

**Jones Elementary School  
Site Governance Team**

Member Name	Affiliation
Allison Buell	Principal
Shelly Reshes	Teacher, SDEA representative
Renee Leckner	Teacher
Kim Petersen	Teacher
Jen Webb	Teacher
vacant	Classified
Andrea Eaton	Parent
Jennifer Petruzzelli	Parent
Adrianna McCollum	Parent

**MEETING MINUTES**

<b>Date:</b> April 3, 2018	<b>Quorum:</b> Yes
<b>Members Present:</b> Leckner, Reshes, Webb, Eaton, Buell, McCollum	
<b>Members Absent:</b> Petruzzelli, Petersen	
<b>Non-Members Present:</b>	

1. Meeting called to order at 2:36 pm by Renee Leckner.
2. Minutes were distributed by Leckner. Motion to approve minutes from Feb 13, 2018 by Webb, seconded by Leckner. Minutes approved.
3. Parent handbook – add info about awards assemblies and spotlight dates and process
4. Parent handbook – healthy celebrations. Curie does a book donation as a birthday celebration instead of desserts. Noticeable improvement this year from previous year in the number of dessert celebrations. Will clearly state in handbook and at Back to School night that we can celebrate birthdays with a book donation.
5. Health and wellness – some event to include families and staff. Incorporate into the Turkey trot? Invite families, staff to join running club (add to parent handbook). Invite families to participate in IMPACT on a regular basis, like monthly. Will look at health screenings during a staff meeting or free Wednesday for staff.
6. Lockdown drill – occurred today, went well. Allison put together a phone tree with cell phone numbers on it. Campus was empty, doors locked during drill. Exterior intercom system will be in place for next scheduled lockdown so hearing the notices and bells

should be improved throughout the campus. Next lockdown with a fire drill after will be on April 17.

7. Safety and security – want privacy slats along DG field to block from backyards. Blinds broken in some classrooms. New gate signs to show parents where to pick up, etc. The Board voted on training for each site on an options based response, how to assess response in different scenarios.
8. Meeting adjourned by Renee Leckner at 3:10 pm. Next meeting is Tuesday May 8 at 2:30pm.