

**Jones Elementary School
Site Governance Team**

Member Name	Affiliation
Allison Buell	Principal
Renee Leckner	Teacher, SDEA representative
Michelle Icenhower	Teacher
Renee Burns	Teacher
Jen Webb	Teacher
Aimee Leal	Parent
Shannon Trombly	Parent
Pam Aguilar	Classified
Vacant	Parent

MEETING MINUTES

Date: 09-28-2020	Quorum: yes
Members Present: Webb, Leckner, Buell, Leal, Icenhower, Burns	
Members Absent: Pam Aguilar, Shannon Trombly	
Non-Members Present: Anjanette Ruiz	

1. Meeting called to order at 2:20 pm by Webb.
2. Minutes were shared by Webb via screen share. There was a motion by Webb to approve minutes from 8-24-2020 and it was seconded by Leckner. Minutes approved.
3. **Health and Wellness**
 - VEBA Resources
 - IMPACT is up and running twice a week
 - Wellness Breaks have been built into our schedule TK-5th
4. **Safety and Security**

- Zoom Authentications
- Campus Health Procedures: Everyone that is coming onto campus is following the protocols.
- Phase 1 Reopening Plan: We will need to meet sooner to develop a plan. Once we get specific guidance from the district, we will be able to make a specific plan for Jones.

5. **Calendar & Scheduling**

- Schedule SGT Meetings: Oct. 12th at 3:15 p.m., Nov. 9th at 2:15 p.m., Dec. 14th at 2:15 p.m., Feb. 8th at 2:15 p.m., March 15th at 2:15 p.m., April 12th at 2:15 p.m., May 10th at 2:15 p.m., June 7th at 2:15 p.m.
- PD & PLCs: We will keep them on Wednesdays. Grade level PLC's will be developed through the Instructional Leadership Team. Grade levels will take IEP's into consideration when scheduling PLC's. Teams can coordinate and save the date in their calendar.

6. **Communication Update**

- Class Dojo: Still getting families connected and used to checking announcements
- Attendance Monitoring: Families are connecting with teachers and Ruth. Do families know who they are supposed to give information to? A reminder to families to communicate with their child's teacher about absences.

7. **Enrollment Update**

- We are 22 students down. We are unsure what the next steps will be with the numbers. Official numbers are counted on October 2nd.

8. **Technology Supports**

- What kind of programs might be a support? This may be different for grade levels. We will compile a list and then see what teachers would prefer.

9. **Meeting adjourned** by Webb at 3:03 pm. The next meeting will be Monday, October 12, 2020.