District Advisory Committee and Shannon Ramsinghani volunteered. K. Freeman made a motion to elect Shannon as our DAC Rep, C. de Luca seconded. The motion passed unanimously.
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<th>8. ELAC</th>
<th>9. Round Table</th>
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<td>• Election of ELAC Representative</td>
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<td>• Discussion: Dr. Watkins</td>
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|   | • This year we have 23 students identified as English Learners (EL) at Jerabek. This means we need to have an English Learner Advisory Committee (ELAC) representative. Question, after we test all the English Learners at Jerabek and some qualify as fluent, if our numbers go below the amount needed to have an ELAC Representative will this impact the need for one? Dr. Watkins said yes, but we currently have 23 EL students so at this time we need an ELAC Rep. Dr. Watkins explained the What?, Why?, When? And How? this representative will be responsible for reporting any information given at the District ELAC meeting. *see ELAC information page
|   |   | • R. Montiel made a motion to elect Shannon Ramsinghani to be the ELAC Representative, A. Mullen seconded. A question was asked what were her qualifications to represent this committee. Shannon stated she was a previous Vice Principal in charge of the English Language department and would be happy to attend the District meetings and report back. The motion passed unanimously. |
|   |   | Add SPSA to next meeting agenda. |

Meeting Adjourned at: 2:06
Minutes recorded by: Katie McCauley/Pam Pond

Next Scheduled Meeting: December 2, 2021

Date Posted: October 5, 2021