

**Jones Elementary School
Site Governance Team**

Member Name	Affiliation
Allison Buell	Principal
Renee Leckner	Teacher, SDEA representative
Michelle Icenhower	Teacher
Renee Burns	Teacher
Jen Webb	Teacher
Aimee Leal	Parent
Shannon Trombly	Parent
Pam Aguilar	Classified
Vacant	Parent

MEETING MINUTES

Date: 10-12-2020	Quorum: yes
Members Present: Allison Buell, Renee Leckner, Renee Burns, Jen Webb, Michelle Icenhower, Shannon Trombly	
Members Absent: Aimee Leal, Pam Aguilar	
Non-Members Present: Anjanette Ruiz	

1. Meeting called to order at 3:20 p.m. by Jen Webb.
2. Minutes were shared by Webb via screen share. There was a motion by Renee Leckner to approve minutes from 9-28-2020 and it was seconded by Jen Webb. Minutes approved.
3. **Health and Wellness**
 - **VEBA:** Jones Updates have the newest classes and resources linked inside it. They are available to all staff.
 - Flu vaccines are available to staff.

- COVID tests for school personnel are available on the San Diego county lists.

4. **Safety and Security**

- **Comprehensive School Site Safety Plan:** This document gets updated yearly alongside school police. This is a safety plan for when we are onsite. Allison Buell shared the document with us via screen share.
- **Phase 1 Reopening Plan & Feedback:** Health and safety covid planning committee meets in the mornings to take recommendations from the district and figure out how it applies to our site.
- Jones is inviting some students back (approximately 12 students). We are going to target two grade levels at a time in two week cycles. We have added additional signage. Classroom 5 is where the teacher and class will be. There is a PPE kit, soap, sanitizer present. There will be markings on the sidewalk coming into school with 10 foot spacing. Inside the gate is where onboarding will happen with daily paperwork, additional masks, hand sanitizer, and gloves. Students will exit out the same gate. Parents would pull up to loading zone and stay in car. New health tech coming in Wednesdays to support. Health tech will create a space outside for students who have a health concern to wait for their family. Families will have a clear appointment time. Criteria is that students must be dropped off and picked up on time.

5. **Calendar & Scheduling**

- **Parent Conferences:** Teachers will need to schedule parent/teacher conferences during their office hours and flex time. Teachers can begin the week before if they would like to. The additional asynchronous online learning time will be on hold the week of conferences in an effort to replicate a minimum day schedule similar to the Conference Weeks of the past.
- **Report Cards:** Report cards will be the same with the same standards for each grade level. Consistency at the grade level will be important for each trimester. We are looking into being able to access prior report cards. Teachers will be able to come into school to get report cards from their classroom. Teachers will complete report cards, download report, then submit to Ruth.
- **Calendar Updates:** None at this time

6. **Technology:** Raz kids plus and BrainPop Jr. will be purchased for all grade levels.

7. **Meeting adjourned** by Jen Webb at 4:07 pm. The next meeting will be Monday, November 9, 2020 at 2:15 p.m..