

**Jones Elementary School
Site Governance Team**

Member Name	Affiliation
Rita Powell	Principal
Aaron Solomon	Teacher
Melissa Sanders	Teacher, SDEA representative
Renee Leckner	Teacher
Kim Petersen	Teacher
Patricia Swallow	School Secretary
Andrea Eaton	Parent
Jennifer Petruzzelli	Parent
Adrianna McCollum	Parent

MEETING MINUTES

Date: March 21, 2016	Quorum: yes
Members Present: Powell, Solomon, Sanders, Leckner, Petersen, Swallow, Eaton	
Members Absent: Petruzzelli, McCollum	
Non-Members Present: None	

Meeting called to order at 2:32 pm by Melissa Sanders.

- I. Minutes were distributed by Sanders. Motion to approve minutes from December 7 by Powell. It was seconded by Solomon.
- II. Follow up report for disaster drill. Whole school lock down – purpose was to activate phone tree. Door stoppers were distributed following lockdown. Marc was able to get them free of charge because we figured out that not everyone had one. Powell is going to reach out and see if she can find a new contact person from school police to help support us in our planning for a disaster plan.
- III. Powell made decision to keep umbrellas up because it gets hot. There was a discussion about taking umbrellas down during vacation periods and when a storm is forecasted in order to preserve the life of the umbrellas.
- IV. Prop Z – We have approximately \$30,000. Some teachers are asking for wings on Promethean Board which will come out of this discretionary funds. All items that are done in the first phase must be paid for out of the \$30,000. The first phase is focusing on the exterior, which would include exterior speakers and some interior ones in common areas for communication. Phase two would include more interior speakers and that would happen during whole school modernization. Phase two items would not

come out of the \$30,000 budget. Some questions that the committee wanted answered are: Where would the exterior speakers be? Would it be possible for classroom to hear the announcements? If not, perhaps we should wait until the modernization and spend our \$30,000 in other ways. Can we find out another school that has already done this and visit them to see how well they work? It was suggested that we create a small committee to also meet with the people who are coming to help ask questions and get the answers we need.

V. Future SGT meetings – Can we use the May and June agenda to look at the discipline plan and update it? Then we will incorporate back into the parent handbook. July’s meeting we are going to focus on planning and preparing for next school year’s SGT. This would include any new members that may need to be found and elections held.

VI. Update Wellness Plan – Alternatives to taking away recess. Eaton gave us a paper detailing the alternatives to withholding recess. This flyer will be given to all teachers with a reminder that:

- Recess should be taken away as a last resort.
- Teachers should make every effort to incorporate alternative discipline options.
- Kids should never miss both a morning and afternoon recess.

VII. Round Table Announcements by Powell:

- Classified Representative – Patricia will be leaving and we need to fill her spot on SGT. Nomination and ballots will be given out after spring break.
- Non-Classroom Hourly Support Teacher (Michelle Monroy) will not be returning next year. We might have a new person in mind to replace her. She is a friend of Marni Lewis and is a reading support teacher. She is looking for approximately 16 hours.
- Touch up painting will be going on this week.
- A sub was brought in for Patricia instead of hiring a new person. This was because Mrs. Powell wanted to be sure we had a good replacement who was qualified and the pool of available candidates might be larger at the end of the year.

Meeting adjourned by Melissa Sanders at 3:31 pm.