

**Jones Elementary School
Site Governance Team**

Member Name	Affiliation
Allison Buell	Principal
Renee Leckner	Teacher, SDEA representative
Fay Roberts	Teacher
Kim Petersen	Teacher
Jen Webb	Teacher
Andrea Eaton	Parent
vacant	Parent
vacant	Parent
vacant	Classified

MEETING MINUTES

Date: Nov. 1, 2018	Quorum: Yes
Members Present: Buell, Leckner, Roberts, Webb, Eaton	
Members Absent: Petersen	
Non-Members Present: None	

1. Meeting called to order at 2:35 by Renee Leckner
2. Approval of minutes from June 5, 2018 was tabled to next meeting on Nov. 28, 2019.
3. Established calendar for future meetings for the 2018-2019 school year. Meetings will be held on the Thursdays.
 - November 1, 2018
 - November 29, 2018
 - January 31, 2019

- February 28, 2019
- April 11, 2019
- May 16, 2019

4. Roles and Responsibilities was tabled to next meeting on Nov. 28, 2019.

5. Safety and Security

- We are in the process of creating a Jones Safety brochure that will outline what our school is doing to ensure a safe campus. It will be similar to the traffic safety brochure that was created last year. Information that will be included in the brochure will include items such as the training our staff received about active shooters, lockdown drills that occur twice a year, earthquake drills, monthly fire drills, and procedures for people to follow when coming on to or exiting our campus. This brochure will be in color and will be sent home with all families.
- Safety Patrol will be taking on a new role at school to promote a safe campus and leadership skills. They will be assisting in the Turkey Trot. They are also looking for other ways to support our school safety.

6. Health and Wellness - Fay Roberts attended the Health and Wellness orientation. She reported on many ways to improve the health and wellness of both students and staff at Jones.

- Grants are available for school gardens.
- VEBA can come out and do cooking and exercising demos for staff.
- CPR Hands-On is available to come and teach CPR to grades 3-5.
- Day of Nutrition Education teaches 4 lessons students. Fay is working to arrange this for 2nd and 3rd graders.
- Jump Rope For Heart is a fund raiser and physical education program that we are looking to bring to Jones (perhaps in February).
- It was suggested that staff meetings and/or Professional Development be started with short exercises and/or meditation activities. Videos are available that are short and can guide us through exercises and meditation to improve overall well-being.
- It was suggested to incorporate student participation into our Health and Wellness discussions. Perhaps teams of two student council members can alternate attend SGT meetings. Health and Wellness reports can be first item discussed at meeting. Student council members can also give us a report of what they are doing in student council. Renee will discuss this with Aaron Solomon.
- Healthy alternatives to food celebrations is going well. It was also suggested that soft drink sales at school functions be eliminated due to high calorie content. We will look into water, juices and other healthy beverages being sold.

7. Meeting adjourned at 3:10 pm.