MEMBERS PRESENT:

- Laura Bellofatto  Principal (ex officio)
- María De la Toba  Parent (2017-2019)
- Rainee Glickman-Chair  K-Spanish (2017-19)
- Joy Bain - Secretary  5th Grade (2018-19)
- Marietu  Student (2018-2019)
- Michael Jean  Grades 6-8 (2018-19)
- Kailyn  Student (2018-2019)
- Barbara Wroncy  Grades 6-8 (2018-19)
- Quorum was met

Guest Name: Mary Galvin (K Teacher), Margarita Garcia (1st Grade Teacher) and Ann Doyen (K Teacher)

Public Comments: None

Updates:

- Classroom Libraries Updates
  - Target languages
    - Target language books were purchased out of Title I for every language immersion classroom. **New lists are being generated.**
  - English
    - English teacher is making a list of novels for grades 6-8. **Ongoing.**
  - Surplus Library Books
    - Averitt and Kuhn are working on organizing the books by DRA levels.
    - Kuhn generated list of needed books for the library collection.
- Academic Support/Tutoring
  - Elementary
    - One hour a week of target small group support. **Ongoing.**
    - One hour every other week of math rotation by areas of need. **Ongoing.**
  - Secondary
    - Before school and lunch time tutoring. **Ongoing.**
    - One hour a week of after school tutoring. **Ongoing.**
    - Two hours a week of PrimeTime academic tutoring. **Ongoing.**

Minutes:

- Laura reported that we are in the discussion and planning phase of how to buy more language books and create space in the library as remodeling & construction begin.

Agenda Items:

- **Language Immersion Allocation Plan:** Modeled from Gage’s Elementary plan
  - Joy reported that small group support is helping to reach learners where they need the most support.
  - Laura explained that math rotation groups were formed based on FAST assessments and classroom performance.
  - Joy reported that the math rotations are allowing students to acquire missed content, advance learning when ready, and practice skills with homogenous group.
  - Laura reported that PrimeTime tutoring by a certificated teacher is funded through the PrimeTime budget.
Laura confirmed that our language program is a one-way immersion dual language program, meant for native English speakers to learn a foreign language.

We agree to “be flexible” this year with regards to the Spanish & French/English content in the language classrooms.

We agree that immersion staff and principal will meet in February to look at research and examples and will return to SGT with a recommendation for the “Allocation Plan.”

- **School Based Budget (SBB) and Single Plan for Student Achievement (SPSA):** Tool will open January 28 and is due February 8
  - Monitoring Data
  - Enrollment projection
    - 186 to 224
  - Staffing projection
    - Adding 2nd grade French and 2nd Grade Spanish

Laura reported that by analyzing the trends in FAST and SBAC results, we can set goals for the SPSA for next year.

- **World Discovery Days:** March 7-8, 2019

SGT agrees to meet to organize the different groups and activities for WDD before our next SGT meeting.

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**SGT Business Meeting Schedule:** Second Tuesday of every month

- **September 11, 2018**
- **October 9, 2018** – Canceled
- **November 13, 2018**
- **December 11, 2018** Canceled

January 8, 2019 Moved to January 22, 2019

- February 12, 2019
- March 12, 2019
- April 9, 2019
- May 14, 2019

**Next Meeting:** February 12, 2019

**Minutes Recorded by Joy Bain**